

# NORTH CANTERBURY FISH AND GAME COUNCIL

## Minutes of the Council Meeting Held on Wednesday 16 OCTOBER 2019 At 595 Johns Road, Harewood Commencing at 6.32 pm

### 1. Present:

**Councillors:** Dave Coll, Stu Henderson, Roy Knight, Ken Lee, Richard O’Keefe, Alan Strong (Chair), Bill Southward, Graeme Nahkies (Governance Specialist), Trevor Isitt, Christopher Brankin (Ngai Tahu), Daniel Maxwell (Federated Farmers), Rex Gibson

**Staff:** Rasmus Gabrielsson, Debbie Ambler, Richard Cosgrove

**In Attendance:** Carmel Veitch, Larry Burke, Greg Tarras, Mike Agar, Mike Bate

Cr Strong welcomed C Veitch (NZC Accountant) and R Gabrielsson (CEO NCF&G) and gallery to the meeting.

### 2. Apologies:

**Councillors:** Phil Musson (lateness)

**“That the apologies be accepted.”**

**Moved: Cr Strong**

**Seconded:**

**CARRIED**

- a. A minute silence was observed to honour the passing of Cr O’Neill.
- b. Rasmus Gabrielsson was introduced to Council as the new CEO for NCF&G. R Gabrielsson thanked Council for his appointment, gave a brief outline of his background and asked Council for support to get NC through the challenging times ahead. He requested a one on one meeting with Councillors in the next couple of weeks. Each Councillor then introduced themselves to R Gabrielsson.
- c. A Mihi whakatau to recognise the services of R Cosgrove over the last year was led by Cr Gibson. C Brankin then presented a taonga pounamu (Manaia) which has been carved and blessed by Ngai Tahu Whanui to R Cosgrove.

### 3. Notification of General Business

Nil

### 4. Conflict of Interest:

Cr Isitt – Past Chairman WWHT

Cr Strong – Member of WWHT

Cr Coll – Trustee of WWHT

G Nahkies – ECAN

Explanation was given on who decides on the management of conflicts of interest.

### 5. Confirmation of Minutes

a. **Council Meeting Held 21 August 2019**

**“That the Minutes from 21 August 2019 be accepted as a true and accurate record.”**

**Moved: Cr Knight**

**Seconded: Cr Southward**

**CARRIED**

## Cr Gibson abstained

### b. Action Sheet

Items removed due to completion;

- Terms of Reference for Executive Advisory Committee;
- Background data on breeding strategies;
- Trout recovery programme in the lower Waimakariri;
- Draft Council Charter and Governance Policies;
- Agency Liaison;
- Clarification of fixed assets;
- Finance report to include debt to NZC;
- Staff report – reporting on outcomes;
- Relevance of Advisory Committees;
- Potential candidates for WWHT Trustees.

Actions discussed;

- Botulism/toxic poison on waterfowl – R Cosgrove to contact Dr Humphries again to further discussion;
- Report on Otaukaikino enhancement to be brought to the December 19 Council meeting – E Arthur-Moore to action;
- Data collection at High Country opening weekend – plan underway;
- Identify key stakeholders and formulate a strategy to further relationships – R Cosgrove advised the NZC Communications team were developing a strategy at national level that will flow through to the regions.

### 6. Health and Safety

No incidents had been reported.

The case of cryptosporidium involving E Arthur-Moore – R Cosgrove to finish investigation.  
Cr O’Keefe requested the H&S Plan be looked at urgently. To be discussed in General Business.

### 7. Meeting Business

#### 7bi. Council Charter and Governance Policies

Discussion was had on the differences between governance and operational policy and how this should work within Council. Discussion on the induction process followed.

**“That the NZC be requested to confirm that new Council’s induction costs will be covered by NZC as part of their co-ordination role for every region.”**

**Moved: Cr Gibson                      Seconded: Cr Knight                      CARRIED**  
**Cr O’Keefe against**

It was felt that the NZC guidelines on Council Charter and Governance Policy was too long and not fit for purpose. Cr Knight was asked to raise this at the next NZC meeting in November.

**“That this paper be held over until the new year so Council could re-evaluate priorities and the Council Charter.”**

**Moved: Cr Knight                      Seconded: Cr Musson                      CARRIED**

Performance Evaluation had already been completed this year, however G Nahkies was asked to add more explanation to this paragraph to enable discussion and to re-evaluate in the middle of 2020.

### **7bii Public Statements by NZC**

Lack of understanding of the national media strategy was of concern. It was discussed that media releases be regionally focused and driven. That the tone of any release was very important and there should be a good balance between good and bad stories.

R Gabrielsson to request a copy of the new Communications Strategy from NZC.

R Gabrielsson to develop a plan to deal with media regionally.

### **7c. For Decision**

#### **7ci Licence Sales System Options**

After discussion, it was decided:

**“That NCF&G Council advise NZC that they support Option 1 - to retain Eyede with their own support staff with the costings of renewal as stated.”.**

**Moved: Cr Isitt                      Seconded: Cr Coll                      CARRIED**

D Ambler to send letter to NZC.

#### **7cii Application to Hold a Fishing Competition**

Received from the NZSAA. R Gabrielsson to discuss with L Burke ways to collect biological data and to hear angler’s thoughts/concerns on the day.

**“That the NZSAA is granted a licence to hold their fishing competition on 14<sup>th</sup> March 2020.”**

**Moved: Cr Lee                      Seconded: Cr Southward                      CARRIED**

D Ambler to send letter to NZSAA.

#### **7ciii Review of Council Committees**

Advisory committees were still a requirement in operational matters depending on needs and focus for NCF&G. The following recommendations were agreed;

**“That the existing advisory committee structure be accountable to the CEO NCF&G.”**

**Moved: Cr Isitt                      Seconded: Cr Southward                      CARRIED**  
**8 For 2 Against Cr’s Knight & O’Keefe**

**“That NCF&G establish a ‘Chief Executive’ Employment Committee.”**

**Moved: Cr Strong                      Seconded: Cr Musson                      CARRIED**

**“That NCF&G adopt the Terms of Reference for the Chief Executive Employment Committee with the amendment to Point 10 – That the Chair of the Committee will NOT be the Chair of the Council unless otherwise agreed by the Council.”**

**Moved: Cr Strong                      Seconded: Cr Musson                      CARRIED**

**“That NCF&G review the need for further governance level committees by July 2020.”**

**Moved: Cr Strong                      Seconded: Cr Isitt                      CARRIED**

**“That the members of the ‘Chief Executive’ Employment Committee are Cr’s Strong, Gibson, O’Keefe and G Nahkies. That this Committee elect its own chair.”**



**“That subject to the audited annual accounts being circulated to the Board members for approval, and any queries satisfactorily explained, the Chairperson be authorised to sign the 2018/2019 Performance Reports on behalf of the board.”**

**Moved: Cr Musson                      Seconded: Cr Isitt                      CARRIED**

**“That the Finance Report be accepted for the 12 months ended 31 August 2019.”**

**Moved: Cr Isitt                      Seconded: Cr Lee                      CARRIED**

**“That the financial delegation for the CEO to spend without consulting the Council is \$10,000.00 as long as it is within the approved budget. This will be reviewed regularly going forward.”**

**Moved: Cr Isitt                      Seconded: Cr Lee                      CARRIED**

**9c. Manager’s Report**

It was reminded to staff to report on outcomes rather than what they have done.

**“That the Staff Report be accepted.”**

**Moved: Cr Knight                      Seconded: Cr Musson                      CARRIED**

**9d. NZC Report**

Topics mentioned were the Hawkes Bay audit, the Lindis decision and the licence sales system.

**“That the NZC Report be accepted”.**

**Moved: Cr Coll                      Seconded: Cr Southward                      CARRIED**

**9e. National Sea Run Salmon Committee Report**

Discussion on the impacts of the Lyndis decision. R Gabrielsson to provide a report for the December Council meeting on Plan Change 7 updates.

After discussion on NC representation on the NSRSC it was decided;

**“That Ken Lee be an alternate to represent NC on the NSRSC should Cr Musson be unable to attend.”**

**Moved: Cr Lee                      Seconded: Cr Southward                      CARRIED**

Discussion on the function of the NSRSC, their status as an advisory committee and impacts on their reporting structure including lack of consultation with regions. Requires clarification. Consideration required on the future of the NSRSC.

Bio security regarding dumping of salmon from salmon farms was discussed. R Knight to raise at the next NZC meeting.

**“1. CEO to draft letter to NZC and NSRSC on seasonal bag limits and;  
2. clarify position on fish growing permits.”**

**Moved: Cr Musson                      Seconded: Cr Isitt                      CARRIED**

**“That the NSRSC report be accepted”.**

**Moved: Cr Lee                      Seconded: Cr Coll                      CARRIED**

**9f. Advisory Committee's Reports**

**9fi. Gamebird Report**

The future of aerial trend counts required careful consideration especially with the timing of the counts in relation to regulations setting. Other methods of trend counts were discussed.

**“That the Gamebird Advisory Committee Report be accepted”.**

**Moved: Cr Coll                      Seconded: Cr Southward                      CARRIED**

**9fii Agency Liaison Report**

5 larger licence agencies were visited introducing Cr Isitt as the Council liaison.

**“That the Agency Liaison Report be accepted”.**

**Moved: Cr Musson                      Seconded: Cr Gibson                      CARRIED**

**10. General Business**

10.1 Discussion on potential Trustees for the Water and Wildlife Trust.

Expressions of interest to be circulated. Cr Isitt to send email to NZSAA and Cr Southward.

10.2 Southland – Reducing Licence Fee Increases

Cr Strong to write a letter sharing concerns and explaining we are currently exploring options to alleviate the licence fees.

There being no further business, the meeting closed at 10.44pm and moved into Public Excluded.

**“That the meeting move into public excluded session at 10.45pm”.**

**Moved: Cr Coll                      Seconded: Cr Knight                      CARRIED**

**“That the Council meeting closed at 10.50pm”.**

**Moved: Cr Musson                      Seconded: CrSouthward                      CARRIED**

Signed: \_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date

**Next Meeting:**

**Annual General Meeting followed by Council Meeting**

**Wednesday 11<sup>th</sup> December 2019**

**6.30pm**

**595 Johns Road, Harewood**