



AGENDA

for a meeting of the

NEW ZEALAND GAME BIRD HABITAT TRUST BOARD

Saturday 24 September 2022

North Canterbury Fish and Game Council Office,

595 Johns Road, Harewood, Christchurch 8051



NEW ZEALAND GAME BIRD HABITAT TRUST BOARD

Christchurch

Friday 23 & Saturday 24 September 2022

Programme

Accommodation at Airport Palms Motel, 56 Roydvale Ave, Burnside

Meeting at North Canterbury Fish and Game Council, 595 Johns Road, Harewood

Friday 23 (bring gumboots and raincoat)

- 8.00 am Breakfast at 43 Degrees- 1/49 Sir William Pickering Drive, Burnside, Christchurch
- 9.30 am Meet at the North Canterbury Fish and Game Council office, 595 Johns Road
- 10.00 am Briefing by Rasmus Gabrielson, Chief Executive North Canterbury Fish and Game Council
- 11.00 am Field trip organised by NCFGC with visit to Greg Duley's property at Te Waihora (Lake Ellesmere)
- 6.00 pm Dinner for participants Sura Teppanyaki - SPITFIRE SQUARE. 2/544 MEMORIAL AVENUE,

Saturday 24 (Meeting room at the North Canterbury FGC office – breakfast in Motel room – order night before)

- 8.30 am Meeting Commences
- 10.00 am Morning Tea
- 12.00 pm Lunch
- 3.30 pm Meeting Closes

Meeting of the
New Zealand Game Bird Habitat Trust Board
 Christchurch,
 Saturday 24 August 2022

Agenda

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AGENDA ITEM: 4.1

Minutes of a Meeting of the
NEW ZEALAND GAME BIRD HABITAT TRUST BOARD
held at Wyndham Garden Hotel, Queenstown
Friday 20 August 2021
Commenced 8.30 am

1. Present

Andy Tannock (Chairman), Neil Candy, John Cheyne, Jan Riddell & Mark Sutton

2. In Attendance

Carmel Veitch (Finance) and Robert Sowman (Trust Board Coordinator) for full meeting.

3. Welcome

The Chairperson opened the meeting and welcomed those attending. This is the second meeting for this Board and the second attempt to hold this meeting. He thanked everyone for making the effort to get to Queenstown and said it was good to have a dinner together Thursday night and be able to socialise before the meeting.

4. Apologies

There were no apologies

5. Conflict of Interest Potential conflicts of interest were asked for with any grant application and/or agenda item, acknowledging Board member links to local Fish and Game regions. It was accepted that although individual members knew of particular applications, there were no financial or perceived interest to record.

6. Confirmation of Minutes

The minutes and notes from the previous meetings and telephone conference were considered and accepted.

Resolved: (Mark Sutton/Neil Candy):

That the minutes of the meeting of the Trust Board held on 18 September 2020 be confirmed as a true and correct record.

Resolved: (Jan Riddell/Mark Sutton):

That the minutes of the Zoom conference meeting of the Trust Board held on Wednesday 28 July 2021 be confirmed as a true and correct record.

7. 2021 Grant Applications

7.1 Criteria for Assessing Applications

At its July 2021 Zoom meeting the Trust Board agreed to adjust the application form for future rounds, asking the Referees to indicate the benefits of the site to non-game wildlife and to what extent habitat values are already present.

Chantal sent an email to Board members outlining her thoughts on the benefits of the site to non-game wildlife and what existing habitat values are present.

It was agreed to modify the application form to recognise these values. Robert is to draft potential wording and initially share this with Chantal to best capture her points before circulating to others for agreement.

7.2 Follow-up responses to questions raised in the July Zoom Meeting

Answers to questions raised during the Telephone Conference are set out in Item 5.2 of this agenda. With this added information the Trust Board was able to turn its attention to consideration of all 2021 applications for habitat grant funding. In doing so, it was recognised that five applications featured One Billion Tree funding (1 BT) distinction to be considered for separate funding.

7.3 2021's grant application decisions

	Project Name	Applicant	F&G Region	GBHT Grant	I Bill Tree Grant
1	Adrian's Wetland	Keiran Short & Emily Newbrook	Southland	8,000	-
2	Barfoote Farm Pond	Trevor Barfoote	Northland	7,000	-
3	Burkitt Lagoon	Cat & Caleb Burkitt	Taranaki	-	-
4	East Pond	Tony East	Hawke's Bay	6,170	-
5	Eastwood Wetland	William White	Hawke's Bay	4,000	-
6	Fern Flats Fowl Farm	Aaron Wigglesworth	Wellington	-	-
7	Hazlitt Farm	Kevin Hutchinson for Bryce & Petra Hazlitt	Auckland/Waikato	-	23,597
8	Howatson Wetland	Glenn & Lynda Howatson	Taranaki	1,000	-
9	Ledhaven Wetlands	Murray Blue	Taranaki	-	-
10	Mitchell Farm	Kevin Hutchinson for Scott Mitchell	Auckland/Waikato	-	7,350
11	Mount Rowan Wetland	Blendyn Nairn	Taranaki	3,000	-
12	Murphy Pond	Joe Murphy	Hawke's Bay	8,000	-
13	Ohakune-Raetihi Rd	Garry Deadman	Taranaki	7,000	-
14	Pond Gully	Graham Fergus	Taranaki	2,000	-
15	Rakautaua Wetland	Rob Craig	Taranaki	4,000	-
16	Rangiatea Wetland	Tim Gorton	Wellington	-	-
17	Rumball/Healy Farm	Kevin Hutchinson for Elizabeth Rumball & Roger Healy	Auckland/Waikato	15,000	31,500
18	Silverton Pastoral	James Abbiss	Wellington	10,000	
19	Thornwood Farm	Shaun & Michelle Good	Auckland/Waikato		12,000
20	Underwood Stage 2-Special Project	Rudi Hoetjes	Northland	50,000	-
21	Upper Makaretu	Tom Tennent	Hawke's Bay	8,000	-
22	Waikuku Pond	Peter Walter	Auckland/Waikato	8,000	12,000
23	Whataroa Wetlands	Helen & Paul McBride	Wellington	1,500	

For full details see the attached Excel Spreadsheet (Grant application Matrix) completed during the meeting.

Resolved: (Neil Candy/Chantal Whitby)

- 1. That the Game Bird Habitat Trust Board approves**
 - a. 15 grants for 2021 totalling \$92,670**
 - b. 5 projects for One Billion Tree funding totalling \$86,447**
 - c. 1 Special Project funding of \$50,000**

as detailed in the table of these minutes above.

- 2. That these grants were excluding GST.**

8. Review of Projects Funded Five Years Ago.

Projects reviewed this year are those successful grant projects in 2015. Grants for one of these projects was not uplifted.

Those projects for five-year review in 2022 will be grants approved in 2016.

Resolved: (Jan Riddell/Mark Sutton)

That the Trust Board:

- 1. Acknowledge its appreciation to those who responded with photographs and comments.**
- 2. Agree that projects for review in 2022 will be grants approved in 2016.**

9. Major projects programme

The Trust Board's major projects include the North Island's Underwood Wetland Northland and JK Donald Wetland Wellington and the South Island's Para Wetland Marlborough and Takitakitoa Wetland Otago.

All but the JK Donald Wetland has been initiated with grant funding. The Board wants to keep the allocation set aside for the Donald block for a further year to show its support through commitment of \$18,000 in 2012 and \$82,000 in 2020. It was agreed to send a letter to Wellington Fish and Game Council reinforcing the Trust Board's commitment to the J K Donald Wetland and that the \$100,000 grant remains available for the Council to draw upon. However, if the Council does not consider it possible to draw on this grant in the foreseeable future it might like to consider releasing this commitment and reapplying for funding support when progress can be advanced with this project.

An application to support stage 2 development of the Underwood Wetland was received as part of the 2021 grant round. Due to other commitments, the Board felt it was not able to grant the full amount applied for, it wanted to show sufficient support for encourage other funding sources.

After further discussion it was agreed the Board's priority is to progress existing commitments but not openly look to support further major projects.

10 Te Uru Rakau One Billion Tree Programme

10.1 Consideration of 1 BT Applications

The One Billion Trees Fund is to be used to support the planting of native species at sites receiving Habitat Trust funding support. The Funding Agreement with the Ministry of Primary Industries is to plant 30 ha per annum, for a total of 90 ha over a three-year funding period. It is expected that 800 plants/ha would reach 6m+ at maturity.

Within the 2021 Habitat Grant applications five were included warranting 1 Billion Tree funding to be considered. Three additional 1 BT applications have been received for properties that have not had habitat grants awarded to them in the past. Earlier concern had been expressed seeking clarification from MPI on whether the Board could consider such project. It was encouraging to receive an email from MPI recognising this fact and offering a potential solution. *“The contract currently excludes an in-kind contribution so I would suggest that we vary the contract and remove NZGBHT as a co-funder. This to me appears to be the best way forward.”*

It was agreed that Robert would follow up with MPI the suggestion to vary the contract.

Resolved: (Jan Riddell/Mark Sutton)

1. **Agree to accept the eight applications for 1 BT funding, subject to a revised Agreement with MPI.**
2. **The six applications being: Hazlitt Farm, Mitchell Farm, Rumball/Healy Farm, Thornwood Farm and Waikuku Pond from the 2021 Habitat Grant round plus the three circulated separately -**

10.2 Retrospective approval of funding from the One Billion Trees Programme

Acceptance of 1 BT applications has followed email exchanges of each application. Payment follows once the plants are in the ground and have been inspected by the referees. Four projects have reached this stage and been paid the agreed amounts in the financial year ending 31 August.

Resolved: (Jan Riddell/Mark Sutton)

1. **Approval of payments of 16 Grants \$83,168.39, and**
2. **4 1BT funded projects totalling \$3,390 (paid between 1 Sep 2020 and 31 August 2021).**

11. Financial Reporting

11.1 2020/21 Draft Annual Account & Performance Report

A set of draft accounts have been included in this agenda. The draft surplus for the year ended 31 August 2021 is \$88,633. This surplus is attributed to the 1 Billion Trees Programme and the grant received from MPI of \$75,000 for the first year. Net Assets are shown at \$1,112,417.

Before the Accounts are signed by the Chairperson for auditing, a further draft copy will be sent out to the Board.

Resolved (John Cheyne/Chantal Whitby)

- a. **That subject to the audited annual accounts being circulated to the Board members for approval, and any queries satisfactorily explained,**

the Chairperson be authorised to sign the 2020/21 Performance Reports on behalf of the Board.

b. That the Financial report as at 31 August 2021 be received.

11.3 Grants not uplifted within two years

A list of earlier grants approved but not uplifted within the specified two-year period have been identified and contact made to determine current status. Where those projects have been completed without grant assistance or stopped for whatever reason, the funding allocated by the Trust Board should be returned to the pool of grant funds for future allocations.

It was agreed to return funding totalling \$12,000 from three grants (grants 193,194 and 197). Those grantees are to be advised they are invited to reapply if they wish to be given future consideration.

Resolved (Jan Riddell/John Cheyne)

- 1. That outstanding grants shown in the Grants Schedule of \$157,631.50 as at 31 August 2021 be received.**
- 2. That valid requests for time extensions be given favourable consideration.**
- 3. That all other grants not uplifted within two years (\$12,000) are to be returned to the general fund and the grantee invited to reapply in a subsequent round.**

12. New Financial Year 2021/22

12.1 2021/22 Budget

For the 2021/22 financial year, a draft deficit is showing of \$44,535.

Resolved: (Neil Candy/John Cheyne)

That subject to amendments made at the meeting, the Trust Board Budget for the 2021/22 year be approved.

12.2 2022 Meeting Schedule

The Trust Board's dates for its normal 2022 meetings and Zoom conference are scheduled including dates for application closure and circulation to Board members.

It was suggested the Board considers its annual meeting in 2022 be held in Christchurch in September with a gathering on Thursday afternoon, dinner that evening, meeting Friday and a field trip Saturday.

Meaning that the schedule for 2022 will be:

- a. 30 June for close off of all habitat grant applications**
- b. Wednesday 20 July 2022 11.00 am meeting by Zoom to consider need for further application information.**
- c. Friday 23 September 2022 meeting and field trip Saturday 24 September in Christchurch.**

13 Habitat Stamp

13.1 Species to appear on the 2024 Habitat Stamp

Species to be depicted on next season's game bird hunting licence will be the pheasant. In 2023 it is to be any game bird species (the winning entry being a California quail).

It was agreed that the Trust Board recommends the NZ Fish and Game Council endorse "**any game bird waterfowl species**" for depiction on the 2024 habitat stamp.

Jan Riddell left the meeting at 3.00 pm.

13.2 Game Bird Habitat Stamp Photo Competition

Selection of the game bird species for 2024 is recommended to follow a similar process to that for the fish licence. Steve Doughty from the NZ Fish and Game Council has helpfully secured sponsorship from Kilwell for the Habitat Stamp photo competition. This will involve three monthly prizes during May, July and July sponsored by Kilwell with a \$250 voucher and a final prize of \$1,000 from the Trust Board going to the overall winner in August. This makes the prize pool \$1,750.

The Trust Board wished to thank Steve Doughty for his help and was very happy with the proposal, with the Trust agreeing to continue to fund \$1,000 for the annual competition.

13.2 Habitat Stamp fee recommendation on 2023 game licenses

The subject of habitat stamp fees was examined. The 2020 game season fee was increased from \$3.00 to \$4.00 on every game licence. After three years at this fee, it was proposed could be increased to \$5.00.

Resolution (Mark Sutton/Chantal Whitby)

To recommend to the NZ Council that the 2023 habitat stamp hunter contribution be increased by \$1 to be set at \$5.00.

13.4 Habitat Stamp Merchandise

A report was provided on efforts to raise interest and commitments in integrating the habitat stamp artwork into various merchandise. After initial contacts and follow-ups, it became clear that the advent of Covid-19 has meant reassessment of potential partnerships in the short to medium term.

It was accepted that efforts to licence merchandise items depicting the Habitat Stamp artwork not be actively promoted, but remain as an opportunity open to any interested party.

14. Investments

It was agreed that discussion be held with potential investors for a better savings interest rate for \$500,000 of the Boards savings.

There being no further business, the Chairperson thanked those present before declaring the meeting closed at 3.16 pm on Friday 15 October 2021.

Confirmed: _____

Date: _____

New Zealand Game Bird Habitat Trust

Zoom meeting of the Trust Board

11.00 am Wednesday 20 July 2022

AGENDA

Present at the Zoom meeting:

Board Members: Andy Tannock (Chairperson), Neil Candy, John Cheyne, Jan Riddell, Mark Sutton & Chantel Whitby.

Support Staff: Carmel Veitch & Robert Sowman

- 1. Introductions:** Andy Tannock had difficulty logging into the meeting. It was agreed to make a start on the assessment of 2022 grant applications with Robert facilitated the discussion. Andy gained access to the meeting but was unable to establish audio contact – he could hear proceedings but not be heard.
- 2. Next meeting of the Board:** Carmel outlined the travel and accommodation arrangements for the Saturday 24 September 2022 meeting. The meeting is to start at 8.30 am, lunch at 12.00 and finish by 3.00 pm on Saturday. Partners are invited to attend the dinner on Friday night. Rasmus Gabrielsson, Chief Executive of the North Canterbury Fish and Game Council is organising a field trip for Friday, starting from the North Canterbury office 595 Johns Road at 10.00 am.
- 3. 2022 Grant Applications:** Assessment to determine if further information required.

	Name	Assessors	Information required
1	Mill Valley Wildlife	Andy/Neil	
2	Burt Wetland	Chantal/Jan	
3	Dolly's Milk Wetland	John/Mark	
4	Twins Dam	Andy/Chantal	i. Has the fencing been completed? ii. What is the area to be excavated? Is this what the grant funds will be used for? Does it include labour costs? iii. There has already been a 1 BT claim. Is there clear separation between the 1 BT funding and the habitat grant application?
5	Hulme-Moir Farm	Neil/Mark	

6	Long Dam Wetland	Jan/John	<ul style="list-style-type: none"> • What is the area of water to be created? There appears to be a discrepancy in the figures mentioned. With the raising of the bund water level will there be permanent water?
7	Rangimoe Wetland	Andy/John	<ul style="list-style-type: none"> • Please define the hourly rate under Q16c.
8	Stag Valley	Neil/Jan	<ul style="list-style-type: none"> • Can you supply dam drawings to show what is to be done?
9	Te Aroha Wetland	Chantal/Mark	<ul style="list-style-type: none"> • Please identify the fish species – what types are found here. Is this a native fishery?
10	Tim Gordon Wetland	Andy/Mark	<ul style="list-style-type: none"> • Please better define what funding is to contribute towards? What is the true amount?
11	Wairiri Wetland	Neil/Chantal	
12	Watson Wetland	John/Jan	
13	Will Brown Kiwitea	Andy/Jan	
14	Wilson Wetland	Chantal/Mark	<ul style="list-style-type: none"> • The description indicates there is to be no permanent open water. Is this to be temporary water?
15	Everglades Wetland	Neil/John	
16	Te Tohe Swamp Dam	Andy/Chantal	
17	Maraetuna Pond #2	John/Neil	

4. **Grant application form:**

Chantel agreed to check her emails and identify her notes asking the Referee to indicate in reporting the benefits of the site to non-game wildlife and what existing habitat values are present. A draft set of additions for the Referee's Report is to be considered by the Board.

Mark raised the question as to how effective the current application form is in weeding out poor applications. It was felt several applications were being submitted that were less deserving than others and a method needed to be found to prevent these coming through by setting some form of threshold for entry.

Carmel and Robert undertook to seek comment from Fish and Game field staff on their perception of the grant application form and process to see where improvements might be suggested.

There being no further business, the zoom meeting closed at 11.50 am on Wednesday 20 July 2022.

Confirmed: _____

Date: _____



2022 GRANT APPLICATIONS FOLLOW-UP RESPONSES TO QUESTIONS RAISED

Meeting of the Game Bird Habitat Trust Board, September 2022

Prepared by: Robert Sowman, NZ Game Bird Habitat Trust Coordinator

The following table lists the questions raised during the Zoom Conference Meeting. Responses received are listed as below.

Twins Dam

4.
 - i. Has the fencing been completed?
 - ii. What is the area to be excavated? Is this what the grant funds will be used for? Does it include labour costs?
 - iii. There has already been a 1 BT claim. Is there clear separation between the 1 BT funding and the habitat grant application?

The fencing has been completed. The fence is constructed of wooden posts at 5m spacings with 2 wire electric. 2.5 mm high tensile wire.

The excavated areas are the construction of the dam and fence lines at the bottom of the gully. Labour is included in digger cost but not the fencing.

The purpose of this grant is to help cover the infrastructure costs of development.

Long Dam Wetland

6. What is the area of water to be created? There appears to be a discrepancy in the figures mentioned. With the raising of the bund water level will there be permanent water?
 - *Based on a high-level estimate, I expect the water area is likely to fluctuate between 0.5 ha (summer) and 1.0 ha (mid-winter).*
 - *Yes, there will be permanent water. At present (without the bund) it holds water in two separate areas throughout the year, so by creating the bund and creating several deeper pockets we expect it will hold significantly more water year-round.*

Rangimoe Wetland

7. Please define the hourly rate under Q16c.

The amount of \$11,960 I am applying for, includes a digger and Bull dozer both at \$160/hr, working on 10hr days. The local contractor has estimated 37.4 hours with both machines working.

With the project being a three-tier pond, there will be a bit of work in building the walls and overflows. I have my own wee digger that I am digging test holes in this area to make sure the water will hold.

Stag Valley

8. Can you supply dam drawings to show what is to be done?

See attached ariel photo of Wetland area. I have drawn in where the new dam wall needs to go plus where we need to upgrade and tidy current dam walls. In the top Dam we have also allowed for some earth movement depending on levels that we will take as we build. Also note bottom pond was drained by the previous owner. We have reinstated this wall but a lot of rushes have grown in this pond so have marked in where we will remove rushes to make more open water for waterfowl. Please don't hesitate to get in touch if you need any further detail.



Te Aroha

9. Please identify the fish species – what types are found here. Is this a native fishery?

The Te Aroha Wetland does contain native fish, mainly eels, both shortfin and longfin. Unfortunately, many of these died in the recent drought events.

It may also contain other species such as black mudfish, but no monitoring data is available for the site that I'm aware of. I have looked on the NZFFD and nothing is logged.

Like most of the Waikato's wetlands, it also contains exotic species. I noted gambusia, koi carp, goldfish and catfish. Again, many of these died during last summer's drought, although recent flood events will have facilitated re-invasion.

Tim Gordon Wetland

10. Please better define what funding is to contribute towards? What is the true amount?

The funding will contribute towards heavy earthworks (digger and dozer hours) to create new wetland and open-water habitat to support waterfowl on the farm by removing a non-productive corner that is current a stock hazard. This will include several shallow feeding embayment's, replanted loafing areas. Existing edges are gently sloping and good loafing habitat exists and will be augmented.

The area of habitat to be created is about 1.1 Ha.

The area of open water habitat to be created is approximately 0.2 Ha and compliments the existing dam.

The open water will be created behind a small earthen dam and source from ephemeral water sources and localized rainfall and runoff.

The quote for this work provided by Highland Earthworks Ltd (QU00006) is \$21,900.00 (ex GST). This is the true amount of the works as quoted.

Wilson Wetland

14. The description indicates there is to be no permanent open water. Is this to be temporary water?

*Total area of permanent water to be created is 0.4hectares
Total area of waterfowl habitat to be created in 0.8hectares.*

See attached photos and description. Please add to the application documents for review. Hopefully this clears up the area involved and the type of habitat to be created.

Wilson Wetland

Habitat Area and example of wetland type



This wetland map shows the areas of permanent water to be created (3x areas outlined in yellow). In total this equals 0.4 hectares. These water levels should hold year round.

The larger area outlined in red is the total habitat area that will be suitable habitat for waterfowl. This could either be an area of permanent water, an area of open water with carex secta cover or dry land planted in carex secta suitable for cover and nesting. This waterfowl habitat totals 0.8 hectares.



This photos gives an example of the type of wetland to be created. Carex secta growing amongst areas of open water. Visually this reduces the perceived area of water but it is in fact a larger area of water covered by bushy, overhanging carex secta, creating perfect nesting and brood raring

Priorities for Grants

Informal Priorities

1

*Game Bird Habitat
With Hunting Opportunities
High level of security (QEII / GBHEA)*

2

*Game Bird Habitat
No Hunting Opportunities
High level of security (QEII / GBHEA)*

3

*Game Bird Habit: Creation of new or improved water
With or without H Seeding money to get project off the ground
No Security Earthworks
Fencing
Planting
Scoping & project design.*

Andy's Matrix to assist with evaluations

2022 NZGBHT Grant Applications

Number		Preliminary Scrutiny	Priority 1 - 3	Open water		Total Project Cost	Grant Request	Grant Allocated	Application Cost per Hectare	Referee Rating	Significance Regional/Local	Queries / Comments
				Hectares	Hunters							
												Referee
1	Mill Valley Wildlife			0.4	4	\$25,630.00	\$8,510.00			mod	loc	Taranaki, Allen Stancliff
2	Burt Wetland			2.7		\$72,000.00	\$2,000.00			hig	reg	Eastern, John Meikle
3	Dolly's Milk Wetland			0.2	2	\$23,295.00	\$15,295.00			mod	loc	Taranaki, Allen Stancliff
4	Twins Dam			0.35	4	\$15,400.00	\$3,381.00			mod	loc	Taranaki, Allen Stancliff
5	Hulme-Moir Farm			0.13	3	\$19,900.00	\$7,180.00			mod	loc	Auck/Waik, David Klee
6	Long Dam Wetland			1	10	\$26,500.00	\$4,500.00			hig	loc	Hawke's Bay, Tom Winlove
7	Rangimoe Wetland			0.37		\$25,960.00	\$10,400.00			mod	loc	Hawke's Bay, Nick Price
8	Stag Valley			0.75	8	\$43,186.46	\$43,186.46			hig	loc	Southland, Zane Moss
9	Te Aroha Wetland			2		\$119,900.00	\$19,500.00			hig	reg	Auck/Waik, David Klee - & 1BT appl \$7,000
10	Tim Gordon Wetland			0.2	5	\$25,185.00	\$25,185.00			low	loc	Wellington, Matt Kavermann
11	Wairiri Wetland			0.2	3	\$5,890.00	\$4,940.00			mod	loc	Taranaki, Allen Stancliff
12	Watson Wetland			0.5	2	\$22,309.00	\$10,000.00			mod	loc	Taranaki, Allen Stancliff
13	Will Brown Kiwitea			0.16	5	\$13,840.00	\$5,840.00			mod	loc	Wellington, Matt Kavermann
14	Wilson Wetland			1	6	\$25,500.00	\$12,000.00			hig	loc	Hawke's Bay, Tom Winlove
15	Everglades Wetland			0.3	6	\$17,820.00	\$4,320.00			mod	loc	Hawke's Bay, Nathan Burkepile
16	Te Tohe Swamp Dam			2	5	\$31,420.00	\$8,540.00			mod	loc	Hawke's Bay, Nathan Burkepile
17	Maraetuna Pond #2			0.3	4	\$10,000.00	\$4,000.00			mod	loc	Hawke's Bay, Nathan Burkepile

12.56	67	\$523,735.46	\$188,777.46	\$0	\$15,030	\$0.00	av grant per hectare
Total Hectares	Total Hunters	Total Costs	Total Requested	Total Granted			

Priority 1
Priority 2
Priority 3



REVIEW OF PROJECTS FUNDED FIVE YEARS AGO

Meeting of the Game Bird Habitat Trust Board, August 2022

Prepared by: Robert Sowman, NZ Game Bird Habitat Trust Coordinator

The purpose of this item is to allow the Habitat Trust Board to see how effective its grant allocations have been after a 5-year period and to check projects are being maintained and well looked after.

Projects reviewed this year are those **successful grant project in 2016.**

Glenim Family Farm Limestone Block Wetland, AuckW	\$	5,000.00
Rangitoto Wetland, Hawke's Bay	\$	8,000.00
Tennent Wetland, Hawke's Bay	\$	3,000.00
Kittow Wetland, Hawke's Bay	\$	4,000.00
Exodus Wetland, Hawke's Bay	\$	3,000.00
Addis Pond Wetland, Hawke's Bay	\$	3,000.00
Mangatotara Wetland, Taranaki	\$	2,000.00
Ahuroa Road Biodiversity Wetland Part 2, Taranaki	\$	2,875.00
Canada Flats Restoration, Wellington	\$	5,000.00
Tas Wetland, Wellington	\$	1,050.00

1. Glenim Family Wetland

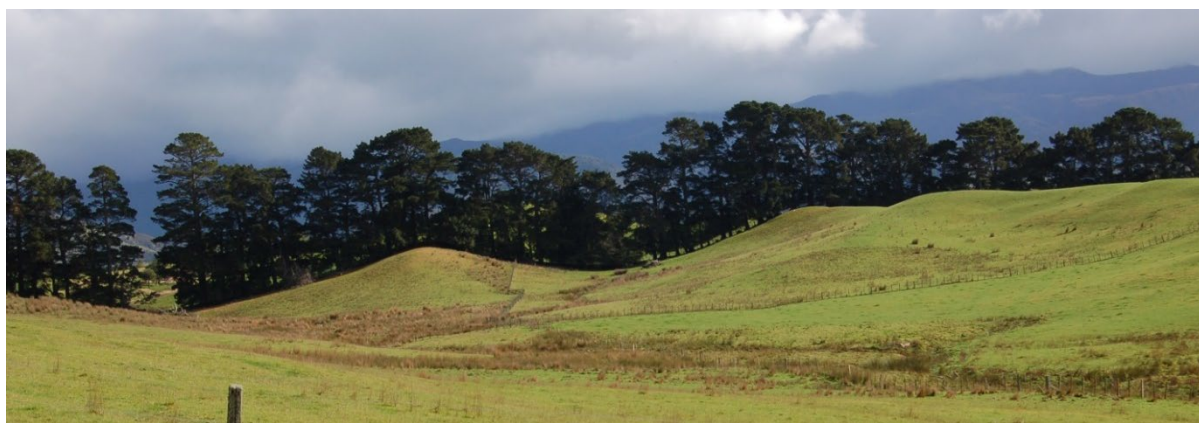
No response

2. Rangitoto Wetland

No response

3. Tennent Wetland

George & Tom Tennent





The above photo shows the tennant wetlands that were funded by the GBHT in 2016. These were well made and provide great habitat to waterfowl. Since 2016, Tom Tennant has further expanded this wetland complex and is set to carry out extensive planting of the entire area next winter.



Above is a photo of the full Tennent Wetland complex created since the 2016 GBHT funding.

This complex highlights how a series of small bunds/dams can create large areas of habitat in a cost effective manner and in a way that enables landowners to complete desired outcomes without massive upfront financial costs that singular large scale dams require. These wetland provide excellent waterfowl habitat and waterfowling opportunities for the hunters.

4. Exodus Wetland

Matt Poulson





The Paulsen project wasn't a big project but were efficient uses of wet areas on the property. As the photos show, the wetland is well establish with excellent plantings specifically for waterfowl feeding, nesting and cover. A small project but one that definitely ticks the boxes.

5. Addis Pond Wetland

Daniel Winchester





Addis Pond was a simple enhancement project. The original islands were very high and steep. Excavation lowered one island and removed the other, greatly increasing the wetted area and improving the quality of the habitat. Plants have been established and pest weed work has been ongoing and well maintained. This wetland is on public land and therefore a great asset to everyone.

6. Mangatotora Wetland

Alan Ancell has sold this property, which is now owned by Paul & Aimee Topless.

Paul & Aimee's previous property contained a paradise shelduck moult site, so we've had a long and beneficial association with them.

The Mangatotara wetland includes 6 open water areas (one original) and is set in a 17ha QEII Covenant that contains a significant planted/regenerating post-pine-tree-harvest area.

Following a (declined) application to the GBHT in 2015, Alan Ancell went ahead with the creation of the first two open water areas in the gully floor in autumn 2016 following harvest of the pine trees.

A 2016 GBHT application was successful in allocating \$2,000 towards the creation of two further open water areas in 2017 (shown in dark blue on the low-res map).

Another small open water area was created at the top of the gully in early 2018 to complete the project.

The wetland is fully fenced and substantial planting has been undertaken, along with some natural regeneration.

Mallards were seen on all 6 dams when we visited on 29 August 2022, with highest numbers of the small main gully dam created with help from the 2016 GBHT grant.

A pair of pheasant were also seen in the retired area.

Unfortunately, looking back through the photos, we didn't actually get a photo of GBHT 2016 grant pond 2 on 29 August – it was well hidden by vegetation when we got up the track to look down on it.

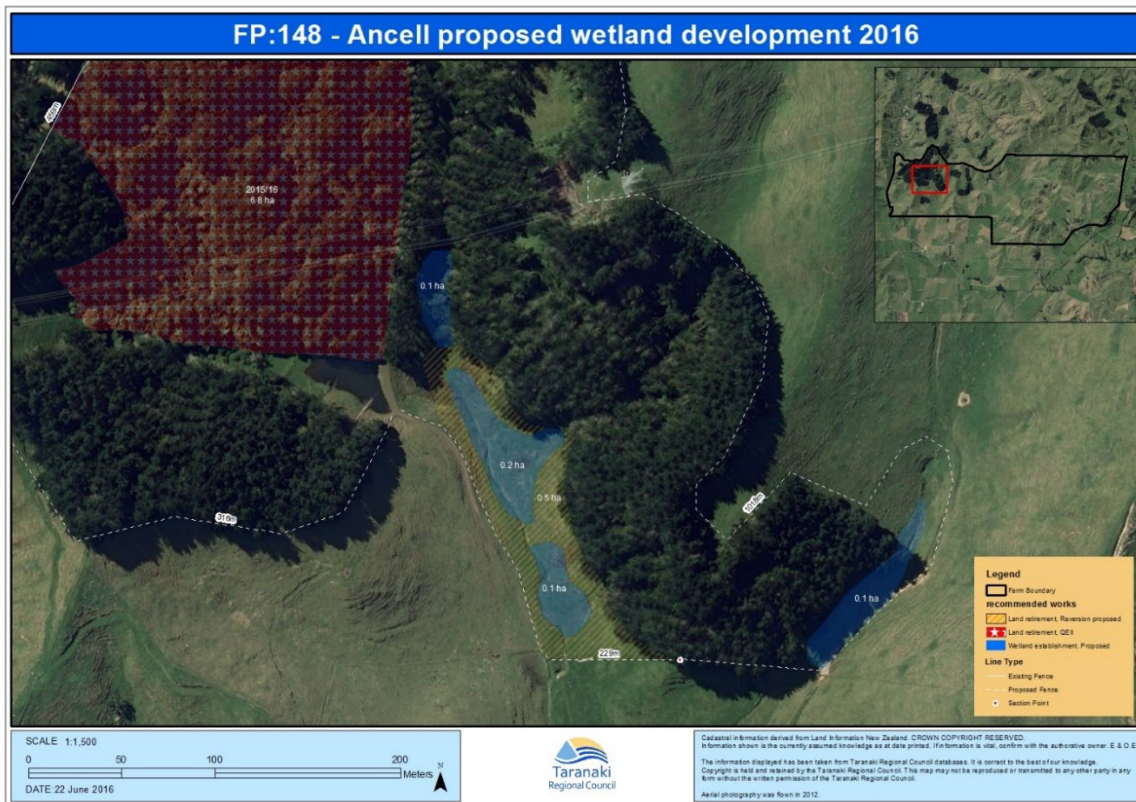
But you can be reassured it is there and being well used by mallards.

There are quite a few wilding pines appearing in the retired area, originating from the previous 20-year-old pines, and Paul said he would progressively remove them.

Paul and his two young sons are game licence holders and they are keen to build a maimai adjacent to the largest area of open water.

They shot it a couple of times during the 2022 season, with good results.

There are DOC200 stoat boxes present (about 20) that are periodically checked.





Main Dam gully August 2022

7. Ahuroa Road Wetland Part 2

In 2016 the GBHT approved a grant of \$2,875 gst incl. towards dam construction for Part 2 of the Ahuroa Biodiversity wetland.

Owing to delays due to wet weather the Part 2 dam was not constructed until autumn 2019 (so effectively a 3-year review).

The Part 1 wetland work was done earlier in autumn 2016 (not GBHT funded – the 2015 GBHT Application for Part 1 was declined).

The project (Parts 1 & 2 are close beside each other) was visited on Monday 29th August 2022.

Both areas are looking good, although there could be more planting around the Part 2 wetland to provide cover for ducklings from predation by harrier hawks.

This will be followed up with the landowner.



Part 1 Wetland August 2022



Part 2 Wetland August 2022



Part 1 Wetland August 2022

8. Canada Flats Restoration

No response

9. Tas Wetland

No response



MAJOR PROJECTS – FUTURE

Meeting of the Game Bird Habitat Trust Board, September 2022

Prepared by: Robert Sowman, NZ Game Bird Habitat Trust Coordinator

The ongoing issue with the JK Donald project on the Eastern shores of Lake Wairarapa is the uncertainty created by the various parties of interest (both in the property and the adjoining Lake) with Fish and Game and hunters seen by some of these as outside of preferred management scenarios. The Trust Board tagged \$100,000 in 2020 for this project, wanting to signal to the other parties the Board's commitment and encourage action from all others.

Wellington Fish and Game Council remains adamant the Trust Board keep involved in the JK Donald project.

The Underwood Wetland project is now into Stage 2 and reportedly progressing very well.

It perhaps remains a task for the new 2023-2026 Trust Board to determine where to next with commitments towards major projects?

Recommendation

That the Habitat Trust Board

- 1. Agree to retain the funding approved in 2020 of \$100,000 for the JK Donald project.**
- 2. Agree to defer the Major Projects initiative to the 2023-2026 Trust Board.**



Summary of 1Billion Trees Programme partnership between Te Uru Rākau - New Zealand Forest Service and GBHT

Meeting of the Game Bird Habitat Trust Board, September 2022

Prepared by: Robert Sowman, NZ Game Bird Habitat Trust Coordinator

Applications approved to date

The Government developed the One Billion Trees programme to increase tree planting across New Zealand. The goal being to double the current planting rate to reach one billion trees planted by 2028.

The agreement reached between Te Uru Rākau – NZ Forest Service (part of MPI) - and the Game Bird Habitat Trust was to receive \$360,000 over three years to support the planting of native species at sites that have approved Habitat Trust support to a total of 90 ha over the three-year period.

The \$360,000 is paid out to the Trust at \$120,000 per year.

There was an initial flurry of applications seeking to secure funding, but this has slowed over recent months. A memorandum to regional managers has been sent out reminding Councils that this money is available and what has not been allocated is to be returned to Te Uru Rākau.

At this time, 26 applications have been received requesting a total sum of \$284,480. This is to plant 59,826 trees over 38.2 hectares.

Ten projects have progressed as far as trees planted and inspected by referees, and invoices received for 75% of the requested value amounting to \$67,607.18.

The funding partnership runs for three years, ending in 2023.

Recommendation

That the Trust Board

- 1. Note that 26 applications have been accepted totalling \$284,480.**
- 2. Note that further funding of applications will need to be limited to \$75,000 to keep within the total \$360,000 allocated.**
- 1. Note the allocation of funds (\$360,000) may be achievable by the end of 2023 but a coverage of 90 ha is unlikely to be reached.**

AGENDA ITEM: 8.2

1 BT - NZGBHT Funding Approvals

Project								Payment Details	
	Project name	Site Address	Owners name	GBHT Referee	Funding request (\$)	Planting period	75% paid EX GST	Commitment	
1	Waitetuna Wetland	501 Waituna Valley Road, Raglan	Mike Moss	David Klee	10,000.00	Jul/Aug '21	6,487.50	3,512.50	
2	Underwood Wetland	Hoanga Road, Dargaville	Graham Gallagher	Rudi Hoetjes	2,060.00	Jul/Aug '21	1,129.84	930.16	
3	Greenheart Wetland	Bob Taylor Road, Whangarei	Graham Gallagher	Rudi Hoetjes	4,120.00	Jul/Aug '21	2,260.16	1,859.84	
4	Kauri Ridge Environmental Restoration	2271 Highway 22	James & Carleen Lowry	David Klee	16,000.00	Jul/Aug '21	10,434.78	5,565.22	
5	Gaddum Dam	123 Poporangi Road, Kereru	Ben Gaddum	Nick Page	2,700.00	Jul/Aug '21	2,025.00	675.00	
6	Wairangi Wetland	231 Arlington Rd Waipukurau	Warwick Wilson	Nick Page	3,902.50	2021	2,926.88	975.62	
7	Long Island Wetland	2958 Porangahau Rd Waipukurau	Rick Hunter	Nick Page	3,200.00	Jun '22		3,200.00	
8	Tennent Wetland	885 Paget Rd, Takapau	Tom Tennent	Nick Page	20,000.00	21-'22		20,000.00	
9	Mellow Rise Booth Wetland	74a Daikins Rd Masterton	Sam Booth	Matt Kavermann	920.00	21		920.00	
10	Pukepai Wetland	182 Koela Rd, Taihape	John Gordon	Glenn Maclean/Matt Kavermann	8,500.00	Jul/Aug '21	5739.13	2,760.87	
11	Tamatea & Tainui Wetlands	404 Speedy Rd, Takapau	Ben Wilson	Nick Page	18,665.50	Jun '22	9389.89	9,275.61	
12	278 Austin Road Pond	278 Austin Road, Dairy Flat Auckland	Nick Stead	John Dyer	10,500.00	Jul/Aug 21	7,875.00	2,625.00	
13	Ludlow Wetland	154 Drumpeel Road, Otane HB	Simon White	Nick Page	7,475.00	Jul-22		7,475.00	
14	Templars Flat Wetland	342 Longrange Road Omahere HB	Guy Lethbridge	Nathan Burkepile	2,289.13	Apr/Jun 21	1,492.91	796.22	
15	Rawhenua Wetland	482 Waiwiri Road Stratford	Miles & Kim Waite	Allen Stancliff	8,401.00	Jun-22		8,401.00	
16	Hazlitt Farm	3840 Highway 22 Waikato	Bryce & Petra Hazlitt	David Klee	23,597.00	Aug-22	15,389.35	8,207.65	
17	Mitchell Farm	29 Maisey Rd Ngahinapouri Waikato	Lang Brae Ltd & Scott & Nikola Mitchell Trust	David Klee	7,350.00	Aug-22		7,350.00	
18	Rumball/Healy Farm	161 Otuiti Rd Tuakau Waikato	Elizabeth Rumball & Roger Healy	David Klee	31,500.00	Aug-22		31,500.00	

AGENDA ITEM: 8.2

1 BT - NZGBHT Funding Approvals

Project							Payment Details	
	Project name	Site Address	Owners name	GBHT Referee	Funding request (\$)	Planting period	75% paid EX GST	Commitment
19	Waikuku Pond		Peter James	David Klee	12,000.00			12,000.00
20	Kirk Wetland	117 Haupouri Lane Havelock North	Brigit & David Kirk	Jesse Friedlander Nick Page	53,380.00	jun/jul 22		53,380.00
21	Underwood Wetland Stage 2	Hoanga Road Dargaville	Graham Gallagher	NF&GC	2,305.00			2,305.00
22	Binks Farm rehabilitation	67b Davidson Road, Newstead, Waikato	Nigel & Shiro Binks	David Klee	4,000.00	Jul/Aug2021		4,000.00
23	Laugesen Family Wetland	459 Atua Rd Elsthorpe, HB	Kate & Graeme Laugesen	Nick Page Tom Winlove	2,343.00	Jun-22		2,343.00
24	Nga Oki Wetland	1024 Pourerere Rd Waipawa	Aaron Vowles	Nick Page Tom Winlove	20,306.00	Jun Aug 2022		20,306.00
25	Twin Dams	924 Mohakau Rd Stratford	Glenn Howatson	Allen Stancliff	8,965.98	Jun-22	5,847.38	3,118.60
					284,480.11		70,997.82	213,482.29

NZGBHT/MPI 1 BILLION TREE FUND

Latin Name	Species Common Name	Stem number per species funded. (Recipient numbered as shown in accompanied approval spreadsheet)																						Totals					
		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22		23	24	25	26	
		Waite	Under	Green	Kauri	Gadd	Waira	Long	Tenn	Mello	Pakep	Taima	Austi	Ludlo	Templ	Rawh	Hazi	Mitch	Rumb	Waiku	Kirk	Underll	Binks		Lauge	Nga O	Twin		
<i>Agathis australis</i>	Kauri				200	6																					206		
<i>Alectryon excelsus</i>	Titoki				200											148		635			50						1,033		
<i>Aristotelia serrata</i>	Makomako	200									200					750	50	750	150			80					2,180		
<i>Carpodetus serratus</i>	Putaputaweta	100														148	20	635				60					963		
<i>Coprosma propinqua</i>	Mingimingi	300	66	134	500		50		400		100		50	75							100	40					1,815		
<i>Coprosma Repens</i>	Taupata											250															250		
<i>Coprosma robusta</i>	Karamu		167	333	300			100				200	350		100		340		250		200	120			100		2,560		
<i>Cordyline australis</i>	Cabbage tree Ti kouka	300			500	100	35	100	400		150	162	100	200		100	750	500	750	300	100	120	20		100		4,787		
<i>Corokia</i>															100											100	200		
<i>Corynocarpus laevigatus</i>	Karaka				200																						200		
<i>Cyperus ustulatus</i>	Upokotangata																					80					80		
<i>Dacrycarpus dacrydioides</i>	Kahikatea	300	25	50	300			100			50			50		50	148	20	460	100		50	40	10		50	1,803		
<i>Dodonea Viscosa</i>	Green Ake Ake															250											250		
<i>Dodonea Purpurea</i>	Purple Ake Ake					90										250											340		
<i>Dysoxylum spectabile</i>	Kohekohe																				50						50		
<i>Griselinia littoralis</i>	kapuka														100											100	200		
<i>Hebe stricta</i>	Koromiko													50													50		
<i>Hoheria angustifolia</i>	Hungere / Narrow-leaved Laceybark												200		50											50	300		
<i>Hoheria populnea</i>	Laceybark/Houhere		33	67		6					75																181		
<i>Hoheria sexstylasa</i>	Long-leaved Laceybark								200						100		50				250					50	650		
<i>Knights excelsa</i>	Rewarewa	100			500											148		635				60					1,443		
<i>Kunzea ericoides</i>	Kanuka	100					25		200	10	350	532	50		50	200	1,500	400	1,500	500		40	50		200		5,707		
<i>Kunzea robusta</i>	Rawirinui or kanuka													400													400		
<i>Leptospermum scoparium</i>	Manuka	400			1,800	100	350	100	300	10	350	1,922	200	350	400	200	1,500	470	1,500	1,250		120	50		200		11,572		
<i>Meticytus ramiflorus</i>	Karamu	300													100	750		750	300			120			100		2,420		
<i>Metrosideros excelsa</i>	Pohutukawa					6																					6		
<i>Myrsine australis</i>	Mapou	100								10	50						150		635			60					1,005		
<i>Nothofagus fusca</i>	Red Beech					56																					56		
<i>Olearia lineata dertonii</i>	Twiggy tree daisy								10		340			50													400		
<i>Oleria paniculata</i>	Akiraho, golden akeake										28				100											100	228		
<i>Olearia traversii</i>	Akeake						25																				25		
<i>Phormium tenax</i>	Harakeke							150											500								650		
<i>Pittosporum crassifolium</i>	Karo												100														100		
<i>Pittosporum eugeniioides</i>	Lemonwood/Tarata	200	33	67			40		400		200		250	100		200				300			25			200	2,015		
<i>Pittosporum ralphii</i>	Ralph's Kohuhu						50		400	10		90		50													600		
<i>Pittosporum tenuifolium</i>	Kohuhu		67	133			100	100	400		250	1,502	200	100		200				300		50			200		3,602		
<i>Plagianthus regius</i>	Ribbonwood		67	133		4		100			50	190		350	100	100	750	300	750	200	200						3,294		
<i>Podocarpus totara</i>	Totara	100												50		50	148		635	100				15		50	1,148		
<i>Prumnopitys taxifolia</i>	Matai				300																						300		
<i>Pseudopanax arboreus</i>	Five finger																										100		
<i>Pseudopenix crossifolius</i>	Horoeka or lancewood														100												100		
<i>Pseudowintera colorata</i>	Horopito														50												50		
<i>Sophora sp.</i>	Kowhai		25	50					400	10					100										50		10	50	695
<i>Vitex lucens</i>	Puriri				200																	50					250		
<i>Weimannia racemosa</i>	Kamahi	200																					20					220	
TOTALS		2,700	483	967	4,600	362	675	750	3,100	60	1,625	4,766	2,100	2,425	700	1,850	6,742	2,600	9,000	4,000	-	850	1,000	140	-	1,750	-	54,484	



2021/22 DRAFT PERFORMANCE REPORT

Meeting of the Game Bird Habitat Trust Board, September 2022

Prepared by: Carmel Veitch, Finance

1. 2021/22 Draft Performance Report

Attached in 9.1a is the Draft Performance Report for the year ended 31 August 2022.

Statement of Comprehensive Income. (Page 8)

The Draft surplus for the year ended 31 August 2022 is \$52,925.

Revenue

Income from Licence sales is slightly behind last years 2021 – 36,816 licences were sold in 2021 and 36,279 in 2021/22. This reflects the strong game sales in 2021. Total income for from Licence sales \$126,188. (note ahead of the forecast budget)

Income from Stamp sales did not make budget or the 2021 level – this is reflective of the Stamp programme within NZ Post. (\$11,949 vs last year \$14,848)

Interest rates have improved, and the income has exceeded budget and last year. (\$10,624 vs \$7,898 last year)

Grants received from the 1 Billion trees funding is reported at \$71,192. Funding that was received but not yet paid out has been treated as Income in Advance.

Total Revenue for 2022 \$219,953

Expenses

Total Expenses for the year are \$167,029.

These are split into 3 categories.

- Costs related to proving goods and Services – this includes the cost of the Stamp programme – which NZ post have reduced the costs from \$13,000 to \$6,500 which is a great saving.
- Grants and Donations – Grants paid out for the year were only \$62,550. See agenda 9.2 for breakdown. Grants paid out of the 1 Bill trees fund totalled \$67,607
- Other Expenses including meeting expenses totalled \$12,501.

Statement of Financial Position. (Page 9)

This report gives a summary of the Assets and Liabilities as at 31 August 2022. Net Assets are \$1,095,562.

Bank Accounts and Cash \$300,148 includes \$160,824 from the 1 Billion Trees fund.

Debtors and Prepayments of \$145,336 – this includes the Net pay over from Fish and Game of \$142,306.

2. Process for finalisation of Performance report

I have met with the Auditor and plan to be in Wellington mid-October to finalise the Annual Accounts and Audit.

Before the Accounts are signed, I will send a further copy for your approval. Andy Tannock will then sign the report on your behalf.

3. Charitable Status

The Boards Annual report was Filed with the Charities Commission website as required.

4. Recommendations

- a. That subject to the audited annual accounts being circulated to the Board members for approval, and any queries satisfactorily explained, the Chairperson be authorised to sign the 2021/22 Performance Report on behalf of the Board.
- b. That that the Draft Financial report as at 31 August 2022 be received.



PERFORMANCE REPORT OF THE

**NEW ZEALAND GAME BIRD HABITAT
TRUST BOARD**

**FOR THE YEAR ENDED
31 AUGUST 2022**

26 November 2021

Hon Poto Williams
Minister of Conservation
Parliament Buildings
WELLINGTON

Dear Minister

I have the honour to submit, pursuant to Section 150(3) of the Crown Entities Act 2004, the Performance Report and Financial Statements of the New Zealand Game Bird Habitat Trust Board, for the year ended 31 August 2022.

Yours sincerely,

Andy Tannock
Chair
New Zealand Game Bird Habitat Trust Board

New Zealand Game Bird Habitat Trust Board

Performance Report For the Year Ended 31 August 2022

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Entity Information

Legal Name

The New Zealand Game Bird Habitat Trust

Type of Entity

The New Zealand Game Bird Habitat Trust is a body corporate established under the Wildlife Amendment Act 1993. The New Zealand Game Bird Habitat Trust is required to comply with the Crown Entities Act 2004 as per the 4th Schedule of the Public Finance Act 1989. The New Zealand Game Bird Habitat Trust is a registered Charity.

Charities Registration Number

CC33828

Entity's Purpose of Mission

The New Zealand Game Bird Habitat Trust Board was set up to improve New Zealand's game bird habitat and secondly to improve the habitat of other wildlife. Its primary function is to promote the protection, restoration and creation of habitat by dispersal of grants, income received from the proceeds of the New Zealand Game Bird Habitat Stamp programme.

Entity Structure

The parent and ultimate controlling party of the Trust is the Game Bird Habitat Trust Board. Trust Board members are elected for a 3-year term, with the current Board sitting until 30 June 2023. The members provide their time free. Administrative support is provided by the New Zealand Fish and Game Council staff.

Members of the Board

Andy Tannock	Chair
John Cheyne	
Mark Sutton	
Jan Riddell	
Neil Candy	
Chantal Whitby	

Main Sources of Entities Cash and Resources

Revenue is earned from the Game Bird Habitat Stamp Programme.

- \$4 from each game licence fee is allocated to the Habitat Stamp.
- Revenue from sale of Stamps and associated products via NZ Post
- Interest on deposits

Contact Details

The Game Bird Habitat Trust Board is serviced by the secretariat of:

New Zealand Fish and Game Council
Level 2, Dominion Building
78 Victoria Street
Wellington, 6011

PO Box 25-055,
Wellington, 6140

Telephone (04) 499 4767

Email gbht@fishandgame.org.nz

Chair's Report

Introduction

The financial year for the New Zealand Game Bird Habitat Trust Board spans from 1 September to 31 August. My report therefore covers that period for 2021/2022.

The Game Bird Habitat Trust is established under Section 44B of the Wildlife Act 1953 (the Act). The Act sets out the functions of the Trust, primarily to improve New Zealand's game bird habitat and improve the habitat of other wildlife.

Section 44D of the Wildlife Act 1953 set up the New Zealand Game Bird Habitat Trust Board with the function to *identify and evaluate areas of New Zealand worthy of protection, restoration, improvement, creation, or procurement primarily as game bird habitat and secondarily as habitat for other wildlife.*

The Board is charged with *valuating submissions or applications for the purpose of determining whether to support it and disburse by way of grants* income received from the proceeds of the New Zealand Game Bird Habitat Stamp programme and associated products.

Game Bird Habitat Stamp

Introduced in the New Zealand Game Bird Habitat Stamp Regulations 1993, a fee for a habitat stamp was established as a way for game hunters to help fund the improvement of habitat for wildlife. It meant a game bird habitat stamp must be displayed on every game licence.

Twenty-eight years on, habitat stamps continue to be issued to coincide with World Wetland Day on 2 February. The addition of the stamp provides a designated royalty (currently \$4.00 per licence), providing much needed funds for habitat conservation initiatives. Additional revenue is derived through sales of items which incorporate the stamp image or artwork.

Each year, the Habitat Trust Board recommends to the New Zealand Fish and Game Council the game bird (or other wildlife) species to be depicted on the appropriate year's game bird habitat stamp and the fee hunters contribute to this programme. For the 2022 game season the chosen species was the pheasant (genus *Phasianus*).

For the last four years, the Trust has recommended an annual photographic competition to find the best image for the stamp artwork of the species approved by the New Zealand Fish and Game Council. The image for the 2022 stamp of the pheasant was taken by Jeanette Nee.

Habitat Grants

The revenue from the game bird habitat stamp programme and associated products is disbursed annually by way of grants as the Habitat Trust considers appropriate for the purpose of carrying out its functions (section 44D(j) of the Wildlife Act 1953).

Grant applications close each year on 30 June. After seeking further information on some applications, these are then considered at the Trust Board's August meeting. Funding was allocated to the following

16 grants in October 2021, subject to a range of conditions, for a total of \$142,670, including one major project funding for the Underwood project (highlighted in **bold**):

Project Name	Applicant	F&G Region	GBHT Grant
Adrian's Wetland	Keiran Short & Emily Newbrook	Southland	8,000
Barfoote Farm Pond	Trevor Barfoote	Northland	7,000
East Pond	Tony East	Hawke's Bay	6,170
Eastwood Wetland	William White	Hawke's Bay	4,000
Howatson Wetland	Glenn & Lynda Howatson	Taranaki	1,000
Mount Rowan Wetland	Blendyn Nairn	Taranaki	3,000
Murphy Pond	Joe Murphy	Hawke's Bay	8,000
Ohakune-Raetihi Rd	Garry Deadman	Taranaki	7,000
Pond Gully	Graham Fergus	Taranaki	2,000
Rakautaua Wetland	Rob Craig	Taranaki	4,000
Rumball/Healy Farm	Kevin Hutchinson for Elizabeth Rumball & Roger Healy	Auckland/Waikato	15,000
Silverton Pastoral	James Abbiss	Wellington	10,000
Underwood Stage 2-Project	Rudi Hoetjes	Northland	50,000
Upper Makaretu	Tom Tennent	Hawke's Bay	8,000
Waikuku Pond	Peter Walter	Auckland/Waikato	8,000
Whataroa Wetlands	Helen & Paul McBride	Wellington	1,500

Major Projects

The Trust Board has selected 'major projects' to showcase restoration and development opportunities. Apart from the Underwood Wetland near Dargaville the Board continues to support the JK Donald Block on the North-eastern shores of Lake Wairarapa.

Unfortunately, delays on restoring the JK Donald Wetland are due to uncertainty between interested parties over their various roles and responsibilities. The Trust Board has shown its commitment to this project by allocating \$100,000 for further restoration and improvements to water flows.

Wetland margin planting project

The Trust Board has partnered with Te Uru Rākau - New Zealand Forest Service within MPI to allow funding support from One Billion Trees (1BT) for the planting of native species at sites accepted by the Trust Board. The partnership covers a three-year funding period, commencing January 2021. At the end of this financial year (August 2022), the Trust Board has issued \$67,607 payments and accepted a further 16 projects under this partnership.

NZ Game Bird Habitat Trust Board

The Trust Board is appointed by the Minister of Conservation for a three-year term (section 44F of the Wildlife Act 1953). The current Board, appointed in June 2020, includes Andy Tannock (Chairperson), John Cheyne (DOC D-G nominee), Neil Candy (DU NZ nominee), and Jan Riddell, Mark Sutton and Chantal Whitby (Fish and Game nominees). The Board's three-year term expires in June 2023.

The Trust Board holds an annual meeting, which in 2021 was meant to take place in Queenstown in August 2021 but due to Covid-19 lockdowns and other considerations was not held until October 2021. A Zoom conference call was also held on 28 July 2021 to enable Board members to follow-up initial consideration of pre-circulated grant applications with a view to obtaining further detail before final decisions were made at its 2021 meeting.

Voluntary Board and its support staff

We are fortunate to have a very knowledgeable and dedicated group of Board members who undertake their duties on a voluntary basis, supported by Fish and Game funded staff to maintain the Board's focus during the year.

Sadly, we lost one of our Board members to cancer in September 2022.

Jan Riddell QSM

Jan was appointed a member of the Game Bird Habitat Trust Board by the Minister of Conservation, Hon Eugene Sage in June 2020 for a three-year term.

She has been a valued member of several public bodies and contributed to strategic direction and governance at a regional and national level.

It is with this background that Jan has made a valued contribution to the Trust Board.

Regrettably the last two years presented its own challenges for Jan, yet she continued to add her considered opinion in an effective, clear and quiet manner, until she lost her battle on 10th September 2022.

On behalf of colleagues and support staff, I want to record our thanks and appreciation for Jan's contribution and extend our condolences to her husband Dave and daughter Emma.

Andy Tannock
Chairperson
New Zealand Game Bird Habitat Trust

NEW ZEALAND GAME BIRD HABITAT TRUST

Statement of Service Performance

Year Ended 31 August 2022

The Statement of Service Performance sets out the objectives, targeted outcomes and performance measures set by the New Zealand Game Bird Habitat Trust and documents the outputs achieved.

OBJECTIVE 1

TARGETED OUTCOME

The Trust Board conducts its business in a cost-effective and an efficient manner.

Performance Measure

- At least one meeting of the Trust Board to be held during the year to consider grant applications.
- Other business promoting the funding and development of game bird habitat is developed as necessary.

Output

- *One telephone conference call between all Board members was conducted on 28 July 2021.*
- *One meeting of the Trust Board was deferred beyond the financial year to 15 October 2021 to consider grant applications.*

OBJECTIVE 2

TARGETED OUTCOME

Distribution of funds to approved Game Bird Habitat projects or projects to benefit game bird habitat protection performance measures.

Performance Measure

- Application forms for grants made available and invitations for applications promoted.
- Referees' reports on applications obtained where necessary.
- Successful applications entered in the Habitat Grant Register and appropriate monitoring procedures initiated.

Output

- *Applications for new grants were sought with a close-off date of 30 June for consideration in the 2021 grant period.*
- *twenty-three grant applications were received for the 2021 grant period complete with referees' reports.*
- *16 grants totalling \$142,670 were approved by the Board at its October 2021 meeting.*
- *Monitoring of past grants were undertaken, and the grant register updated.*

OBJECTIVE 3

TARGETED OUTCOME

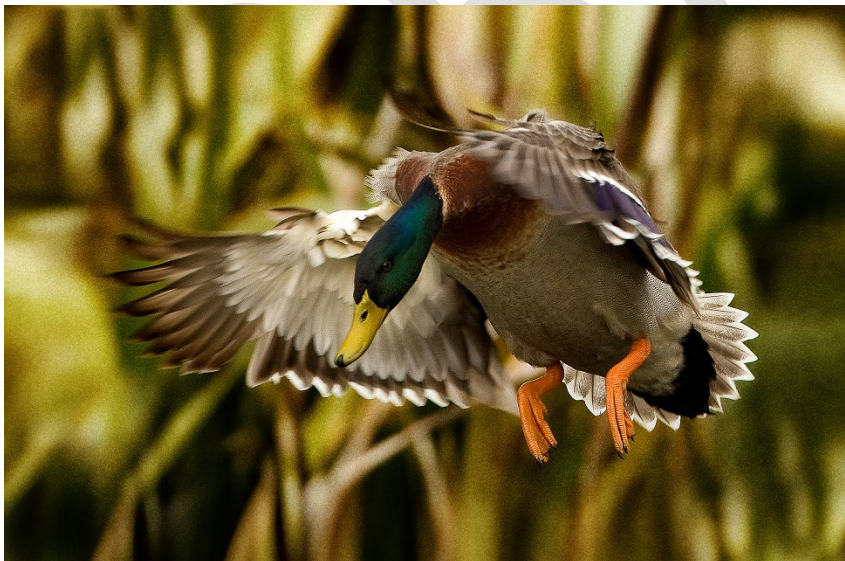
Recommend to New Zealand Fish and Game Council the species to feature on the Game Bird Habitat stamp, the face value of the stamp and the cost of the licence validating stamps for licence holders.

Performance Measure

- Select the bird species and recommend the face value and the fee payable by licence holders for stamps used to validate the Game Bird Hunting licence.

Output

- *The Mallard Drake was chosen to feature in the artwork for the 2024 New Zealand Game Bird Habitat Collection.*
- *The cost of the licence validating stamp for game licence holders was recommended to increase to \$5.00.*



2024 Winning Photo David Towgood

New Zealand Game Bird Habitat Trust Board

Statement of Comprehensive Income

For the Year Ended

31 August 2022

	Note	Actual 2022 \$	Budget 2022 \$ (Unaudited)	Actual 2021 \$
Revenue				
Revenue from providing goods and services	1	138,137	119,086	143,446
Interest, dividends and other investment revenue	1	10,624	5,300	7,898
Grants	1	71,192	146,999	5,219
Total Revenue		219,953	271,385	156,563
Expenses				
Costs related to providing goods or services	2	24,371	32,500	32,525
Grants and donations made	2	130,157	270,000	86,558
Other expenses	2	12,501	13,420	18,628
Total Expenses		167,029	315,920	137,711
Surplus/(Deficit) for the Year		52,925	(44,535)	18,852

These financial statements should be read in conjunction with the accompanying notes

New Zealand Game Bird Habitat Trust Board

Statement of Financial Position

As at
31 August 2022

	Note	Actual 2022 \$	Actual 2021 \$
Assets			
Current Assets			
Bank Accounts and Cash	3	300,148	97,806
Debtors and Prepayments	3	145,336	144,132
Interest Receivable	3	5,376	3,741
Investments	3	902,211	893,683
Total Current Assets		1,353,071	1,139,362
Total Assets		1,353,071	1,139,362
Liabilities			
Current Liabilities			
Creditors and Accrued Expenses	3	257,509	96,725
Total Current Liabilities		257,509	96,725
Total Liabilities		257,509	96,725
Total Assets less Total Liabilities (Net Assets)		1,095,562	1,042,637
Accumulated Funds			
Accumulated surpluses or (Deficit)	4	1,095,562	1,042,637
Total Accumulated Funds	4	1,095,562	1,042,637

These financial statements should be read in conjunction with the accompanying notes

New Zealand Game Bird Habitat Trust Board

Statement of Cashflow

For the Year Ended

31 August 2022

	Actual	Actual
	2022	2021
	\$	\$
Cash Flows from Operating Activities		
Cash was received from:		
Receipts from providing goods or services	285,551	132,413
Interest, dividends and other investment receipts	8,989	7,649
Donations or grants received	71,192	5,219
Net GST	18,709	9,112
Cash was applied to:		
Payments to suppliers	26,366	(61,117)
Donations or grants paid	(199,938)	(15,671)
Net GST	-	-
Net Cash Flows from Operating Activities	210,870	77,605
Cash flows from Investing and Financing Activities		
Cash was provided from:		
Receipts from the purchase of investments	(8,528)	(7,579)
Net Cash Flows from Investing and Financing Activities	(8,528)	(7,579)
Net Increase / (Decrease) in Cash	202,342	70,025
Opening Cash	97,806	27,781
Closing Cash	300,148	97,806
This is represented by:		
Bank Accounts and Cash	3 300,148	97,806

These financial statements should be read in conjunction with the accompanying notes

New Zealand Game Bird Habitat Trust Board

Statement of Accounting Policies

For the Year Ended

31 August 2021

Basis of Preparation

New Zealand Game Bird Habitat Trust (The Trust) has elected to apply PBE SFR-A (PS) Public Benefit Entity Simple Format Reporting - Accrual (Public Sector) on the basis that it does not have public accountability and has total annual expenses of equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Presentation Currency

These financial Statements are presented in New Zealand Dollars. All financial information presented in New Zealand dollars has been rounded to the nearest dollar.

Goods and Services Tax (GST)

The Trust is registered for GST. All amounts are recorded exclusive of GST, except for Debtors and Creditors which are stated inclusive of GST.

SPECIFIC ACCOUNTING POLICIES

Revenue Recognition

Revenue is measured at the fair value of consideration received or receivable.

Contributions from the game licence sales and managed stamp sales are recorded as revenue as they are earned in accordance with the substance of agreement between the New Zealand Fish and Game Council.

Interest on investments is recorded as revenue as it is earned during the financial period.

The One Billion Trees Grant is treated as income once the conditions of the contract are met. Any grant money received with conditions not yet met will be treated as a liability

Income Tax

The New Zealand Game Bird Habitat Trust Board is public authority and consequently exempt for the payment of income tax under CW 31(2).

Bank accounts and cash

Bank accounts and cash comprise cash on hand, cheque or savings accounts, and deposits held at call with banks.

Debtors and prepayments

Debtors and prepayments are initially measured at fair value and subsequently measured at amortised cost using the effective interest method, less provision for impairment.

Investments

Investments comprise investments in term deposits with banks. Deposits with banks are initially recorded at the amount paid. If it appears that the carrying amount of the investment will not be recovered, it will be written down to the expected recoverable value.

Creditors and accrued expenses

Creditors represent liabilities for goods and services provided to the Trust Board prior to the end of the financial year which are unpaid. Creditors are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

Capital Management

The Trust's capital is accumulated surpluses from Trading. The Trust manages its revenue, expenses, assets and liabilities prudently, retaining funds to meet future requirements in order that the objectives of the ultimate charitable group are met. The trust has no third party-imposed management requirements.

Changes in Accounting Policies

There have been no changes in accounting policies since the last date of the last financial statements.

New Zealand Game Bird Habitat Trust Board

Notes to the Performance Report

For the Year Ended

31 August 2022

Note 1: Analysis of Revenue	Actual 2022 \$	Budget 2022 \$ (Unaudited)	Actual 2021 \$
Revenue from providing goods and services			
Income from Licence Sales	126,188	106,086	128,598
Income from Stamp Sales	11,949	13,000	14,848
Total	138,137	119,086	143,446
Interest, dividends and other investment revenue			
Interest	10,624	5,300	7,898
Total	10,624	5,300	7,898
Grants received			
1 Billion Trees funding	67,607	143,414	5,219
1 Billion Trees funding - Admin Fee	3,585	3,585	-
Total	71,192	146,999	5,219

New Zealand Game Bird Habitat Trust Board

Notes to the Performance Report For the Year Ended 31 August 2022

Note 2: Analysis of Expenses	Actual 2022 \$	Budget 2022 \$ (Unaudited)	Actual 2021 \$
Costs related to providing goods or services			
Production	12,661	18,500	18,114
Prize money for Photo Competiton	870	1,000	1,855
Programme Administration	10,840	13,000	12,557
Total	24,371	32,500	32,525
Grants and donations made			
GBHT Grants	62,550	150,000	83,168
1 Billion trees Grants	67,607	120,000	3,390
Total	130,157	270,000	86,558
Other expenses			
Accounting Fees	2,510	2,400	2,375
Audit Fees	5,020	5,020	5,020
Trust Board Meeting Expenses	4,400	5,500	6,429
General -includes signs	571	500	4,804
Total	12,501	13,420	18,628

New Zealand Game Bird Habitat Trust Board

Notes to the Performance Report For the Year Ended 31 August 2022

Note 3 : Analysis of Assets and Liabilities	Actual 2022 \$	Actual 2021 \$
Bank Accounts and Cash		
Cheque Account Balance	139,324	27,428
Savings account balance	160,824	70,378
Total	300,148	97,806
Debtors and Prepayments		
NZ Fish and Game Council	142,306	144,132
Prepayments	3,030	-
GST	-	-
Total	145,336	144,132
Interest Receivable		
Interest Receivable on Term Deposits	5,376	3,741
Total	5,376	3,741
Investments		
Term Deposit Westpac	902,211	893,683
Total	902,211	893,683
Creditors and Accrued Expenses		
Creditors	67,535	16,065
Accruals	20,938	6,140
Income in Advance	145,588	69,781
GST Payable	23,448	4,739
Total	257,509	96,725

New Zealand Game Bird Habitat Trust Board

Notes to the Performance Report For the Year Ended 31 August 2022

Note 4: Accumulated Funds	Actual 2022	Actual 2021
	\$	\$
Balance as at 1 September	1,042,637	1,023,785
Surplus/(Deficit)	52,925	18,852
Total Accumulated Funds	1,095,562	1,042,637

Note 5 : Commitments and Contingencies	Actual 2022	Actual 2021
	\$	\$
Commitments		
Commitments to provide Grants	225,752	157,632
Commitments to 1 Billion trees	213,482	69,781
Total Commitments and Contingencies	439,234	227,413

Contingent Liabilities and Guarantees

There are no contingent liabilities or guarantees as at balance date (2020- nil)

Note 6: Related Party Transactions	Actual 2022	Actual 2021
	\$	\$
New Zealand Game Bird Habitat Stamp Fee	142,306	144,314

New Zealand Fish and Game collects from each Fish and Game Council the Game Bird Habitat stamp fee. The fee is \$4 (2021 - \$4) from the sale of every Game Bird Licence sold from the most recently completed financial year. This fee is restricted in the use for the purpose of improving New Zealand's Game Bird Habitat and secondarily to improve the habitat of other wildlife.

Note 7: Events after the balance date

There were no events that have occurred after the balance date that would have a material impact on the report (2021-nil)

Audit Opinion

DRAFT



UPDATE ON GRANTS PAID AND THOSE OUTSTANDING

Meeting of the Game Bird Habitat Trust Board, September 2022

Prepared by: Carmel Veitch

1. *Grants Schedule as at 31 August 2022*

Attached on Table 1 is the outstanding Grants as at 31 August 2022.

Table 1: NZ Game Bird Habitat Trust - Grants Schedule

<i>Project</i>	<i>Grant</i>	<i>nt in c G.</i>	<i>Amount Pd es gst</i>	<i>Still to Pay</i>
1 J K Donald wetland Special Project	\$ 18,000.00			\$ 18,000.00
2 Coutada One	\$ 4,000.00			\$ 4,000.00
3 Pine Pond	\$ 8,000.00			\$ 8,000.00
4 Waikanae Wetland Restoration	\$ 6,000.00			\$ 6,000.00
5 Lower Cannon Bone pond	\$ 2,000.00			\$ 2,000.00
6 Pounamu Rakiraki	\$ 1,500.00	\$	1,368.50	\$ 131.50
7 Takitakitoa extension	\$ 10,000.00			\$ 10,000.00
8 Beehive Creek - Adam & Gemma Fisher	\$ 1,000.00			\$ 1,000.00
9 Linton WaterFowl Water park - Jared & Rachel Hercoe	\$ 6,000.00			\$ 6,000.00
10 Murphy Wetland Complex - Joe Murphy	\$ 4,000.00			\$ 4,000.00
11 Christianson Dam Restoration - Sam Christianson	\$ 4,500.00			\$ 4,500.00
12 JK Donald Project - Special Project (107)	\$ 82,000.00			\$ 82,000.00
13 Adrian's Wetland	\$ 8,000.00			\$ 8,000.00
14 Barfoote Farm Pond	\$ 7,000.00			\$ 7,000.00
15 East Pond	\$ 6,170.00	5850.5	\$ 5,087.35	\$ 1,082.65
16 Eastwood Wetland	\$ 4,000.00			\$ 4,000.00
17 Murphy Pond	\$ 8,000.00			\$ 8,000.00
18 Ohakune-Raetihī Rd	\$ 7,000.00			\$ 7,000.00
19 Rakautaua Wetland	\$ 4,000.00			\$ 4,000.00
20 Rumball/Healy Farm	\$ 15,000.00			\$ 15,000.00
21 Silverton Pastoral	\$ 10,000.00			\$ 10,000.00
22 Underwood Stage 2	\$ 50,000.00	49982	\$ 43,462.25	\$ 6,537.75
23 Waikuku Pond	\$ 8,000.00			\$ 8,000.00
24 Whataroa Wetlands	\$ 1,500.00			\$ 1,500.00
TOTALS	\$ 275,670.00		49,918.10	\$ 225,751.90

There are currently 24 outstanding grants – totalling \$225,751 (last yr 19 grants \$184,631). This figure represents the GBHT commitment as at 31 August 2022.

Note in this table the GBHT has approved a total of \$2,313,926 in Grants since 1995. Of these 1,835,955 have been paid and \$252,220 have lapsed.

2. Grants uplifted from 1 September to 31 August 2022

Table 2 is a summary of the Grants paid in the period. There were 12 grants totally \$71,932 including GST (\$62,549 excluding GST)

Table 2: Grants Paid					
New Zealand Game Bird Habitat Trust					
For the period 1 September 2021 to 31 August 2022					
Date	Description	Reference	Amount	Gross	GST
21 Dec 2021	Howatson Trusts Partnership - Grant for Howatson Trust #234	079418 #234	1,000.00	1,150.00	150.00
31 Jan 2022	B D Narin - Blendyn Nairn's Mt. Rowan wetland project October 2021	235 Mt Rowan Wetland	3,000.00	3,450.00	450.00
27 Jun 2022	T D Tennent Trust - Grant 243 Approved for the Upper Makaretu Wetland	243 Upper Makaretu	8,000.00	9,200.00	1,200.00
30 Jun 2022	The Hollows Limited - Fence line Preparation - Pond Gully reserve	INV-0338	2,000.00	2,300.00	300.00
11 Jul 2022	Tony and Shane East Family Trus - Grant for Est Pond on MnKenzie Rd	002 232 East Pond	5,087.35	5,850.45	763.10
31 Jul 2022	Northland Fish and Game Council - Progressive Payment Wetland Development Stage 2	INV-0196	43,462.26	49,981.60	6,519.34
Total Grants			62,549.61	71,932.05	9,382.44

Note the Northland Grant has been invoiced but not paid out to date – I ask for your approval to pay this Grant even though the project is not yet completed. This amount represents 50% the amount Northland have spent to date.

3. Outstanding Grants

Table 3 outlines the grants that have not been uplifted within the 2 years. 7 Grants totaling \$48,131.

The Trust Board policy is to review those grants not uplifted within two years. The following table lists these grants with amounts outstanding that are two or more years old.

Table 3: Outstanding Grants					
Year	Project	Grant	Amount Pd es gst	Still to Pay	
2012	107 J K Donald wetland Special Project	\$	18,000.00	\$ 18,000.00	
2019/20	203 Coutada One	\$	4,000.00	\$ 4,000.00	
2019/20	208 Pine Pond	\$	8,000.00	\$ 8,000.00	
2019/20	209 Waikanae Wetland Restoration	\$	6,000.00	\$ 6,000.00	
2019/20	212 Lower Cannon Bone pond	\$	2,000.00	\$ 2,000.00	
2019/20	215 Pounamu Rakiraki	\$	1,500.00	\$ 1,368.50	
2019/20	217 Takitakitoa extension	\$	10,000.00	\$ 10,000.00	
TOTALS		\$	49,500.00	1,368.50	\$ 48,131.50

4. 1 Billion Tree Payments

Table 4 is a summary of the payments made for the 1 billion Tree project. There were 10 payments made totaling \$77,748 including GST and \$67,607 excluding GST.

Table 4: 1 Bill Trees Payments					
New Zealand Game Bird Habitat Trust					
For the period 1 September 2021 to 31 August 2022					
Date	Description	Reference	Amount	Gross	GST
07 Sep 2021	The Nyann Trust - 1 Billion trees grant- 10,500	1000 Austin Rd #207	7,875.00	9,056.25	1,181.25
01 Nov 2021	Kauri Ridge Farms Limited - Reimbursement for 5700 Trees planted 75% of \$15999.38. rest to be paid in 12 months.	Kauri 1 BT	10,434.78	12,000.00	1,565.22
03 Nov 2021	Wilson Farming - Reimbursement for 1165 Trees planted 75% of \$3902.50. rest to be paid in 12 months. For Wairangi Wetland (231 Arlington Rd Waipukurau)	2021-021 #192	2,926.88	3,365.91	439.03
08 Nov 2021	Tuapae Farm Limited - Reimbursement for 900 Trees planted 75% of \$2025 rest to be paid in 12 months. For Gaddum Dam (Poporangi Road, Kereru)	INV-0024 - Gaddam	2,025.00	2,328.75	303.75
20 Dec 2021	Templars Flat Limited - Reimbursement for 700 Trees planted for Templars Flat Limited. 342 Longrange Road Omahere HB	700 Trees #228	1,492.91	1,716.85	223.94
01 Jan 2022	Koaraha Farms Ltd - Reimbursement for 1845 Trees planted 75% of \$9947.50. Rest to be paid in 12 months.	INV-0696	6,487.50	7,460.63	973.13
01 Mar 2022	JM & JK Gordon - Reimbursement for 1750 Trees planted 75% of \$8500 rest to be paid in 12 months. For Pukepai Wetland (182 Koela Rd, Taihape)	257 1 Billion Pukepai	5,739.13	6,600.00	860.87
26 Aug 2022	Waikato River Care - Bryce and Petra Hazlitt Farm Project - Supply 6742 plant 75% of cost	INV-2788	15,389.35	17,697.75	2,308.40
29 Aug 2022	Howatson Trusts Partnership - Riparian Plants - 1 Bill Trees	1Bill Trees	5,847.38	6,724.49	877.11
31 Aug 2022	B & B Wilson Trust - Wetland Planting - 3715 native trees	2022-013	9,389.25	10,797.64	1,408.39
Total Grant for 1 Bill Trees			67,607.18	77,748.27	10,141.09
Total			67,607.18	77,748.27	10,141.09

Recommendations

1. Outstanding Grants Schedule of \$225,751 be received as at 31 August 2022.
2. Approval of payments of 6 Grants totally \$71,932.
3. Approval of 1 Billion Tree Payments totalling \$77,748.



2022/23 BUDGET

Meeting of the Game Bird Habitat Trust Board, September 2022

Prepared by: Carmel Veitch, Finance

1. 2022/23 Draft Budget

A Draft budget for 2022/23 is attached for your comment. I will finalise the budget in the meetings depending on the decisions made by the Trust.

The draft budget is currently showing a deficit of \$29,431.

Trading Income

The budget for the Income from Licence sales is based on 32,553 licence sales (at new stamp value of \$5 (inc. GST)

The income from Stamp sales has decreased from last year so I have reduced budget to \$10,000.

Interest rates have improved, hence the increase in budget to \$11,000.

The Grant of \$143,424 from the Te ura Rakau partnership has a contra expense of \$120,000.

Costs related to proving goods and services

Production - \$13,000 – this it's the cost from NZ Post. We have manger to negotiate a loser price.

Included in the Programme Administration budget is \$10,000 which is payable to NZC and \$3000 additional budget for additional hours that Robert is providing with additional responsibilities for the One Billion trees programme.

The Grants paid out – budget \$150,000 could be more or less or more depending on the finalised projects approved.

Meeting and travel costs will be double in this financial year as there will be 2 meetings in this year – September 2022 and August 2023

2. Recommendations

- a. That subject to amendments at the meeting the Trust Board Budget for the 2022/23 with a deficit of \$29,431 year be approved.

10.1a Budget Forecast

New Zealand Game Bird Habitat Trust For the year ended 31 August 2023

	2022 ACTUAL	2022 OVERALL BUDGET	2023 OVERALL BUDGET
Trading Income			
Revenue from providing goods & services			
Income from Licence Sales	126,188	106,086	141,500
Income from Stamp Sales	11,949	13,000	10,000
Total Revenue from providing goods & services	138,137	119,086	151,500
Interest Income	10,624	5,300	11,000
One Billion Trees Contract	67,607	143,414	143,414
One billion tree- Admin Fee	3,585	3,585	3,585
Total Trading Income	219,954	271,385	309,499
Gross Profit	219,954	271,385	309,499
Operating Expenses			
Costs related to providing goods and services			
Production	12,661	18,500	13,000
Prize money for Photo competition	870	1,000	870
Programme Administration	10,840	13,000	13,000
Total Costs related to providing goods and services	24,371	32,500	26,870
Grants			
Grants	62,550	150,000	140,000
Grant for 1 Bill Trees	67,607	120,000	150,000
Total Grants	130,157	270,000	290,000
Other Expense			
Accounting Fees	2,511	2,400	2,510
Audit Fees	5,020	5,020	6,000
Trust Board Meeting Expenses			
Meeting Expenses	3,040	3,500	7,000
Travel	1,359	2,000	6,000
Total Trust Board Meeting Expenses	4,399	5,500	13,000
General			
Bank Fees	30	50	50
General Expenses	541	450	500
Total General	571	500	550
Total Other Expense	12,501	13,420	22,060
Total Operating Expenses	167,028	315,920	338,930
Net Profit	52,925	(44,535)	(29,431)



2023 MEETING DATES

Meeting of the Game Bird Habitat Trust Board, September 2022

Prepared by: Carmel Veitch, Finance

1. Meeting Dates

The GBHT usually meet twice a year to decide on application from the Trust. The first meeting is by zoom and always trust members to seek clarification regarding applications. The second meeting for the year is traditionally in August – at this meeting the Board approve the Grants for the following year.

Proposed Schedule for the 2023 year.

Date	Subject
Friday 30 th June 2023	Final Day for submissions for NZGBHT Grant applications
Tuesday 11 th July 2023	Send out grant submissions to GBHT Board members
Wednesday 19 th July 2023	GBHT Board Zoom Conference – 11am
Friday 25 and 26 th August 2023	GBHT Board Meeting in Hawkes Bay?

At the last meeting the Board approved the meeting to be September 2022 rather than August 2022. This was helpful for reporting, however, it meant decisions on funding is also pushed out a month, which was not as helpful for those applying for Grants.

This will mean there are 2 meetings in this Financial Year. (September 2022 and August 2023)

2. Recommendations

To accept the Meeting Dates for the GBHT as:

- Tuesday 19th July 2023 11am by zoom
- Friday 25th and 26th August 2023 in Hawkes Bay?



GAME BIRD HABITAT STAMP PHOTO COMPETITION

Meeting of the Game Bird Habitat Trust Board, September 2022

Prepared by: Robert Sowman, NZ Game Bird Habitat Trust Coordinator

The purpose of this item is to select an image (artwork) to be used on the 2025 Game Bird Habitat Stamp.

Section 44D (l) of the Wildlife Act 1953 provides for the GBHT:

(ii) to appoint, or select by competition, an artist to produce the stamp artwork of the species approved by the New Zealand Fish and Game Council

The two judges for the photo competition are Richie Cosgrove and Mark Mitchell. Richie is with the North Canterbury Fish and Game Council. He has spent 25 years working on print media and worked for Fairfax Media as the Southern Regional Visual Manager and National Content Team Manager before joining Fish & Game. Mark is the NZ Herald's Wellington based photographer for over 20 years and a multiple winner of many New Photographer of the Year awards and a passionate game bird hunter. They have both been the judges for the last three stamp photo competitions.

The photo competition has developed into four monthly competitions (April to July) with the monthly winner receiving a \$250 Kilwell Sports voucher. Monthly winners are chosen by the two judges. The four monthly winners then go to a public vote on Facebook in August where the overall winner will receive a \$1,000 Kilwell Sports voucher and \$1,000 cash from the Game Bird Habitat Trust.

The 2025 competition is open to an image of any game bird species as listed under Schedule 1 of the Wildlife Act 1953.

Recommendation:

The Game Bird Habitat Trust Board:

- 1. Note the photographic competition to select a winning image for the 2025 habitat stamp is chosen from four monthly competitions and voted on by the public.**
- 2. Note Judges will endorse the winning shot and contact the winner privately. The public will not be informed of the winner until the Game Bird Habitat Stamp is launched on World Wetland's Day, 2 February 2025.**

HABITAT STAMP SPECIES

Meeting of the Game Bird Habitat Trust Board, September 2022

Prepared by: Robert Sowman, NZ Game Bird Habitat Trust Coordinator

Section 44D(l) of the Wildlife Act 1953 provides for the Trust Board:

annually—

- (i) *to recommend to the New Zealand Fish and Game Council the game bird or other wildlife species to be depicted on the following year's game bird habitat stamp:*

The purpose for selecting a species two seasons ahead is to allow sufficient lead-in time to prepare and market associated products that can depict the image.

Which species would the Trust Board like to consider for 2025?

Previously selected species featured:

1994	Paradise Shelduck	2011	Pheasant
1995	NZ Shoveler	2012	Bobwhite Quail
1996	Grey Duck	2013	Australasian Bittern
1997	Black Swan	2014	Pukeko
1998	Canada Goose	2015	Black Swan
1999	California Quail	2016	Grey Duck
2000	Mallard	2017	California Quail
2001	Pheasant	2018	Mallard
2002	Pukeko	2019	Chukar
2003	Grey Teal	2020	Paradise Shelduck
2004	Paradise Shelduck	2021	NZ Shoveller
2005	Chukar	2022	Pheasant
2006	NZ Scaup	2023	California Quail
2007	Brown Quail	2024	Mallard drake
2008	Red Legged Partridge	2025	<i>Any game bird species</i>
2009	NZ Shoveler	2026	
2010	Mallard		

The current method leaves selection up to chance, with any game bird species being eligible and determined by the best image submitted in an open competition.

Prior to 2020, a particular species was recommended, and an artist commissioned to prepare the image. With this method it was possible to seek examples of game bird pairs, and young and promote a particular habitat flavour. Admittedly the artist had more licence to mix and match than a photographer does.

Recommendation

1. **That the NZ Game Bird Habitat Trust Board recommends the NZ Fish and Game Council endorses the best photo competition image of any game bird species to be depicted on the 2025 habitat stamp.**



HABITAT STAMP FEE

Meeting of the Game Bird Habitat Trust Board, September 2022

Prepared by: Robert Sowman, NZ Game Bird Habitat Trust Coordinator

The Game Bird Habitat Stamp has a face value of ten dollars (\$10.00). A fee of five dollars (\$5.00) is payable¹ for every game bird habitat stamp supplied with a licence in 2023 to hunt or kill game.

Up until 1999, \$1 of the game licence fee was paid to the programme. From 1999 to 2017, \$2 of the game licence fee has been assigned to the stamp as income to the programme. In 2017, this fee became \$3.00 and in 2019 to \$4.00. The Minister of Conservation approved a new \$5.00 fee for 2023.

Set up under the New Zealand Game Bird Habitat Stamp Regulations 1993, the programme is administered by the New Zealand Fish and Game Council (NZ Council). All expenditure and income is processed through the NZ Council's accounts. Programme expenses are netted against the income received from sales, and the resulting net profit of the programme is transferred annually to the Game Bird Habitat Trust Board.

Section 44D (k) of the Wildlife Act 1953 provides for the GBHT:

(k) to recommend to the New Zealand Fish and Game Council the fees for the following year's game bird habitat stamp:

The NZ Fish and Game Council has already set licence fees for the 2022/23 seasons (starting October 2022 for fish and May 2023 for game). This means the Minister has now approved the Game licence and the Habitat Stamp fees for 2023. The next opportunity for the Trust Board to consider the Habitat Stamp fee is 2024. This will be the second year the Stamp fee of \$5.00 will apply on every Game Licence.

Recommendation:

That the NZ Fish and Game Council maintains the Game Bird Habitat Stamp fee contribution made by hunters in 2024 at \$5.00.

¹Section 72(3A)(e) Wildlife Act 1953



GRANT APPLICATION PROCESS & FORMS

Meeting of the Game Bird Habitat Trust Board, September 2022

Prepared by: Robert Sowman, NZ Game Bird Habitat Trust Coordinator

Application and Referee Reports

In the July Zoom Conference call, it was agreed that:

1. Chantel would check her emails and identify from her notes on reporting the benefits of a project site to non-game wildlife and what existing habitat values are present. A draft set of additions for the Referee's Report is to be considered by the Board.

A copy of Chantel's response is attached to the end of this report:

2. Mark raised the question as to how effective the current application form is in weeding out poor applications. It was felt several applications were being submitted that were less deserving than others and a method needed to be found to prevent these coming through by setting some form of threshold for entry.
3. Carmel and Robert undertook to seek comment from Fish and Game field staff on their perception of the grant application form and process to see where improvements might be suggested.

In addition, a request has been received to amend the wording of the Habitat Agreement

4. The comments from the Grantee seeking modification to the requirements of the Agreement are set out under 4 below.

Comments received on each of these 4 points are set out below:

1. From Chantel Whitby

Priorities for grants revised:

NB: In its initial consideration of grant applications, the Trust Board will assess priorities as follows:

Protection, restoration, improvement or creation of game bird habitat and other wildlife habitat with hunting opportunities on public land or private land, with a high level of

secured long term protection (for example, QEII Covenant, Conservation or Game Bird Habitat Enhancement Agreement).

These attributes are valued in this order:

1. Game bird habitat.
2. Other wildlife.
3. Long term protection.
4. Hunting opportunities.

*I also question listing planting and fencing as a lesser priority for the Board (4 of the informal priorities) as planting and fencing could be implemented to enhance existing habitat (first equal informal priority). For me this raises the question of are we focusing on quantity or enabling high quantity habitats?

For example, is it better to have many half-completed wetlands which may focus on earthworks but have limited ecological integrity with planting not carried out as part of the project or are we more interested in ensuring the projects we fund will result in wetland projects which are of high quality with good ecological integrity.

Alterations to referee's report:

Question 10: *How significant is this proposal and its potential benefits to the area's ~~(within 30 kilometre radius)~~ game bird and other wildlife populations and habitat (within 30-kilometre radius)?*

Question 11: *Is the proposal and its potential benefits of regional or local significance for game birds and other wildlife? (please specify)*

How will this project effect natural ecosystems and threatened species? (please elaborate)

Question 13: *Will this project have benefits for ~~other~~ threatened species or communities of plants and wildlife without detracting from the gamebird habitat and/or hunting opportunities? (please elaborate)*

Question 14: *What numbers and range of game bird and other wildlife species will/does it sustain?*

Question 26: *To what extent is the proposed area suitable to promote the benefits of game bird and other wildlife habitat protection and restoration?*

What are the existing habitat values of the proposal area for indigenous species and which indigenous species would naturally exist in this area? (please specify any existing threatened species within the proposal area)

Are existing wetlands or streams within the proposal area? If so, how will the proposal affect the ecological integrity of these wetlands and streams? (please provide details)

*The term 'ecological integrity' is defined in the draft Natural and Built Environment Act.

Is the proposal area the site of a former wetland? If so, is the proposal likely to result in that habitat being regained/restored?

Does the proposal aim to restore the area's natural hydrology and biodiversity? (please provide details)

*Suggested change for fish passage question to use the word “undesirable” species, rather than “pest” species as this better aligns with the intentions and wording in the NPS for Freshwater Management (in the NPS this is not necessarily targeted at legally identified pest species).

*“Structures such as culverts, dams, weirs, fords and tide gates can delay or prevent fish movement and stop them from accessing critical habitats to complete their life cycle and maintain viable populations. Please show how the passage of fish is to be maintained, or improved, by instream structures, except where it is desirable to prevent the passage of some **undesirable** species. Hand drawings are acceptable.”*

Wildlife Act: Functions of the Game Bird Habitat Trust

The Board shall have the following functions:

- (a) primarily to improve New Zealand’s game bird habitat and secondarily to improve the habitat of other wildlife:
- (b) to identify and evaluate areas of New Zealand worthy of protection, restoration, improvement, creation, or procurement primarily as game bird habitat and secondarily as habitat for other wildlife.

Chantel Whitby
7 August 2022

2. From Mark Sutton

Mark raised the concern for a method to be found to set some form of threshold for entry of applications to “weed out those less deserving”. Unfortunately, Mark will not be at the meeting to speak to this point but comments received under 1 above, and 3 below, may assist in the Board’s discussion?

3. Comments received from Fish and Game field staff on their perception of the Trust’s forms and processes

David Klee, Auckland/Waikato Fish and Game Council:

I’m happy with the process, especially the new forms are much more user friendly. I spend a lot of my time applying for or assisting others to apply for grants. The WRA, WCEET, SSCIF, GBHT, MFE, e.t.c

I put the GBHT at the user-friendly end of the spectrum. I think the budget/timeline aspect is easier to do in a spreadsheet with auto sums e.t.c, hence I usually do these as a separate appendix as it decreases the likelihood of transcription errors.

It’s probably more of a case of asking the trustees as to whether the information we supply them meets their needs? Is there anything they wish to see more/less of? My main issue is having enough time to support/ lodge all the various applications and resource consents to complete projects. Basically, every hour I have to do more paperwork, is one less hour I get to spend actually building

the wetlands, organising contractors and volunteers to do fencing, planting, weed control and monitoring project outcomes so the KISS principle suits me.

Thanks for the opportunity to provide some feedback.

John Meikle Eastern Fish and Game Council

Firstly, I must state that I recognise that many of the current Trustees have wetland enhancement / construction experience; must make difficult decisions regarding where and to whom funding goes; especially when the annual applications far exceed allocatable funds. I also expect some of the points raised are already part of the discussions undertaken by the Trustees – but require supportive comment.

However, after managing, enhancing, and constructing wetlands for F&G now for 19 years, with multiple funding applications to the NZGBHT I make the below comments not in criticism but for thoughtful consideration by the Trustees.

1/ The most significant issue facing any wetland development currently is the new NES-W. The navigation around rules and procedures and associated time and costs have escalated exponentially. Examples I am currently dealing with, are wetlands, one created 50 years ago, requiring maintenance; two years ago, I could have undertaken all works as a permitted activity; whereas now I require an engineering report, ecological reports, (plus five resource consents to do \$25,000 worth of works for one wetland - please note we are doing this as the wetland is too important to let go). However, my point is the extra effort in time (actual workload and \$) plus consultant fees and consent fees is making smaller projects not cost effective, by either landowners or managers of wetland or potential wetland sites.

Consequently, it now makes more sense to focus on fewer large projects really making a difference for waterfowl rather than multiple small projects (i.e. Para Wetland, Takitakitoa etc). Effectively the same time / work is required to gain funding, consents, design, and planning for any/all sized projects – so best bang for buck should apply.

However, I understand some past projects, like applications approved to Northland and Taranaki F&G regions, are small in nature and can make a difference, especially when local regional / unitary councils don't have good environmental finances; also, there are sites for political or promotional reasons – so in both cases are still worth assisting where possible.

2/ Understanding the difficulty or allocating limited funds; I suggest that offering token to 50% funding of the amount applied for is detrimental to projects. I suggest that the applicant, or better the referee, be contacted to discuss if the project could progress with less funds offered. I state this as often no other funding alternatives are available, or you are working to balance funding to get the overall project result and less than sought is more an issue than being declined (i.e. you apply for \$20k but due to over subscription we can offer you \$10K – trying to appease many.) Now the issue arises of how to find more funds because you are almost there – rather than post pone for re-application – or seek other bigger sources of funding – or cancel the project (which is never good) – but this is reality.

3/ Understandably the NZGBHT wants to protect its funding; but I propose that the current \$5k plus amount requirement to sign the (un-enforceable) Habitat Enhancement Agreement is far too low. Current costs for works etc are much greater than a decade ago, plus in terms of what most projects total costs are today – I would suggest that \$20k would be more realistic and/ or a proportional approach is taken when the GBHT requires an agreement where 50% of costs are covered by a grant

However, I do believe each project could be considered on its classification (to be discussed in point...8 a.), location and who the applicant is – as to amount for the agreement to be applied and in some case it may not be required at all)

4/ I do understand that having an independent referee does add weight to the decision process of the Trustees – but should it be required if a F&G Officer, on behalf of a F&G region or private landowner (being project manager) have to seek an external referee ?? Or if a private individual that has successfully obtained funding and undertaken the project successfully prior with the NZGBHT seek external referee?? My reasoning here is two-fold. Firstly, time efficiency for those writing the application, and those reading the application. (Also; being slightly arrogant here – I do find it offensive going cap in hand to someone at DOC or local regional council to referee an application when you have many more years and project experience than them).

5/ I believe there should be a focus/ priority on providing funding for publicly accessible land. Many of the annual GB licenced hunters are reliant upon public wetlands – and many private wetland users also utilise public wetlands; consequently, funding should be best seen to advantage all.

6/ I believe any private land applicants should at least hold the same year's GB licence as the year they are applying. Although the argument maybe they may contribute to the wider waterfowl population / wetland area – why should those who don't contribute gain funding. This should be a pre-requisite when applying and too bad if your application gets declined (just like many ballots across the country).

7/ The coverage of the NZGBHT and what it does / fund is extremely poor in the more recent versions of the F&G Special Edition magazine. This is the Trust's chance to promote to the very people who annually and compulsory contribute to the Trust!! Additionally, the Trust's coverage / location within the F&G main website is also very poor – under the subtitle of "environment" on the main page.

8/ With direct regard to the application forms and process – may I suggest the below;

- Add a question as the status of the wetland (in light of the NES-W) – i.e. natural, induced, constructed, new
- Add a question/s seeking information as to any conflicting / detrimental activities to waterfowl occurring within the wetland – i.e. cycleways, walkways, dog exercise areas
- As most contractors, quotes etc are received GST exclusive – it would be beneficial to have the application figures sought as GST exclusive (hopefully this way you get correct funding amounts) (and this falls in line with most other agency funding application processes)
- Although I think close off time for applications (30th June) is good, I do believe that answers to applicants should be by end of August / mid Sept latest. Reasoning being there is often a lot to plan and organise post approval (i.e. consents) before ideal works summer. Often you

don't apply for consents or arrange contractor timings until funding is confirmed – so 4 months is minimum to schedule this into you planed programme.

- *Also, I think it imperative that approved applicants are well notified that they have only three years to utilise their approved funds or they lose it (unless applied for extensions)*

9- Finally the big one!! Due to increasing pressure on wetlands from external groups (urban expansion, other user groups, eco-warriors etc) on hunters, NZGBHT should consider a total rethink on their approach to wetland and hunter longevity (I do recognise that the Trust is there to represent habitat and not hunters solely, but they are in fact the very high majority of your funding). It may take a few years of no approvals granted, but a large amount be saved by the Trust (e.g. \$1.5m), and then granted to a (poor agricultural or currently drained) land purchase with the intent to convert to wetland, subdivide and sell to hunters with covenants. Utilise the sales monies to start over and do the same again. This way more wetlands are created, hunting interests protected, habitat protected, and funds (plus) recovered to do it again. Within the Bay for Plenty, for example, I know the regional council would pour money into the habitat (with joint covenants) (for water quality and biodiversity enhancement) and would be willing to allow private ownership for hunting etc – but are not able to acquire the land initially – and there lies the problems- no agency or person has the funds to start this process. I believe there are hunters with money to purchase and poor land opportunities to make this work. Just a thought.....

10. It also might be an opportunity in the near future – post this funding round – to get the Trustees to meet with some key F&G habitat staff to sit around the table to discuss the current issues / views / future of wetlands and how the Trust may best approach the future ????

I hope the above assists in some manner.

4. Grantees with funding from the Trust over \$5,000 are required to sign a Habitat Agreement

Silverton Pastoral Wetland Habitat Project received a grant of \$10,000 in 2021. They were asked to sign a Habitat Agreement (10-year term for grants from \$10,000 to \$15,000).

The Agreement was returned with modifications and the following comments:

1. It is suggested that given the costs of developing wetlands nowadays that the protection options for grants be increased to at least \$10,000 to reflect inflation. It appears that the agreement was created 10 years ago so a review would seem appropriate.
2. Point 9(b) and the recovery of interest on the advance seems unnecessary. Mike would repay the Advance but feels it is not appropriate for interest to be charged.
3. That point (i) be reconsidered in respect to the actual level of investment from the Trust for larger projects. Heavy earthworks alone for the Silverton project totalled more than \$40k and the final project will exceed \$100k when complete. To ask for an Encumbrance of the Land for a nominal investment from the Trust does not seem fair and reasonable which we have discussed previously.
4. Is the personal guarantor necessary in cases where business underwrite the upfront costs of development or can a business act as guarantor

Recommendation

That the Habitat Trust Board

- 1. Thank the recipients for their comments received on how effective the Trust's forms and processes are operating.**
- 2. Agree to review the Trust's forms and processes on the basis of the resulting discussion.**

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