

## **WELLINGTON FISH & GAME COUNCIL**

**MINUTES OF MEETING OF THE WELLINGTON FISH & GAME COUNCIL, HELD ON TUESDAY 9 JUNE 2020 AT 3.00PM HELD AT WELLINGTON FISH AND GAME COUNCIL OFFICE, 292 FEATHERSTON STREET, PALMERSTON NORTH AND VIA ZOOM VIDEO CONFERENCING.**

**1. Present:**

(Zoom) Chairman Strato Cotsilinis, Councillors Paul Shortis, Malcolm Francis, John Hancock, Richard McIntyre

(Fish and Game Office) Councillors Jim Cook, Aaron Passey, Don Scott, Andy Tannock, Andrew McGregor, Colin Shore

**2. In Attendance:**

(Fish and Game Office) Staff: Phil Teal (Regional Manager), Dr Matt Kavermann, Nathan Field

(Zoom) Hamish Carnachan

**3. Apologies:**

Councillors Chris O’Meara, Andrew McGregor (for lateness)

It was moved

***that apologies be accepted***

**Jim Cook/Andy Tannock**

Carried

**Welcome and Confirmation of Agenda**

Chairman Cotsilinis welcomed the Council with a split between those present in the Fish and Game Office in Palmerston North and those using video conferencing – necessitated by the Government COVID19 restrictions guidelines (Level 2 until 8 June 2020).

**4. Conflict of Interest**

There were no additional conflicts of interest that were identified specific to the agenda.

Councillor Shortis noted that he was currently involved in making recommendations on budgets from an organisational perspective as Chair of NZ Fish and Game Council and ex-officio member of the Strategic Finance Committee for NZ Fish and Game Council.

5. **Minutes of Previous Meeting of 24 March 2020:**

After brief discussion it was moved that

***the Minutes of the meeting of the Wellington Fish & Game Council of 24 March 2020 be approved as a true and correct record of the proceedings of that meeting.***

**Malcolm Francis/Paul Shortis**

Carried

6. **Matters Arising:**

Councillor Scott alerted Council that due to the downturn expected from economic activity that the Manawatu Freshwater Anglers may find it challenging to get external grant monies for trout releases from Ngongotaha Hatchery for the Hokowhitu Family Fishing Day – which may impact on the budget for that event (if indeed it can proceed).

Chairman Cotsilinis recommended that regular contact be made with Eastern Fish and Game Council regarding progress of potential events as the two-year old trout for release had been allocated from a smaller total number of fish cohort retained. Mr Teal confirmed that he had already alerted Eastern Fish and Game Council Manager to the potential issues in obtaining funding with potential budget implications. The allocations for Wellington Flyfishers Club at Capital Trout Centre were noted as 850 and that a request for surplus from any cancelled orders be notified to Wellington Fish and Game at the earliest (for potential projects such as Otaki Winstones Reservoir).

Mr Teal confirmed that Wellington Fish and Game Council was eligible for the Government wage subsidy scheme for the initial valid period and this opportunity was uptaken.

Council confirmed that a panic button should be installed as a minimum-security action to ensure safety for staff when by themselves in the office.

7. **NZ Fish and Game Council Business**

Chairman Cotsilinis confirmed and congratulated Councillor Shortis on being elected as Chairman of NZ Fish and Game Council. Councillor Shortis provided a brief overview of the actions undertaken as a matter of urgency in getting on with business post Covid19 restrictions and economic fallout. This included establishing a Standing Finance Committee which had already undertaken an exercise of assessing impacts on licence sales income and provided recommendations to regions to save cash by reducing base funding spending by 5% and be prepared to utilise up to 10% of the budget from reserves.

Councillor Shortis further noted that NZ Council had met on 4 June 2020 (Zoom) to refine the NZ Council budget with an initial reduction of 19% - but

added back RMA advocacy budget for regional legal fund (\$350K) which has implications of new NPS implementation, and upgrading of the website (\$200K) with advice provided that there was little choice given that added security risks will develop as the current version of the website software platform will not be supported with updates after mid-2021. While there were potentially cheaper options for continued operation of the website on the updated software platform version (\$70K), it was recommended by NZC staff that the website itself was in need of significant upgrade to be fit for purpose moving forward – therefore \$160K-\$180K estimate and contingency was set aside. It was confirmed that the NZ Council reserves are robust.

NZ Council also signaled that regions would be assisted from NZ Council reserves to restore regional reserves should they fall below 20% of budget expenditure. There were three or four regional Fish and Game Councils were in the position of having relatively low reserves – and these would be maintained at, or above, 20% of operating budget. At this stage it is not possible to predict how deep or long any economic downturn may last, but there needs to be an awareness to maintain capability and capacity of regional Fish and Game councils initially by using cash reserves.

Councillor Shortis confirmed that there were three significant pieces of work being undertaken at an organisational level:

1. **Consultation paper on a Reserves (Cash) Policy:** to clarify ambiguity and how reserves are utilized and notified. This may include seeking legal opinions on the power of NZC to utilise reserves held by the regions (where they currently sit with each entity).
2. **Resource Allocation Project:** licence numbers have drifted since the original allocation of resources in the early 1990s - which was modelled loosely on the previous Acclimatisation Society resourcing and regional licence holder effort. Since then licence holder effort and revenue has declined in the North Island regions, in contrast to the South Island regions – and this has created contention amongst some South Island regions that more resources should be allocated to those regions. It is most likely that some rebalance of resourcing will be considered relating to licence holder sales, and angler effort, as well as actual costs to adequately service a given region.
3. **Ministerial Review of Fish and Game NZ** (to be announced and made public on 10 June 2020): The Minister of Conservation has called for a review of Fish and Game with terms of reference defined, and a two-person independent panel confirmed. The intention of the panel is for wide consultation although details are not specified in the terms of reference, it is intended that they meet at least the Chairs of all regional Fish and Game councils.

Discussion ensued on how NZ Council is considering the draft Communications Strategy. Councillor Shortis confirmed that the draft strategy had not yet been considered due to the disruption caused by COVID19 restrictions and might be considered by NZ Council at their next face to face meeting in early August.

Councillor Shortis noted that following the review of Fish and Game that the 12-month work plans would also be reviewed. He also considered that the independent review would unlikely define an independent chair of NZ Council in the short term as there were no legal avenues (to the Minister) to appoint an independent Chair. He confirmed that he had met with the Minister to reassure that the organisation was embracing the review positively.

Councillor Scott noted that from the minutes of 24 April 2020 NZ Council meeting that it moved into public excluded session on what appeared to be a non-controversial issue and questioned the criteria to use these provisions to exclude public scrutiny. Councillor Shortis acknowledged that there were specific grounds for using public exclusion provisions and that has possibly been overused in the past but there was increased sensitivity when everything from the meetings is posted on-line. Some of the recent issues were discussed in public excluded sessions to protect reputational issues, and the NZ Council moving forward would be doing their best to avoid using public excluded provisions except where necessary.

Discussion ensued on the resolution made at the NZ Council meeting on 23 November 2019 to remove the restriction on CEO and staff to proactively made media statements which contain negative statements about farmers. This was based on the principle of allowing the CE to talk through the media or not. The removal of the resolution still needed to consider that negative statements can reflect poorly on the NZ Council and wider Fish and Game organisation. Councillor Shortis noted that it was not necessarily the content of the CE's statements but there was a need for a strategic policy about how we interact with the farming industry – including representative groups. There were now guidelines for media releases that required them to be viewed by the Chair prior to release to be the public.

Councillor Shortis noted that there had been wide commentary on the Freshwater Reforms with the principles confirmed in the NPS FW.

The strategy discussion had been planned for April 2020 but the COVID19 restrictions on face to face meetings delayed this and is now planned for the August NZ Council meeting.

It was then moved that

***The meeting reports from Councillor Shortis for the NZ Fish and Game Council for the dates be received:***

***17 April 2020***

***21 April 2020***

***24 April 2020***

***19-20 May 2020***

***2-3 June 2020***

**Jim Cook/Don Scott**

Carried

**8. Public Forum**

There were no public requests to be heard on issues.

**9. Health and Safety Reporting**

A brief discussion was held on various approaches to COVID19 level restrictions meant that staff were now based back in the Palmerston North office. There had been implications for most field activities being limited at levels 3 and 4.

It was moved that

***Council receive the Health and Safety Report for April and May 2020***

**Aaron Passey/Andy Tannock**

Carried

**10. Revised Annual Budget – Draft Operational Workplan**

Council reviewed the revised draft budget for 2020/2021 financial year presented by Mr Teal.

NZ Council had indicated that with income projects on several scenarios of licence sales that for the most likely case regional Fish and Game Councils are requested to recast their budget to make a 5% saving on base fund and be prepared for using reserves up to 10%.

Wellington Fish and Game Council did not make any contestable fund applications to add beyond the bulk funding existing for 2020/21.

Key reductions in budget items were noted on a line by line basis, focusing on deferral, removing contingency, and other reductions.

It was moved that

***The revised draft annual budget for the 2020/2021 Financial Year be recommended to the NZ Council***

**Strato Cotsilinis/Andy Tannock**

Carried

Councillor Shortis acknowledged the efforts that had been made to reduce the budgets as requested by NZ Council.

**11. Policy Review**

Dr Kavermann explained the requirement to consider special licences with Wellington Fish and Game Council developing policy for this issue. There was discussion on specific consistency consideration for Special Licence conditions to Section 12(g) of the Conservation General Policy (2019) and inclusion of a clause to allow raw data to be released from research but not necessarily media statements unless independently peer reviewed or approved by the Wellington Fish and Game Council.

Dr Kavermann referred to the Sports Fish Special Licence application general assessment policy (June 2019) which has had some push back on special conditions relating to releasing results. Dr Kavermann contended that this suggested condition was imposed and was not contrary to the Conservation General Policy (section 12(g)).

Chairman Cotsilinis noted that if Fish and Game issue a special licence we can have control of information presentation, and that there were not any problems with the policy as is. Council considered it was the regional Fish and Game Council responsibility and authority to determine the special licence and the conditions associated with such a licence.

It was then moved to

***Council to adopt the Policy Sports Fish Special Licence application general assessment policy (June 2019) as presented***

**Aaron Passey/Jim Cook**

Carried

Mr Teal noted that operational policies were being updated with assistance of an external HR advisor.

**12. Draft Anglers Notice 2020/21**

Dr Kavermann gave a brief overview of potential changes to the Anglers Notice referring to the draft Project Report 1111 Sports Fish Population Monitoring 2020. Discussion ensued on the summary of result and interpretation of the 46 sections of river sections drift dived which amounted

to 70km of dives. Council thanked staff for their efforts and noted the diligent efforts of the drift dive team lead by Matt: Hamish Carnachan, Peter Pierce, Nathan Field and David Pontin. The summary concluded that the trend was for lower numbers in core sections – although sections in local rivers still have good numbers. Despite the decline in trend, there was no cause for immediate alarm as these cycles were consistent with recent past cycles – and other driving factors not affected by bag limit were likely to be causing changes in population numbers. It was considered that the regulations as they were last year were also appropriate for this year.

Chairman Cotsilinis noted that the visibility and size of fish this year was very good in the mainstem of the Manawatu River which would not be picked up in monitoring of tributaries- being a hot summer the water temperatures were warmer and flows lower in the tributaries. This was backed up by some additional anecdotal reports from anglers in the mid sections of the mainstem of the Manawatu River, although there were also contrary accounts received by local anglers. Discussion ensued on how to incorporate Manawatu River information on fish numbers using other techniques – given the size, oxygen variation, and clarity of the river during summer. Mr Teal noted that staff were working on a larger project to help define the environmental factors driving fish dynamics.

It was then moved that

***The Anglers Notice for 2020/21 conditions be recommended as remaining unchanged from the 2019/2020 season conditions***

**Don Scott/Aaron Passey**

Carried

Councillor Passey questioned whether there were management practices at sites where the numbers were consistently robust that could be used at other sites. Chairman Cotsilinis suggested that the in -river practices that were seen as necessary to be undertaken as part of the flood protection plans often directly compromised the structure of the river and the trout habitat that resulted from these outcomes.

Councillor McGregor arrived at the meeting at 4.10pm.

Councillor Francis described the potential effects of pulse of rain events, challenges of effects of long-term flood protection practices, and influence of competing stakeholders. He cited the example of the Waikanae River where there had been major changes to the pool structure in the river due to gravel migration filling deep pools which had previously acted as sanctuary for large trout during summer. He considered from his experience that the oxygen levels and deep pools were being degraded affecting trout habitat quality in

this river and the Otaki River. He thought that the Kapiti Flyfishing Club which had 60+ members had noticed a downgrading of habitat in recent years and as a consequence anglers were looking further afield for more consistent trout fishing opportunities (including a focus on Taupo fishing experiences). Councillor Francis considered Fish and Game could be more proactive in managing the habitat to create and retain deep pools – either directly or through advocacy. He further noted that a good level of insect life had been retained in the river but this was not matched by the number of fish, which he considered was influenced by the trout habitat availability (pools and river structure etc.)

It was then moved to

***Receive the report Project Report 1111 Sports Fish Population Monitoring for 2019/2020***

**Malcolm Francis/Richard McIntyre**

Carried

**13. Draft Communication Strategy**

It was agreed to reconfirm that the alternative draft communications strategy document tabled at the Wellington Council meeting of 24 March 2020 be presented to NZ Council to provide alternative ways of looking at the Communications Strategy from a wider organisational perspective including from a regional perspective at the first available NZ Council meeting. This was seen providing a positive alternative that focused on organisational co-ordination rather than control of communications.

It was acknowledged that any discussion on the draft Communication Strategy may be deferred until at least August 2020 or later.

**14. Draft Sports fish Game Management Plan**

Deferred until a face to face meeting.

**15. Project Report 1113 River Control Trout Fishery Assessment**

Dr Kavermann provided an overview of the report referring to the summarised graphs of the Hutt, Waikanae, and Otaki rivers that showed the 7-year trends and the cyclical patterns – of which results show total numbers are positioned in a trough. He would expect to see an increase next year in numbers if it is a consistent cyclical pattern seen in recent years. He noted that the dominant variables causing the change are only partially understood but he would strongly recommend the current monitoring continue. Higher level changes in the rivers might include flood protection activities as those develop and change over time, and climate change relating to intensity and frequency of floods. It was agreed that Fish and Game should still maintain to get the regional council flood protection works to incorporate management



for diverse habitat for all aquatic life – especially for maintaining trout habitat with trout as an indicator species.

Dr Kavermann further described to Council that staff had recently undertaken spawning habitat assessments in the Hutt River catchment and spawning habitats were more extensive than previously thought – which provides additional refuge from disturbance events. He confirmed that staff would continue to look for the extent of spawning habitat. He noted that if spawning habitat could be identified that Council may be able to more strongly advocate or influence its quality. Councillor Francis noted that distribution of fish within a river system has been changing with reasonable numbers in the lower reaches of the Waikanae River but don't appear as numerous upstream possibly due to access during low flows.

It was then moved

***To receive the Project Report 1113 – River Control Trout Fishery Assessment***

**Jim Cook/Richard McIntyre**

Carried

**16. Licence Management Contract**

Council considered the latest (and near final) draft Licence Management Contract for provision of services by Eyede Ltd to manage the licencing function for Fish and Game regions – with NZ Council undertaking a co-ordination role. This is currently being consulted to regional Fish and Game Councils after being through a process of legal overview and licence management subcommittee viewing the final document.

Several amendments were noted as well as questions as to how the internal Fish and Game arrangements would continue moving forward. The issues relating to the latter were noted but would be better dealt as an internal policy document to remove ambiguity and provide transparency.

There were several items brought up during those discussions: some minor corrections to the draft agreement, some questions central to the points of the negotiations such as term of contract; and several items that are probably best dealt with as internal policy development within Fish & Game (not by the contract itself) such as :

- Reporting performance and improvements to regions
- Operational input from regions
- How marketing opportunities can/will be progressed from using the data?
- How any changes to the licencing system would be decided?
- Maintenance of security

- Levels of 'User' authorisations – clarification sought
- Accounting for non-licence sales income in the system.

There were no fundamental issues raised that would cause the Wellington Fish and Game Council not to proceed using the current draft agreement as the base document for signing.

It was then moved that

***Wellington Fish and Game Council proceed with the current draft contract subject to clarifications specifically relating to the draft contract being addressed by the Licence Management Sub-Committee and other items clarified by policy development.***

**Aaron Passey/Malcolm Francis**

Carried

**17. R3 Marketing Update**

Discussion ensued on the summary of initiatives undertaken by Wellington Fish and Game Council to ensure engagement with hunters and anglers over an uncertain period during COVID19 restrictions and what has been achieved by NZ Council to assist.

Councillor Tannock thanked staff for their diligence and appropriateness of communications to keep hunters and anglers in the region well informed.

It was then moved to

***Receive the verbal report on the R3 Marketing Initiatives undertaken in April and May 2020***

**Colin Shore/Don Scott**

Carried

**18. Action Plan for Healthy Rivers**

Chairman Cotsilinis provided a brief overview of the recently released Action Plan for Healthy Waterways initiative from Government noting that it has some good things about it but parked dealing with DIN – publicly noted as being influenced by agricultural advocates and/or science community could not reach total consensus on numbers for N limits.

Councillor Hancock noted that definitions of clean water were ambiguous if rivers are dry for several months but have a high MCI rating as part of the definition.

Councillor McIntyre noted that the devil would be in the detail although the latest version appears to be a more workable approach than that was

contained in the original document. There was concern that a one size fits all approach would not work in practice and could potentially be overly onerous for some landowners or be ineffective in achieving environmental outcomes sought. It provided guidance on looking at water management on a catchment based level but did little to address the difference in land uses on adjacent properties that such as dairy farming v horticultural farming, and how to allocate ant decreases fairly.

Chairman Cotsilinis considered that the approach might provide for flexibility for regional councils. Councillor Scott supported the catchment level approach as a valid response but he had seen degradation of water quality in the last decade. Councillor McIntyre noted several examples of catchment groups working on improving land management to improve water quality. He noted that there was a rise in influence of māori-based science but this varies across different iwi in terms of engagement and expertise. Discussion ensued on informing Council on the research efforts being made to reduce nitrogen content in urine using plantane crop/pasture mix. The urine patches are the key to the leaching issues although the management of protein into N excreted as urine or partitioned into milk was important. It was then moved that

***The report on the update to the Action Plan for Healthy Waterways be received***

**Malcolm Francis/Paul Shortis**

Carried

**19. One Plan - Plan Change 2 Update**

Mr Teal noted the pre-hearing mediation planned for April had been postponed until June 2020.

After brief discussion it was moved that

***The report on the One Plan - Plan Change 2 update be received***

**Jim Cook/Andy Tannock**

Carried

**20. Wairarapa Water Project**

A brief verbal report noted that the efforts of Wairarapa Water were continuing to develop proposals for 'shovel ready projects' (irrigation as an infrastructure project) but publicly there was little media coverage.

The next tranche of funding for the development is paying for procurement, consenting, planning, engagement, and commercialising the community-based storage and infrastructure.

Mr Teal noted that their timetable for progress included resource consents application and notification was planned before the end of the calendar year.

It was then moved to

***Receive the update report on the Wairarapa Water project***

**Don Scott/Paul Shortis**

Carried

**21. Western Region GWRC Resource Consent Applications**

It was noted that nothing had progressed during COVID19 lockdown.

**22. Lake Wairarapa**

It was noted that there had been no progress in determining the legal mandate for the Kahungunu negotiators in order to progress the Treaty Settlement process.

Fish Research Project: Dr David Pontin has been preparing an analysis of GWRC data and additional data – with his initial findings confirming a significant impact on introduced fish numbers but not necessarily the positive impact on native fish as reported in the media.

Dr Kavermann confirmed that Fish and Game will seek to talk to the Wairarapa Moana governance group to provide an overview of other consequences of removing introduced fish (such as reduction for piscivorous bird foraging).

Mr Teal confirmed that the Ramsar Wetland Status Application had been sent to Geneva for consideration – but noted that while it can be used for political purposes it doesn't protect the environment.

Dr Kavermann noted that 95% standholders in the Lake Wairarapa environs had purchased licences and we would be seeking explanations of three standholders as to why they had not purchased a hunting licence to maintain a tangible interest in hunting at the site.

Dr Kavermann outlined the work undertaken by Nathan Field who had been establishing an inventory of hunting sites with GPS co-ordinates and photos of status.

It was then moved that

***The update report on management issues at Lake Wairarapa be received***

**Andy Tannock/Aaron Passey**

Carried

**23. Research Update**

Mr Teal and Dr Kavermann provided a brief update on the E-DNA Project and the Native Fish – Trout Interaction Project.

After brief discussion it was moved that

***The update report on research projects be received***

**Malcolm Francis/Andy Tannock**

Carried

**24. Junior/Novice Participation Update**

It was confirmed that the Fish in Schools programme for this year would be deferred as there were uncertainties in getting ova and school management of the project due to the COVID 19 restrictions. It was suggested that an existing tank(s) could be utilised as a point of interest along with access information (where there was retailers interest).

It was then moved

***To receive the update report on junior/novice participation***

**Malcolm Francis/Strato Cotsilinis**

Carried

Councillor McGregor left at 5.05pm

**25. Access Issues**

Mr Teal noted that there were no issues for hunter management at the Otaki River mouth but there was considerably more public use of Crystals Lagoon upstream of Highway One which may create safety issues.

Councillor Scott noted that signage for recognised access points had disappeared and that some access points still had landowners trying to restrict public access for angling. Mr Teal noted that there had been a comprehensive update and refresh of the signage 18 months prior, but a regular servicing schedule would be considered.

Mr Teal confirmed that the GWRC had informed Fish and Game that there was the presence of *Egeria densa* (an aquatic oxygen weed) in Pencarrow Lakes and had restricted access to hunters on the main lake. He expressed his disappointment in the communications and consultation afforded to Fish and Game and the hunters, as they were aware of this since January 2020 on receipt of the NIWA report. Access to the small lake was retained and the hunter seminar proceeded but there are limited opportunities for hunting away from public tracks.

It was then moved that

***The update report on access issues be received***

**Colin Shore/Jim Cook**

Carried

**26. Management Report – 15 March to 31 May 2020**

After brief discussion it was moved that

***Council receive the Management Report for period 15 March to 31 May 2020 be received.***

**Don Scott/Colin Shore**

Carried

**27. Licence Sales report**

Mr Teal provided an overview of the fishing and game licence sales:

- 2019/20 fish licence sales LEQs were up slightly compare to last year. (with an expectation that there would be virtual no non-resident licence sales over next few months or longer.
- Licences issued for 2020 game season were approximately 11% down on budget given the game season started on 23 May 2020.

Councillor Francis commended the efforts of staff who had provided timely advice to anglers and hunters to reduce uncertainty during the COVID19 restrictions and those that advocated for the game season being confirmed. Councillor Tannock concurred that the newsletters presented to hunters with only 10 days preparation time, and the Hunting Bulletins produced were fit for purpose and used across country. Mr Carnachan noted that he was frustrated by the apparent lack of support from NZC Comms team in engaging with hunters to purchase a licence (messaging was confused and not always positive) so the result could have been even better.

Concerns were expressed that the NZC Comms team didn't appear to share a plan (if one existed) for Level 2 communications and marketing, nor for different alert levels.

It was moved that

***The licence sales reports for Fish Licence Sales 2019/2020 and Game 2020 be received***

**Andy Tannock /Jim Cook**

Carried

**28. Expenditure Report**

Councillor Scott noted that income from habitat protection related to resource management cases where reimbursement from the regional legal pool fund occurs.

Mr Teal noted that he had sought specific HR advice for COVID19 restrictions.

It was then moved

***Receive and Accept the Expenditure Reports to 30 April 2020 and Financial Transactions for March and April 2020.***

**Don Scott/Aaron Passey**

Carried

**29. Communications**

Mr Teal noted that he had made a submission to the Annual Plan for 2020/21 for Horizons Regional Council noting projects or focus on:

- Incorporating wetlands in a rural landscape
- Fish Habitat Management – fish barrier management;
- Predator Control co-ordination

He also noted that staff were giving some consideration as how to leverage funds or direct projects from 'spade ready' projects, but this appears to be dominated by regional council and DOC sponsored projects.

An article on Fish and Game organisational review was also briefly discussed.

It was then moved

***To receive report on items of interest in communications and media***

**Andy Tannock/Jim Cook**

Carried

**30. Recognition Medals**

It was confirmed that Hugh Driver and Wayne Cameron would be presented recognition medals on 27 July 2020 at the next Kapiti Flyfishing Club meeting for outstanding contribution to advocacy of maintain trout habitat in the Wellington region.

**31. Wellington Conservation Board Liaison**

Councillor Scott indicated that he was keen to attend 31 July 2020 meeting in Palmerston North, with topics of interest including Reservoir fisheries, and concerns relating to the Manawatu River trout fisheries.

**32. General Business**

There being no items of general business the meeting was closed at 5.35pm.

Next Meeting to be held: ***Distinction Coachman Hotel, 140 Fitzherbert Avenue, Palmerston North on 11 August 2020 at 3pm.***

Chairman \_\_\_\_\_ Date \_\_\_\_\_