



NEW ZEALAND

HAWKES BAY
FISH AND GAME COUNCIL

MEETING
AGENDA

Tuesday 07 December 2021

For a Meeting of the Hawkes Bay Fish and Game Council

Venue: Hawke's Bay Fish & Game Office
22 Burness Road
Greenmeadows
NAPIER

Date: Tuesday 7 December 2021

Commences: 6.00 PM

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HAWKE'S BAY FISH & GAME COUNCIL

MINUTES OF AN EXTRAORDINARY MEETING OF THE HAWKE'S BAY FISH AND GAME COUNCIL HELD AT THE GAME FARM ON TUESDAY 26 OCTOBER 2021 AT 7.00 PM

PRESENT:

Messrs: Bates, (Chair), Bowcock, Duley (via audio-conference), Lumsden, MacKay, Niblett, Melville, Newton, Slavin (Blair), Slavin (Callum) and Williams.

IN ATTENDANCE

Jesse Friedlander (Manager), Sam Robinson (Governance Advisor)

APOLOGIES

No apologies received.

WELECOME

Cr. Bates welcomed everyone to the meeting, including new councillors and informed those attending that the meeting would be audio recorded.

CONFLICT OF INTEREST REGISTER

The conflict of interest register was signed by all Councillors present. Cr. Newton tabled a conflict as Chairman of the Tongariro National Trout Centre.

GENERAL BUSINESS

No items of general business tabled.

4. INPUT INTO REVIEW OF REGIONAL STRUCTURE OF FISH AND GAME COUNCILS

Cr. Bates provided a summary for new councillors on the Fish and Game review, and feedback provided so far by the Hawke's Bay Fish and Game Council. The questions posed by the Regional F&G Council Structure Review Team need to be considered at this meeting.

What does Council consider the best regional structure of F&G Council going forward? Staff thoughts on the regional structure review has been circulated to councillors.

The potential option of an East Coast region was discussed. This requires more thought, however aligning our boundaries with iwi rohe would be beneficial.

It is very important to involve iwi at this stage. It would be very counterproductive to set regional boundaries before consulting with iwi.

Councillors discussed the possibility of Hawke's Bay amalgamating to 'make up the numbers' i.e just because the F&G review suggested reducing the number of regions to six, rather than because of any inherent advantages/improved efficiency.

Councillors believe in the importance of retaining the Game Farm site as it is an educational/recruitment resource. This should be expressed strongly in our feedback to the F&G council structure review team.

The Game Farm site was gifted by the Hawke's Bay licenceholders and should be kept for their benefit. Regional reserves should also be kept in the region in which they were earned/saved for the benefit of local licenceholders.

Smaller F&G regions require RMA support. This could be achieved with greater sharing of resources.

There isn't enough information at the present time to provide an answer to question 1. Budgetary forecasts for different regional structure options are necessary.

Councillors expressed the need to retain staff in our Napier office in order to service the surrounding F&G resource/population base. Staff have developed local relationships with licenceholders and other organisations. This local focus is a strength of F&G.

There was discussion as to how Councillors should be voted onto the NZ Council. The majority of HB Councillors support the continuation of the present method where NZ Councillors are appointed from each Regional F&G Council. However, this was not unanimous with some support for NZ Councillors to be elected at large by all NZ licence holders

The Manager will draft Council/staff feedback on the questions posed by the F&G Structure Review Team and send a draft version to Council. Feedback is due on the 28th October.

That the public be excluded from the following parts of the meeting.

Bowcock/Mackay

8:05pm

That the public meeting of the Hawke's Bay Fish and Game Council Resumes

Niblett/Bowcock

8:50pm

Meeting Closes

HAWKE'S BAY FISH & GAME COUNCIL

MINUTES OF A MEETING OF THE HAWKE'S BAY FISH AND GAME COUNCIL HELD AT THE GAME FARM ON TUESDAY 2 NOVEMBER 2021 AT 6pm

PRESENT:

Messrs: Bates, (Chair), Bowcock, Duley, Lumsden, MacKay, Niblett, Melville, Newton, Slavin (Blair), Slavin (Callum) and Williams.

IN ATTENDANCE

Sam Robinson (Governance Advisor), Jesse Friedlander (Manager), Tipene Cottrell (iwi liaison advisor), Dave Hern, Richard Riddell, Andy Newman, Bob Spain, David Stoney, Steve Perfect.

APOLOGIES

No apologies received.

MINUTES OF THE PREVIOUS MEETING

That the minutes of the August and September meetings are a true and accurate record.

Williams/Lumsden

Council discussed the quotes received for videoconferencing units.

That Council approves the expenditure of \$4110 for a video conferencing system.

Mackay/Williams

CONFLICT OF INTEREST REGISTER

Sam Robinson declared a conflict as new councillors may not be aware that he is a member of a Tukituki water security governance group.

Cr. Niblett declared a conflict as a director of NZ Gamebirds and a director of Flying Pheasant Ltd.

Cr. Bates declared a conflict as a pheasant preserve is run by his family on Ngamatea Station.

HEALTH AND SAFETY REPORT

That Council accepts the health and safety report

Lumsden/Mackay

Tipene Cottrell provided an introduction to himself and the work that he and Jesse have begun over the last 6 months. Tipene has a lot of knowledge, and we need to make use of it throughout this time of change in the organisation.

FAREWELL TO DEPARTING COUNCILLORS

Council farewelled Dave Hern and thanked him for his service to the council and licenceholders of Hawke's Bay.

ELECTION OF NEW ZEALAND FISH AND GAME COUNCIL APPOINTEE AND REGIONAL CHAIRMAN

The Manager called for nominations for the Chair's position. Cr. Niblett nominated Cr. Bates as Chair.

That Cr. Bates is elected as Chair of the Hawke's Bay Fish and Game Council.

Niblett/Lumsden

Nominations were called for a regional appointee to the NZC. Cr. Niblett nominated Cr. Duley.

That Cr. Duley is elected as the Hawke's Bay Fish and Game Council appointee to the NZ Fish and Game Council.

Niblett/Mackay

Councillors discussed the need for the NZC appointee to keep them informed during this time of change for Fish and Game.

2022 GAME SEASON CONDITIONS

Cr. Bates and Cr. Niblett again declared their conflicts of interest.

That Cr. Bates and Cr. Niblett are to remain in the room for this agenda item to take part in the discussions but are not authorised to vote.

Lumsden/Mackay

Sam Robinson suggested that another councillor should chair this part of the meeting. This was agreed by all. Cr. Duley will Chair this agenda item and the item related to the policy on pheasant preserves.

That the season for shoveler duck is extended to an 8 week duration for the 2022 season.

Lumsden/Mackay

Shooting hours were discussed. It is still daylight at 6pm at the start of the season, however it is dark at 6pm by June and so it was decided to leave the shooting hours as they are currently.

The 2nd schedule needs to be added to the draft game season conditions relating to conditions for upland game properties with special conditions.

Cr. Lumsden questioned whether there should be an extended season on upland game properties to allow for junior shoots. This was allowed for previously in the Hawke's Bay regulations and so staff will add in the previous season conditions (2nd schedule on upland game properties with special conditions) to the draft game season regulations.

POLICY ON UPLAND GAME AREAS WITH SPECIAL CONDITIONS

Cr. Williams requested that new councillors be provided with the history of decisions made on upland game preserves by Fish and Game before being asked to make a decision on this policy.

Cr. Duley provided an explanation on the decisions made over the last two years on upland game preserves by the NZC. Most recently, NZC voted not to oppose commercial upland game preserves.

The Manager suggested that council could consider changing the restriction on hunting ducks on upland game preserve properties. The policy could be amended by allowing duck hunting but not on pheasant shoot days. Staff are currently using this document as a guideline when assessing prospective non-commercial upland game preserves. It would be helpful to have this ratified as policy.

Discussion centred around driven duck shooting and the difficulty of defining what is/isn't included in the definition of driven duck hunting. Cr. Williams is against allowing any duck hunting on upland game properties with special conditions.

Some preserve owners may have issues with paradise ducks on crops. The properties are also large and sometimes hold many dams that are shot by property owners and shepherds.

Section 1.4 could be amended to read "...on pheasant shoot days." To prevent waterfowl hunting only on shoot days.

Discussion centred around concern over the distinction between commercial and non-commercial (syndicate model) preserves.

Cr. Melville put forward the resolution *That the document on upland game areas with special conditions is ratified as policy with the above amendment.*

Melville/Lumsden

This was voted on. 5 in favour, 2 against. Motion carried.

INFORMATION FOR THE 2020-2021 DRAFT PERFORMANCE REPORT

That Council receives the draft reports comprising the Statement of Service Performance, Chairman's reports and draft Financial Statements for the 2020-2021 year, and identifies any changes required before finalising the Performance Report for the 2020-2021 year.

Lumsden/Slavin(Blair)

DECISION ON WAGE SUBSIDY RECEIVED DUE TO COVID-19 RESTRICTIONS DURING THE 2019/20 FINANCIAL YEAR.

That Council ratifies its decision made via video conference link on the 22nd September 2021 to repay in full the \$28,118.40 wage subsidy received during the 2019/2020 financial year, effective as at 31 August 2021.

Williams/Niblett

LIASON OFFICERS REPORT

Cr. Duley informed council that there had been no NZC meeting since his last update. At this point, the Regional F&GC Structure Review Team is looking for ideas and council should take this opportunity to put our ideas forward.

MANAGEMENT REPORT

Cr. Williams asked whether we could undertake monitoring in the Maraetotara River. Staff will fit this into their monitoring schedule and report on results to council.

FINANCE REPORT

Discussion on the beach raking report commissioned by council. This will be presented after the 2021/22 summer.

Cr. Williams questioned what the expenditure on lawyers fees was for. This is the fee we were charged for prosecutions. The payment to Jamieson Earthworks was for the limestone pathway around the new pond area.

That the payments for July and August 2021 totalling \$96,544.65 be approved.

<i>July 2021</i>	<i>\$29,906.29</i>
<i>August 2021</i>	<i>\$66,638.36</i>
<i>Total</i>	<i>\$96,544.65</i>

That the Finance Report be accepted for the 2 months ended 31 August 2021.

Duley/Mackay

LICENCE REPORT

Discussion on the impact of no overseas licences sold due to covid-19/locked borders. Does the benefit of selling overseas licences outweigh the negatives (i.e effects on pressure sensitive fisheries etc). Does there need to be a greater price difference between resident/non-resident licences or some other form of restriction? Cr. Williams will write a paper on this topic for discussion at a future council meeting.

Council accepts the licence report

Mackay/Bowcock

David Stoney (President, Napier Freshwater Anglers Club) congratulated council on the Game Farm educational wetland and requested that the NFAC puts a library of angling books in the F&G meeting room. Councillors agreed with this proposal. This will be a great resource.

That the public are excluded from the following parts of this meeting.

Niblett/Williams

8:20pm

That the public meeting resumes.

Niblett/Bowcock

8:45pm

Meeting Closes.

6. CONFLICT OF INTEREST REGISTER

1. Purpose

A standing agenda item to disclose any Councillor ("Member") Conflict of Interest or potential Conflict of Interest, and record this in the Councillor Conflict of Interest Register.

2. Background

The Hawke's Bay Fish and Game Council has developed a policy to deal with Conflicts of Interest and must provide a standing agenda item to allow Councillors to disclose any Conflict or highlight any potential conflict. The "Interest Register" ring binder will be circulated in the first part of each meeting for Councillors to record any interests. The Council should then discuss how it wants to deal with any interest or perceived interest identified.

Conflict of Interest (refer s2.7 Governance Policies) means when the member can be shown to have actual bias or apparent bias in respect of a matter¹ i.e.:

- (i) A member can be shown to have actual bias when a member's decision or act in relation to a matter could give rise to an expectation of financial gain or loss (that is more than trivial) to the member (and/or to the member's parent(s), child(ren), spouse, civil union partner, de facto partner, business partner(s)/associate(s), debtor(s) or creditor(s)).
- (ii) A member can be shown to have apparent bias when a member's official duties or responsibilities to the Council in relation to a matter could reasonably be said to be affected by some other interest or duty that the member has.
- (iii) A member's "interest or duty" includes the interests of that member's parent(s), child(ren), spouse, civil union partner or de facto partner that may be affected by the matter at issue. It also includes the interests of a person with whom the member has a close, personal relationship where there is a real danger of personal favouritism.
- (iv) There is no Conflict of Interest where the member's other interest or duty is so remote or insignificant that it cannot reasonably be regarded as likely to influence him or her in carrying out his or her responsibility.

A potential conflict of interest (refer s2.8 Governance Policies) arises when:

¹ "Matter" means:

(i) The Council's performance of its functions or exercise of its powers as set out in Part 5A of the Conservation Act 1987 subject to the Council's statutory purpose set out in section 26P(1) of the Conservation Act; or

(ii) An arrangement, agreement, or contract made or entered into, or proposed to be entered into, by the Council.

- (i) There is a realistic connection between the member's private interest(s) and the interest(s) of the Council;
- (ii) The member's other interest could specifically affect, or be affected by, the actions of the Council in relation to a matter;

- (iii) A fair-minded lay observer might reasonably consider that the member's private interest or duty may influence or motivate the actions of the member in relation to a matter; and
- (iv) There is a risk that the situation could undermine public trust and confidence in the member or the Council.

Conflicts of Interest should be dealt with as follows (refer sl .13 Standing Orders):

1.13.1 Every member present at a meeting must declare any direct or indirect conflict of interest that they hold in any matter being discussed at the meeting, other than an interest that they hold in common with the public.

1.13.2 When a conflict of interest arises in respect of a matter, the affected member will:

- (i) not vote on issues related to the matter;
- (ii) not discuss the matter with other members;
- (iii) conform to the majority view of other members present as to whether to be excluded from discussions regarding the matter and/or leave the room when the matter is discussed;
- (iv) not, subject to the discretion of the Chairperson, receive further papers or other information related to the matter.

1.13.3 Where a member can be shown to have a potential conflict of interest, the Council (excluding the affected member) will determine an appropriate course of action, which may include the following:

- (i) applying some or all of the actions applied to a member with a conflict of interest (set out in 1.13.2 i) — iv) above);
- (ii) provide a written explanation outlining why there is no legal conflict of interest that can be made available to all Fish and Game Councils, licence holders and other interested parties.

1.13.4 The conflicted member will be given the opportunity to be heard by the Council on the points raised and the member's submissions will be taken into consideration by the Council.

1.13.5 The minutes must record the declaration and member's subsequent abstention from discussion and voting.

Councillors should take this opportunity to disclose any Conflict of Interest they are aware of now and record it in the circulated Conflict of Interest Register. If during the course of the meeting a conflict or perceived conflict is recognised, then this should be disclosed at that point in time.

3. Recommendation

3.1 That Councillors disclose any Conflict or potential Conflict of Interest, record it in the Interest Register, and Council agrees on how to deal with any Conflict of Interest raised. The register is to be signed at each meeting by all Councillors regardless of whether Councillors have a conflict of interest or not.

7. HEALTH AND SAFETY REPORT

1. Background

As part of its commitment to Health and Safety and providing a safe workplace, the Hawkes Bay Fish and Game Council requires a report at each meeting describing:

1. Implementation and adherence to the Health and Safety policy/manual — including H&S as agenda item for staff & ranger meetings;
2. Monitoring and Reporting — in accordance with the Health and Safety plan;
3. Risk Management (identification and treatment) — any new issues or hazards that have arisen and how these have been addressed;
4. Training programme — information sharing and training of staff and volunteers;
5. H&S incidents — near misses or injuries sustained, plus updates on past events;
6. Recommendations.

2. October/November 2021 update

Implementation and adherence to the Health and Safety Plan	
Weekly staff meetings have Health and Safety on the agenda as a standard item. Staff are given an opportunity to raise any issues, and as a team we develop a procedure to minimise the risks.	
'Tailgate' forms are used when staff go out on field trips/ranging or when volunteers are assisting.	
Staff are using field intentions forms when leaving the office to carry out field work.	
Visitors sign visitor agreement and receive on-site induction.	
Contractors sign contractor agreement and receive on-site induction.	
Our covid-19 protocol is adhered to and reassessed on a regular basis as the situation changes.	
2 Monitoring and Reporting	
Work Place Accident Register	
As at 23 November 2021	
Number of work place injuries in 2021-2022 year	0
Number of work place injuries in 2020-2021 year	0
Number of work place injuries in 2019-2020 year	1
Number of work place injuries in 2018-2019 year	0

Risk Management (identification and treatment)

Tailgate forms are being used by staff when undertaking tasks in the field. These forms identify the risks and hazards associated with different tasks and provide a written record for audit purposes.

Tailgate forms used during this period:

Electric Fishing 10,11,19 and 22 November 2021.

Training programme

No training completed during this period.

H&S incidents

No incidents to report.

Recommendations

1. That the Council receive and accept this Health & Safety Report

8. 2020-2021 PERFORMANCE REPORT

24 November 2022

1. Purpose

To adopt the Performance Report for the 2020-2021 year.

2. Background

The Performance Report for the 2020-2021 year has been completed and audited by Owen McLeod. The draft Performance Report was provided for consideration at Council's 2 November 2021 meeting, and a final copy which includes the Independent Auditor's Report will be tabled at this meeting.

3. Reporting Standards

The Performance Report has been prepared under a Public Benefit Entity Simple Format reporting - Accrual (Public Sector) (PBE SFR A (PS)).

4.0 Variance against Budget

The net surplus for the year was \$61,903 against a budget deficit of (\$51,572).

The variance between the profit for the year and the budgeted deficit totalled \$117,044 and is attributed to many variables throughout the Operational Work Plan.

Planning for the 2020-21 operational year considered implications of ongoing boarder closures and potential losses of international licence revenue due to Covid 19. These considerations resulted in lowering of licence revenue targets and reductions across the board to operational budgets of up to 5%. In addition to these budget adjustments the potential need to draw on regional revenue reserves was also factored in and this amounted to \$38,500 for the Hawke's Bay Fish and Game Council.

International licence revenue was impacted by the lack of non-resident anglers however, this gap in licence revenue was more than adequately offset by an increase in resident anglers taking to the water possibly due to their inability to travel but also the safe environment the outdoors offers in these uncertain times. Licence revenue ended the year not only ahead of the planned reduced budget by \$73,074 but also slightly ahead of the 2019/20 season results also.

Budgeted expenditure was reduced primarily due to an underspent salaries budget. This was due to a variety of reasons. The contracted hours for Eastern Fish and Game have been heavily reduced as accountancy work is now primarily carried out in-house. A field officer wage was paid by ACC while our field officer was recovering from a knee injury. Staff salary increases were also put on hold during this financial year due to the uncertainty surrounding covid-19.

4.1 Income

Total revenue for the 2020-2021 year was \$79,600 over budget. This made up from the following:

Amount	Note
\$2,087	Increased reparations
\$350	Increased Advertising/sponsorship Newsletter
\$6,840	Sale of predator traps, wetland plants, and equipment hire

\$43	General income
\$73,074	Increased licence revenue
-\$700	Reduced sponsorship income
-\$798	Reduced interest income
-\$1,296	Reduced Rental income (primarily hire of meeting room)
<u>\$79,600</u>	

4.2 Expenditure (Direct)

4.2.1 Species Management

The total direct expenditure relating to species projects was \$4,355 under budget as Tutira fish liberations did not go ahead.

4.2.2 Habitat Protection & Management

Habitat related direct expenditure ended the year \$1,640 less than budget as staff grew a greater proportion of seedlings from collected seed rather than buying in trays once germinated.

4.2.3 Angler & Hunter Participation

The total direct expenditure related to client service projects was \$1,465 under budget. This was due to interruptions to our scheduled events due to covid-19.

4.2.4 Public Interface

Public Interface direct expenditure ended the year \$1,497 under budget.

4.2.5 Compliance

The overall direct expense in the Compliance Output was over budget by \$328. Legal costs were higher than anticipated as we had a greater number of prosecutions. This was partially offset by a decrease in ranger training costs as we were able to run a Cert course in Hawke's Bay, avoiding travel costs for rangers.

4.2.6 Licensing

Licensing costs were \$897 over budget. This is due to higher than budgeted licence sales resulting in an increased of commissions paid to agents and public online fees.

4.2.7 Council

Council related expenditure was \$1,022 over budget as the Council employed a governance advisor to attend meetings, in line with the HB audit recommendations.

4.2.8 Planning & Reporting

Planning and reporting expenditure was \$44 under budget.

4.2.9 Overhead

The overhead expenses have been split into Employee related costs, Other expenses and Depreciation and the combined end of year variance was \$27,121 (8.2%) under budget.

Employee related expenses were \$50,563 under budget primarily due to an underspent salaries budget. See 4.0 for explanation.

Other expenses were over budget by \$24,215 and relate primarily to the repayment of the Covid 19 wages subsidy which was received in the 2019-20 financial year of \$28,118.

Depreciation was \$773 under budget.

4.2.10 NZ Fish & Game Levies

The levy of \$30,579 was in line with budget.

5.0 Financial Position

5.1 Liquidity

The Council's financial position remains secure with current liquidity ratios, which indicate the amount of working capital or quick assets available, of \$6.69 of current assets to every \$1 of current liabilities (\$6.53 in 2019-20).

The Statement of Cash Flows highlights that net cash received from operating activities for the year was \$111,450 compared to \$55,706 last year. The net increase in cash on hand at year-end of \$1,545 is a makeup of the inflow from operating (\$111,450) and the outflow transfer of cash to investments and fixed assets (\$109,905).

5.2 Debtors

The figure of \$15,243 is made up of current debtors, prepaid expenses, and accrued income (2019-20 figure, \$31,983).

5.3 Fish & Game General Reserves

The National Financial Reserves Policy requires that a region's net current assets (excluding Restricted reserves) shall be managed between 30 - 50% of licence revenue in Councils which have income greater than its bulk fund. This policy is currently under review and until the new Policy is finalised Councils will calculate reserve levels against their proceeding year's bulk fund irrespective of licence revenue for the year ending 31 August 2021.

The Hawke's Bay Council's General Reserves (excluding Restricted Reserves) to 31 August 2021 totalled \$464,284. The Council's General Reserve sits at 126% of the 2020-21 bulk fund (\$368,126).

5.4 Restricted and Dedicated Reserves

Note 5 (page 21) in the Accounts gives a summary of the Dedicated and Restricted Reserves. These include the River/Water Quality Donations reserve, the Asset Replacement Reserve, the Non-Resident Levy Reserve, and the Hawke's Bay Pheasants Unlimited Reserve.

6.0 Statement of Service Performance

The Statement of Service Performance commencing on page 25 of the Performance Report provides information on each output area including Projects & Objectives, Performance Measures, and Actual Results. The Summary Budget and Actual Expenditure table shown on page 25, and the more detailed Summary of Resources tables shown at the commencement of each output area, provide a summary of total expenses less income for each output area.

The total expense figures reported within the Summary of Resource tables not only include direct costs but also an allocation of the overhead costs based on the actual hours worked in each output area.

7.0 Recommendations

7.1 That Council adopts the Performance Report for the 2020-2021 year.

9. 2022 GAME SEASON CONDITIONS

1. Purpose

To determine the game season conditions for the 2022 hunting season.

2. Background

Issues relating to game season regulations for the upcoming season were identified at the October meeting of Council. Council has established policies and criteria for determining game season regulations. Game season conditions are finalised for recommendation to the Minister of Conservation once population information is available from summer monitoring programmes.

3. Issues Identified for Consideration

3.1 Two proposed upland game preserves with special conditions have been included in the draft 2022 game season conditions. Staff have visited both sites and discussed the proposed operations. Staff are satisfied that the development of the two preserves will not impact negatively upon wild gamebird populations or public hunting opportunities.

No submissions have been received.

4. Recommendation

- 1. That Council identifies any further changes necessary to the draft 2022 game season conditions before approval.***
- 3. That Council agrees to reconsider its decisions on 2022 season conditions if summer monitoring programmes show a significant change to game populations.***

Appendix 1

FIRST SCHEDULE

Hunting conditions generally common to all fish and game regions

1 Bag limits

- (1) No person shall possess on any one day, more than the number of game birds specified as the daily bag limit for the Fish and Game Region in which the game is taken, except on Sunday, 7 May 2022, when that person may have in his or her possession twice the number of game birds specified as the daily bag limit for Saturday, 7 May 2022.
- (2) A person may possess more game than specified in sub-clause (1) of this Schedule, if all such game is labelled with the following details:
 - (a) The name and address of the person by whom the game was taken;
 - (b) The number of the licence to hunt or kill game held by the person by whom the game was taken;
 - (c) The name of the Fish and Game Region by which that licence was issued;
 - (d) The name of the Fish and Game Region in which the game was taken; and
 - (e) The date on which the game was taken.

2 Waiver of Restrictions on Baiting for Waterfowl

A person¹ may hunt or kill game of the family Anatidae (waterfowl) during the open season for game in all Fish and Game Regions, except Auckland/Waikato, where food has been cast, thrown, placed or planted any time during the year. In the Second Schedule, Auckland/Waikato Fish and Game Region, Special Condition 4(9) applies instead to restrictions on baiting.

3 Magazine Shotguns

A person may hunt or kill game birds, as specified, in any Fish and Game Regions with any magazine shotgun of a calibre 10 gauge or smaller, which includes magazine extensions², other than in the:

- (a) Auckland/Waikato Fish and Game Region;
- (b) Eastern Fish and Game Region;
- (c) Hawke's Bay Fish and Game Region;
- (d) Wellington Fish and Game Region;
- (e) Nelson/Marlborough Fish and Game Region;
- (f) West Coast Fish and Game Region.

For these six Regions special conditions in the Second Schedule apply.

¹Section 17 of the Wildlife Act 1953

²Amended notification to section 18(1)(c) (iii) and (v) of the Wildlife Act 1953 as authorised by the Minister of Conservation under section 18(1) of that Act

4 Shot Size

No person shall use, in any shotgun used for the purposes of hunting and killing game, any cartridge containing any shot size having a larger retained, per-pellet energy at 90 metres than lead BB.

5 Use of Lead Shot Prohibited

(1) No person may possess lead shot, or use lead shot, while hunting or killing waterfowl within 200 metres of open water, with any gun excluding the .410 gauge. Non-toxic alternative shot may be used, including steel.

(2) For the purposes of this requirement, “waterfowl” means any of the following game species:

Black swan (*Cygnus atratus*)

Grey duck (*Anas superciliosa*) and any cross of that species with any other species, variety, or kind of duck

Mallard duck (*Anas platyrhynchos*) and any cross of that species with any other species, variety, or kind of duck

Paradise shelduck (*Tadorna variegata*) also known as Paradise duck.

Spoonbill duck (New Zealand shoveler) (*Anas rhynchotis*)

Pukeko (*Porphyrio porphyrio melanotus*)

(3) For the purposes of this requirement, “open water” means either:

(a) any area of land or seabed covered permanently or seasonally by water wider than 3 metres; or

(b) any area which is temporarily covered by water wider than 3 metres at the time of such possession or use, and that is contiguous to an area referred to in paragraph (3)(a).

6 Shotguns of .410 Bore Exempt in Relation to Use of Lead Shot

Hunters may use lead shot in shotguns of .410 bore only while hunting waterfowl within 200m of a waterway.

7 Camouflaged Rowboats

A person³ may hunt or kill game within the following Fish and Game Regions, from unmoored camouflaged rowboats, subject to the excluded periods for the regions specified below:

Northland – no excluded period

Auckland/Waikato – excluding 7 and 8 May 2022

Eastern – excluding 7 and 8 May 2022

Hawkes Bay – excluding 7 and 8 May 2022

Taranaki – no excluded period

Wellington – excluding 7 and 8 May 2022

Nelson/Marlborough – no excluded period

West Coast – no excluded period

³Section 18(1)(f)(vi) of the Wildlife Act 1953

North Canterbury – excluding 7 and 8 May 2022

Central South Island – excluding 7 and 8 May 2022

Otago – excluding Clutha River 7 and 8 May 2022 inclusive

Southland – no excluded period

8 Restriction on Taking of Game

No person shall use any vehicle propelled by mechanical power (including motorised watercraft)⁴ to chase or kill game, except in such circumstances and at such times as authorised by the Conservation Act 1987 and Wildlife Act 1953.

9 Pegging Day

- (1) Stand claimants who claimed and occupied a stand during the 2021 Game Season may claim that stand at any time prior to pegging day (up to 10.00am on 10 April 2022) following the purchase of the 2022 game licence. If you are in the Auckland/Waikato Region, then the above mentioned applies **only to Adult Whole Season Licence Holders** and does not apply to Junior Licence Holders as it does in all other Fish and Game Regions.
- (2) Otherwise, unclaimed stands can only be claimed any time after 10.00am on 10 April 2022 in all Fish and Game Regions.
- (3) A stand may be claimed by planting on it a stake having either a board or identifying label attached, plainly identifying the name of the claimant and the number of his/her licence. The hunting stand claim tag provided with the licence must be completed with the name of the claimant and affixed to the board or identifying label.
- (4) The licence holder claiming a stand must be present in person at the stand when marking it up.
- (5) No one can claim more than one stand.
- (6) A stand cannot be claimed closer than 90 metres to a stand already claimed by another person without that person's consent.
- (7) Any stand not occupied by the claimant within one hour after the opening hour of hunting, on any day, can be occupied by another licence holder for the remainder of the day.

10 Conditions

These conditions will expire at the end of the open season for game specified under the Second Schedule for each Fish and Game Region.

⁴Section 18(1)(f)(v) of the Wildlife Act 1953

SECOND SCHEDULE:**HAWKE'S BAY FISH AND GAME REGION****Game That May be Hunted or Killed—Duration of 2022 Season**

Species	Season Duration (dates inclusive)	Daily Bag Limit	Hunting Area
Mallard/grey duck	7 May to 26 June 2022	8	All areas
NZ Shoveler duck	7 May to 26 June 2022	2	All areas
Paradise shelduck	7 May to 26 June 2022	8	All areas
Pukeko	7 May to 28 Aug 2022	10	All areas
Black swan	7 May to 26 June 2022	3	All areas All areas
Brown quail	Closed season	0	All areas
California quail	7 May to 28 Aug 2022	10	All areas
Cock pheasant	7 May to 28 Aug 2022	2	All areas
Pheasants, both sexes	7 May to 28 Aug 2022 1 April 2022 to 5 May 2022	No limit	Upland game properties with special conditions specified in clause 4 for the region
Red legged Partridge	7 May to 28 Aug 2022 2 April 2019 to 5 May 2022	No limit	Upland game properties with special conditions specified in clause 4 for the region
Pheasants, both sexes	29 Aug to 30 Sept 2022	No limit	Upland game properties with special conditions specified in clause 5 for the region (junior hunters only)

2. Shooting Hours

6.15 am to 6.00 pm.

3. Decoy Limit

No limit.

4. Special Conditions

4.1 No person may hunt or kill gamebirds, as specified, within the Hawke's Bay region with any magazine extensions on a shotgun of 10 gauge or smaller (including 12, 16,20, 28 410) Magazine shotguns must be restricted in such a way that the shotgun is incapable of holding more than three shells in the magazine and chamber combined at any one time.

4.2 Any licenced game bird hunter who has a Department of Conservation permit to take or kill wildlife for the purpose of hawking may hunt with an Australasian Harrier (*Circus approximans*) to take game birds. This is subject to the season length and bag limit for game birds specified in clause 1 of this notice for this Region and subject to any conditions imposed by the Director- General of Conservation under a permit.

5. Upland Game Properties with Special Conditions

1. The property owned by Westervelt Company NZ Ltd and held in land titles SA33D_399, SA51D_718, SA61A_148 and SA72C_660. The property is situated in the Lower Taharua catchment from the prominent Poronui stone wall on Taharua Road to the Mohaka River, bounded on the west by Kaimanawa Forest Park and the Otupua valley to the East.

2. Olig -Whanakino Pheasants Ltd on the adjacent properties listed below:

Olig Station owned by Olig Limited and held in land titles DP410147, DP 222545 and CT 437036 located at 1233 Kereru Road.

Whanakino Station run by Whanakino Limited. Located at 1336 Kereru Rd and held in land title DP 26344.

HUNTING IN THE HAWKE'S BAY

The Hawkes Bay Fish & Game region is defined by river catchments, extending north to the Mohaka, west to the Ngaruroro, and southwest to encompass the Tukituki systems, with the southern border reaching the Tautane Stream just south of Cape Turnagain.

WATERFOWL

The mallard, grey duck and hybrids are the most popular game birds of the region. These species respond well to calling and decoying and can be found on most of the region's rivers, streams, dams and lakes. Shoveler are a transient population for most of the season and are renowned for their fast flying and elusiveness.

There are extensive hunting opportunities in the river beds of the region. Access is good and well-marked with signs.

A little time spent checking out backwaters pre-season can pay dividends during the season.

Paradise shelduck are wide-spread and can be hunted successfully in most locations. Low-lying farmland with water nearby is ideal for hunting using silhouette decoys. If you want to target parries, the pasture lands and river beds are a good place to start. Most landowners are only too happy for hunters to target parries on pasture if they are approached and asked first.

The Hawkes Bay region administers a number of Controlled Shooting Areas throughout the region. Periodically vacancies arise, creating a wetland enhancement and shooting opportunity for local shooters. If you want to shoot this season but don't have anywhere to hunt, give our local Fish and Game office a call.

UPLAND GAME

Hawkes Bay hosts a good population of ring-necked pheasant and varying numbers of California quail, with the best results achieved in scrubby river margins and forestry plantations with blocks of young trees. Pheasants are predominantly hunted in our major river systems with the Waipawa, Tukituki, Ngaruroro and Tutaekuri normally well worth a look. The best hunting is generally where good cover and watering opportunities are found (i.e. river basins), especially where these areas border orchards and/or assorted cropping areas. For most of these areas a dog is recommended as an easy way to cover ground effectively.

• A COUPLE OF THINGS TO REMEMBER

Access is a privilege not a right so if in doubt, please ask! Land owners frequently have paradise duck and swan problems and often appreciate flocks being dispersed by hunters. Often they might offer the opportunity to shoot a vacant pond. In any case the personal courteous approach is by far your best bet.

Please do not leave the bodies or parts of shot game on the hunting ground. If carcasses are left in the field it can encourage unwanted predators as well as ill feeling from other hunters and the non-hunting public. Please make yourself familiar with the Closed Game Areas and Wildlife Refuges scattered throughout Hawkes Bay.

WILDLIFE REFUGES

1. The bed of the Tuki Tuki River between Waimarama Bridge and a line running from the north of the Mangangara Stream to the road at the southwestern corner of Section 9 and 15 in the Te Mata Survey District (8km upstream)
2. Lakes Tutira, Orakei, and Waikopiro and certain surrounding land
3. Horseshoe Lake, Elsthorpe
4. The property of R H, J R, and T R Hartree, Puketitiri
5. The Westshore Ponds
6. The spit south of the mouth of the Ngaruroro River
7. Rakautana Forest, Waikoau
8. Pauhanui Bush, Gwavas Station, Tikokino Bay

POACHING PROBLEMS?

We have set up a 0800 POACHING (0800-762-244) number. If you witness any offending let us know as soon as possible.

WETLAND CREATION

For information and advice on wetland creation contact the staff at your local Fish & Game offices. Wetlands in the Hawkes Bay Region are now rare. In some parts less than 1% of the original wetlands remain. The Habitat Trust fund is one source of funding for enhancement, purchase or development of wetlands. If you have a proposal to create or enhance an area of wetland we may be able to assist you obtaining some funding.

LICENCES

You can now order your game licence through our website www.fishandgame.org.nz

10. HAWKE'S BAY FISH & GAME COUNCIL MEETING DATES FOR THE 2022 YEAR

1. Purpose

To set a dates for the Council meetings to be held in the 2022 year.

2. Background

The Council is required to meet on at least six occasions between 1 February and 31 December each year. Due to a need to supply regional feedback to the New Zealand Council on important matters such as regulation and licence fee setting, the timing of these meetings must fit within a national bi-monthly schedule. Meetings need to be held in February, April, June, August, October and December to consider the issues indicated in the table below. Meetings have typically been scheduled to take place on Tuesday evenings in the third week, and sometimes the second week of these months.

Meeting dates and key issues for discussion.

	Date	Key Issues
1	15 February 2022	• Council Priorities
2	5 April, 2022	• OWP – initial draft • Anglers Notice – initial consideration
3	7 June 2022	• Licence Fee • OWP – 2 nd draft • Anglers Notice – finalise recommendations
4	16 August 2022	• Finalise OWP
5	11 October 2022	• Game Conditions – initial consideration • Annual Performance Report - draft
6	6 December 2022	• Game Conditions – finalise recommendations
AGM	6 December 2022	• Present Annual Performance Report

The Hawke's Bay Council meet at 6 pm at the Game Farm located at 22 Burness Road, Greenmeadows.

NZ Council 2022 Meetings

18 & 20 February (Wgtn)

29-30 April (Wgtn)

16 June (via Zoom)

23 & 25 August (via Zoom)

25-26 November (Wgtn)

13. Recommendation

That the council approves the proposed meeting schedule and dates for the six regular meetings and one annual general meeting for 2022.

11. LIAISON OFFICERS REPORTS

18. OPERATIONAL REPORTS

18.1 MANAGEMENT REPORT

SPECIES MANAGEMENT

1111 Regional Didymo Surveillance

Didymo sampling continues with the last check completed on November 17th on both the Ngaruroro and Tutaekuri rivers. Samples are sent to Waikato University for analysis. Next check is scheduled for mid-January.

1111 River Fisheries Investigations

Staff have commenced electric fishing in the Tukipo River, Mangaonuku stream, and Esk River to monitor the extent of movement of juvenile trout and spawning success. This study is a repeat of last year's survey. Monitoring will be repeated every two weeks until Christmas, dependent on river conditions.

Staff have also repeated last year's investigation into the spawning activity on the small tributary on the eastern side of Lake Tūtira where staff had undertaken a fish rescue in August 2020. Last years survey showed there had been some spawning success, however numbers of juvenile fish recorded were relatively low. This year's survey found no sign of spawning.

Staff have also completed spot checks on the Maraetotora River. Electric fishing was undertaken to determine if any natural spawning was taking place (confirmed) as well as drift dives to determine adult fish density. A report on both the Maraetotara and Tūtira monitoring has been included in the papers.

1117 Game Bird research

Staff have been working to update our banding database with Matt McDougal from Eastern Fish and Game.

1119 Predator Control

The predator trapping group set up along the Tutaekuri by HBRC and Fish and Game are seeing good results with catches now totalling over 200. We have a great network of keen volunteers carrying out the work and being supported by staff. We continue to hold a supply of bait at the office as well as other equipment required.

1121 River Fisheries Creel Surveys

There have so far been 28 responses to online angler diary. The angler diary was advertised in the newsletter, Reel life, Facebook and was circulated to the regions angling clubs in the hope that it would increase interest/input. Staff will continue to monitor its use and improve on the layout of the survey where possible.

1151 Game Farm Operations

Control of invasive vine is ongoing, hotspots are being checked regularly, large stems are hand weeded and all seedlings are sprayed with herbicide.

Workers from the department of Corrections continue to pot plants and carry out weeding at the shade house.

1152 Game Farm Maintenance

Grounds maintenance is ongoing with Bo's Mows Services contracted to mow the lawns every fortnight.

Raupo has been cut back to stop it taking over the display/fishing pond.

1154 Game Farm Development

Maintenance continues around the plantings at the new educational wetland. Work is set to begin late November/early December on the bridge over the channel between the small and medium ponds.

The channels in the large pond have been planted with *Bulboschoenus*.

1160 Liberations

Liberations into Lake Hawkston in Patoka are due to take place in early December.

1181 Game Bird Control

Nine permits have been issued so far this year to control pukeko for crop protection and one for black swan issued to the Napier Airport.

HABITAT PROTECTION AND MAINTENANCE

1211 RMA Planning.

'Tranche 2' water take consents have now been publicly notified. Submissions on these large water take consents close on the 17th December.

Staff met with Cawthron staff, regional Fish and Game managers and NZC staff via Zoom on November 10 to discuss Cawthron's "Fish Futures" project. This is a five-year project with the goal of addressing the increasing stress on New Zealand's freshwater fish from pressures such as human activity, climate change, pollution and threats from other species.

1212 Consent Applications

Staff continue to review weekly consent applications emailed out by HBRC and met with members of the Maraekakaho community on November 19 to discuss a gravel extraction plan from the Ngaruroro River.

1222 Railroad Wetland

Release spraying around plantings undertaken at railroad wetland November 25th.

1231 Maintain and Enhance Game Bird habitat

Staff continue to visit sites to offer advice on wetland development throughout Hawke's Bay to both new landowners and past GBHT grant recipients. Staff have visited two landowners in Kereru, one in Waipukurau and one near Waimarama over the last 6 weeks to discuss wetland plans on their properties and provide advice as well as sign off of GBHT/1BT plant grants.

Plant sales continue from the Game Farm nursery to enhance wetland and riparian habitat. 1065 plants have been sold and distributed around the region for habitat enhancement so far in this financial year.

ANGLER AND HUNTER PARTICIPATION

1312 Signage

New signs have been installed along the Esk River – these include the Māori names for the river and our season conditions.

1313 Hunter Ballots

Maintenance will be carried out on structures at Pekapeka and blackberry sprayed when water levels drop over summer.

1331 Electronic Newsletters

Staff continue to produce Reel Life newsletters on a monthly basis with the addition of fishing reports from Blair Whiting.

1333 Fish and Game Website

8 posts have been put on our Facebook page over the last month covering the following topics:

- Fly fishing series town vs country
- 2021/2022 Angling Diaries online
- Take me Fishing postponed
- Looking for a place to fish ...try Lake Hawkston
- Blair Whiting's video on the Tutaekuri River
- Staff are electric fishing spawning tributaries
- Updating the signs in the region- Esk River now includes Maori Names.
- Shared – NZC – Get outdoors week

We now have 1124 people following our Facebook page

1341 Information Pamphlets

Access/information pamphlets have been updated by staff and are now easily accessible online for all licenceholders.

1351 Children's Fishing Programme

Due to uncertainty around the covid levels, the Childrens 'Take me fishing' day has been postponed until March 2022

1353 Angler/Hunter Enquiries

Staff continue to field enquiries anglers and hunters.

Information packs have been sent out to novice anglers and those wanting to return to the sport, as well as wetland packs with information for gamebird hunters on how to improve their ponds.

1361 Fish and Game Club Communications

Staff maintain regular contact with presidents and members of fish and game clubs. Staff also plan to hold an information afternoon with the CHB Anglers Club in mid-December on the Tukipo River as they have expressed interest in our electric fishing programme (date TBC).

PUBLIC INTERFACE

COMPLIANCE

1511 Ranging

Staff and honorary rangers carried out compliance checks on opening day of the fishing season throughout Hawke's Bay. Staff continue to check licences when carrying out field work.

Total number of contacts 01/092021-23/11/2021	64
Number of offences detected	1

LICENCING

1612 Analysis of Licence Information

See Licence Sales Report for further details.

1613 National Licence Management

Kate Thompson from Eastern Fish & Game continues to provide regular updates of licence sales and reports from the Licence Working Party and R3 Working Group are received.

1614 Increase Licence Sales

Staff have actively promoted licence sales via our Facebook and have encouraged anglers to upgrade to family licences. Staff have explained our licence category options through phone calls received and licence agent visits.

Information packs consisting of a complimentary magazine, newsletter, fishing regulations and access pamphlets posted out to potential anglers who have called and visited the office.

1621 Licence Agent Support

Judy and Jared Hartstone of Pure Sports and Leisure purchased Riddifords Sportsworld from Gael Riddiford– Waipukurau.

COUNCIL

1721 Council

Council kept informed of relevant national and regional matters as information is available. Reports and Agendas produced, and draft minutes circulated as soon as practicable after the meeting.

ADMINISTRATION

1921 Staff Communications

Weekly staff meetings held to maintain staff communications and plan operational work.

1941 Office Premises

Office maintained to a clean and tidy standard. Moss/lichen was sprayed on the roof of the office on the 23rd November. This was carried out free of charge by Merson Contracting.

1942 Meeting Room

The meeting room has been used by the Napier Freshwater Anglers Club for club meetings, Dale Carnegie courses, Hawkes Bay Regional Council, Peka Peka Shooters Association AGM and the Mc Elwee Street.

1991 Vehicle Maintenance

The vehicles are kept and maintained to clean and tidy standard. The trailer was warranted and registered on the 9/11/21.

Field vehicle LPA433 is due to have its tyres replaced, these have been ordered through Big Value Tyres on Taradale Road. RUC has been kept up to date for both LPA433 and MAE457.

13.2 FINANCE REPORT

1.0 Purpose

To inform the Council of the year-to-date financial position, approve payments for the months of September and October 2021.

Contained within this report:

Table 1 - Other Income

Table 2 - Profit & Loss to 31 October 2021

Table 3 - Balance Sheet as at 31 October 2021

Table 4 - Hawke's Bay Variance Report to 31 October 2021

Table 5 - Bank Transactions for period 1 September to 30 September 2021

Table 6 - Bank Transactions for period 1 October to 31 October 2021

2. YTD Profit and Loss

The Profit & Loss statement for the period ending 31 October 2021 is appended to this report (*Table 2*). The Profit and loss report documents the income and expenditure for the period.

Income

Licence Income

Licence revenue YTD is \$171,849 compared to the annual budget of \$427,281. 40% of the annual target has been achieved. A more up to date and detailed picture of licence sales performance YTD can be found within the licence sales report.

Interest Income

Interest Income YTD is \$752 – compared to the budget for the year budget of \$2,791.

Other Income

Other Income YTD is \$33,780 (*Table 1*)

Table 1: Other Income	Budget \$	Actual \$	Difference
Sundry- reimbursement of taxi (NZC)	0	42	(42)
Sale of Predator Traps	0	803	(803)
Rent - Maize	5,000	5,043	(43)
Game Bird Hire Equipment	0	47	(47)
Reparations	0	2087	(2087)
Wetland Landowner Advice	0	0	-
Wetland Plants	0	5,990	(5,990)
Advertising - Newsletter	500	850	(350)
Junior Hunt Sponsorship	700	0	(700)
Glenfalls Hut	1,500	2,174	(674)
Rent - Staff houses	10,400	10,000	400
Meeting Room Hire	2,000	409	1591
Donations	0	0	-
Total Other Income	20,100	27,445	(7,345)

Expenditure

Total expenditure year to date to 31 October 2021 was \$85,409 – 18.0% of budgeted expenditure for the year.

Depreciation

YTD Depreciation is \$3,662.

Species Management

The expenses reported within the Population monitoring budgets relate to a tape measure (\$15)

Species Management spending YTD to 31 October was \$15 against a total budget of \$17,919.

Habitat Protection Management

The expense reported within Habitat Protection Management relate to seedling mix (\$404) and twine (\$12)

Habitat spending YTD to 31 October was \$416 against a total budget of \$15,500.

Participation

Material for the Glenfalls Hut maintenance of the deck (\$1,061)

Participation spending YTD to 31 October was \$1,061 against a total budget of \$13,100.

Public Interface

Visitor Facility spending for period includes lawn mowing, mulch for the new plantings around the new game farm development and materials for new bridge.

Public Interface spending YTD to 31 October was \$2,152 against a total budget of \$16,800.

Compliance

The expenses reported within compliance relate to purchasing facemasks for rangers (\$32) and legal compliance costs.

Compliance spending YTD to 31 October was \$467 against a total budget of \$3,500.

Licensing

The Commission budget includes agent commissions and the fees associated with the Public Online and 0800 sales. \$6,8742 YTD is in line with sales reported for the period.

Council

Expenses were incurred relating to induction folders for new councillors.

Council spending YTD to 31 October was \$19 against a total budget of \$3,800.

Planning & Reporting

Audit accounting accrual journal (\$2,992).

Planning & Reporting spending YTD to 31 October - \$2,992 against a total budget of \$7,450.

Administration

- Salaries. YTD \$30,187 – this includes the accrual for Annual Leave.
- Staff Expenses (\$267)
- Staff Houses spending was related to NCC rates.
- Office Premises expenditure relates to the usual electricity and cleaning costs, the quarterly rates instalment.
- Office Equipment expenditure relates to the photocopier lease.
- Communications expenses are reported relating to Xero licence fees, telephones, stationery and photocopying.
- General expenses include bank fees and repayment of wage subsidy of \$28,118.
- Vehicle expenditure relates to fuel for the two vehicles. Staff personal mileage was reimbursed and the monthly SmartTrack fee of \$80 is also recorded each month.

NZ F & G Levy

Total levy \$12,160 – 25% of budget.

3.0 Balance Sheet

Table 3 The Balance Sheet as at 31 October 2021.

Cash Position:	\$152,489 (Including donations of \$65,201) as at 31 October 2021.
Debtors:	Outstanding Debtors \$147,497 as at 31 October 2021. Eyede being the largest debtor.
Investments:	\$503,272
Employee Costs:	\$13,771 – this relates to the accrual of holiday pay and PAYE outstanding as at 31 October 2021

4.0 Variance report

The variance report is shown on **Table 4**.

The figures in this report are taken from the Profit and Loss (Table 2) - however, this report includes the staff hours against budget. The overheads and other revenue are allocated against each project to give an internal cost of the project and a total cost.

The Budget hours include the hours that Eastern has contracted to work for Hawke's Bay. YTD actual staff hours are entered for each project area to provide Council with an overview of the staff time component of the Operational Work Plan.

5.0 Bank Transactions

Tables 5 and 6 show the bank transactions for the period of 1 September 2021 to 31 October 2021, \$44,645.27 and \$49,768.35, respectively.

6.0 Recommendations

6.1 *That the payments for September and October 2021 totalling \$94,413.62 be approved.*

<i>September 2021</i>	<i>\$44,645.27</i>
<i>October 2021</i>	<i>\$49,768.35</i>
<i>Total</i>	<i>\$94,413.62</i>

6.2 *That the Finance Report be accepted for the 2 months ended 31 October 2021.*

4.0 Statement of Financial Position, Statement of Financial Performance and Statement of Cashflows – Budget 2021-2022

The Public Finance Act 1989 requires that Council approve the Budget Statement of Financial Performance, Budget Statement of Financial Position, and Budget Statement of Cash flows. While this does not change any aspect of the OWP or the way we operate, it is necessary to complete this process.

Proposed budget figures for the Statement of Financial Position and Statement of Financial Performance and Cash flows are set out on the following pages. This information is directly obtained from the expenditure budget approved by Council in August 2021 and the anticipated income as determined by the New Zealand Council. The Budget Statement of Financial Performance and Budget Statement of Financial Position are prepared using PBE-SFR-A (PS) Public Benefit Entity Simple Format Reporting - Accrual (Public Sector).

There are a number of financial adjustments necessary to move from the OWP to the Financial Statements Budget. These adjustments include licence revenue, asset replacement reserves/ depreciation, spending from dedicated reserves, levies and budgeted Capital purchases for the year. These items are not included in the Fish and Game budget (OWP), which is used to calculate licence fees.

The Budget Deficit for 2021-2022 financial year is **\$30,115**

Table 7 The following is a reconciliation of the OWP to the Financial Statement Budget:

Reconciliation of OWP to Tier 3 Reporting		
Approved Budget - per OWP		(376,208)
Adjustments to Financial Budget		
Plus Licence Revenue	427,281	
less Commission	(19,228)	
Less levies	(48,638)	
Less Depreciation	(22,529)	
Plus ARF	9,207	
Net Adjustments		346,093
Net Surplus (Deficit)		(30,115)

Table 8: Fixed Asset Budget

Asset	Budgeted Asset purchases (excl. GST)	Budgeted Asset sales (excl. GST)
LG 4K Smart TV	\$3,724	
Total	\$3,724	

Table 9: Statement of Financial Performance Budget

Hawke's Bay Fish and Game Council
Statement of Financial Performance - BUDGET
For the year ended
31 August 2022

	Note	Budget 2022 \$	Actual 2021 \$
REVENUE			
Fish and Game licence sales	1	427,281	449,990
Grants and donations	1	-	2,087
Interest		2,791	6,335
Other revenue	1	19,400	25,337
Total Revenue		449,472	483,749
EXPENSES			
Outputs			
Species management	2	17,919	6,864
Habitat protection & management	2	15,500	17,860
Angler & Hunter participation	2	13,100	13,385
Public interface	2	16,800	15,803
Compliance	2	3,500	3,828
Licensing	2	19,728	18,357
Council	2	3,800	3,022
Planning & reporting	2	7,450	7,156
Overheads			
Employee related costs	2	256,579	207,016
Depreciation	4	22,529	21,317
Other expenses	2	54,044	76,659
Total Expenses		430,949	391,267
Operating Surplus/(Deficit)		18,523	92,482
Less Other Expenses			
Levies to NZFGC		48,638	30,579
NET SURPLUS/(DEFICIT)		(30,115)	61,903

Table 10: Statement of Financial Position Budget

Hawke's Bay Fish and Game Council
Statement of Financial Position - BUDGET
As at
31 August 2022

	Note	Budget 2022 \$	Actual 2021 \$
ASSETS			
Current Assets			
Bank accounts and cash	3	162,700	186,168
Debtors and prepayments	3	16,500	15,243
Investments	3	500,000	503,173
Other current assets	3	1,835	1,835
Total Current Assets		681,035	706,419
Non-Current Assets			
Property, plant and equipment	4	400,907	419,712
Investments	3	-	-
Total Non-Current Assets		400,907	419,712
TOTAL ASSETS		1,081,942	1,126,131
LIABILITIES			
Current Liabilities			
Creditors and accrued expenses	3	73,500	88,654
Employee costs payable	3	18,000	16,920
Total Current Liabilities		91,500	105,574
TOTAL LIABILITES		91,500	105,574
NET ASSETS		990,442	1,020,557
EQUITY	5	990,442	1,020,557

Table 11: Statement of Cashflows Budget

Hawke's Bay Fish and Game Council
Statement of Cash Flows - BUDGET
For the year ended
31 August 2022

	Budget 2022 \$	Actual 2021 \$
CASH FLOWS FROM OPERATING ACTIVITIES		
Cash was received from:		
Licence sales	441,105	452,270
Grants, donations and fundraising	-	2,087
Interest	2,152	8,906
Other revenue	19,434	26,682
Cash was applied to:		
Payments to suppliers	229,867	165,710
Payments to employees	255,499	210,119
GST (net)	242	2,666
Net Cash Flows from Operating Activities	(22,917)	111,450
CASHFLOW FROM INVESTING & FINANCING ACTIVITIES		
Cash was received from:		
Sale of property, plant and equipment	-	-
Sale of investments/deposits	-	-
Cash was applied to:		
Purchase of property, plant and equipment	3,724	2,263
Purchase of investments/deposits	(3,173)	107,642
Net Cash Flows from Investing and Financing	(551)	(109,905)
Net Increase / (Decrease) in Cash	(23,468)	1,545
Opening Cash	186,168	184,623
Closing Cash	162,700	186,168
This is represented by:		
Bank accounts and cash	162,700	186,168

Table 2 Profit and Loss

Hawke's Bay Fish and Game Council For the 2 months ended 31 October 2021

	SEP 2021	OCT 2021	YTD ACTUAL	TOTAL BUDGET	REMAINING	% REMAINING
Income						
Licence Income						
Fish Licence Income	85,661	85,830	171,491	290,381	(118,890)	(41)
Game Licence Income	-	-	-	136,900	(136,900)	(100)
Non Resident Licence Revenue	40	318	358	-	358	-
Total Licence Income	85,701	86,148	171,849	427,281	(255,432)	(60)
Other Income	4,199	1,135	5,334	22,191	(16,857)	(76)
Total Income	89,900	87,283	177,183	449,472	(272,289)	(61)
Operating Expenses						
Depreciation	1,831	1,831	3,662	22,529	(18,867)	(84)
1100 SPECIES MANAGEMENT						
1110 Population Monitoring	15	-	15	14,500	(14,485)	(100)
1160 Releases	-	-	-	3,319	(3,319)	(100)
1180 Control	-	-	-	100	(100)	(100)
Total 1100 SPECIES MANAGEMENT	15	-	15	17,919	(17,904)	(100)
1200 HABITAT PROTECTION MANAGEMENT						
1210 Resource Management Act	-	-	-	10,000	(10,000)	(100)
1220 Works & Management	-	-	-	1,500	(1,500)	(100)
1230 Assisted Habitat	12	404	416	4,000	(3,584)	(90)
Total 1200 HABITAT PROTECTION MANAGEMENT	12	404	416	15,500	(15,084)	(97)
1300 PARTICIPATION						
1310 Access	-	-	-	2,500	(2,500)	(100)
1320 Satisfaction Survey	-	-	-	500	(500)	(100)
1330 Newsletters	-	-	-	3,000	(3,000)	(100)
1350 Angler & Hunter Training	-	-	-	4,500	(4,500)	(100)
1360 Club Relations	-	-	-	100	(100)	(100)
1370 Fish & Game Huts	191	871	1,061	2,500	(1,439)	(58)
Total 1300 PARTICIPATION	191	871	1,061	13,100	(12,039)	(92)
1400 PUBLIC INTERFACE						
1440 Public Promotions	-	-	-	1,000	(1,000)	(100)
1450 Visitor Facility	655	1,496	2,152	15,800	(13,648)	(86)
Total 1400 PUBLIC INTERFACE	655	1,496	2,152	16,800	(14,648)	(87)
1500 COMPLIANCE						
1510 Ranging	32	-	32	2,000	(1,968)	(98)
1520 Ranger Training	-	-	-	1,000	(1,000)	(100)
1530 Compliance/Prosecutions	435	-	435	500	(65)	(13)
Total 1500 COMPLIANCE	467	-	467	3,500	(3,033)	(87)

Table 2 Profit and Loss

	SEP 2021	OCT 2021	YTD ACTUAL	TOTAL BUDGET	REMAINING	% REMAINING
1600 LICENSING						
1620 Agent Servicing	-	-	-	500	(500)	(100)
1630 Commission	3,362	3,381	6,742	19,228	(12,486)	(65)
Total 1600 LICENSING	3,362	3,381	6,742	19,728	(12,986)	(66)
1700 COUNCILS						
1720 Council Meetings						
Council Meeting Expenses	-	19	19	2,000	(1,981)	(99)
Other Council Expenses	-	-	-	1,800	(1,800)	(100)
Total 1720 Council Meetings	-	19	19	3,800	(3,781)	(99)
Total 1700 COUNCILS	-	19	19	3,800	(3,781)	(99)
1800 PLANNING/REPORTING						
1830 Reporting/Audit	(2,992)	-	(2,992)	7,350	(10,342)	(141)
1840 National Liaison	-	-	-	100	(100)	(100)
Total 1800 PLANNING/REPORTING	(2,992)	-	(2,992)	7,450	(10,442)	(140)
1900 ADMINISTRATION						
1910 Salaries	4,630	25,557	30,187	245,079	(214,892)	(88)
1920 Staff Expenses	167	100	267	11,500	(11,233)	(98)
1930 Staff Houses	19	604	623	6,500	(5,877)	(90)
1940 Office Premises	302	887	1,189	8,944	(7,755)	(87)
1950 Office Equipment	120	120	240	2,900	(2,660)	(92)
1960 Communications/Consumables	1,270	690	1,960	12,100	(10,140)	(84)
1970 General	24,904	906	25,811	7,300	18,511	254
1980 General Equipment	-	-	-	2,500	(2,500)	(100)
1990 Vehicles	1,009	421	1,430	13,800	(12,370)	(90)
Total 1900 ADMINISTRATION	32,421	29,287	61,707	310,623	(248,916)	(80)
NZ F&G Levy	-	12,160	12,160	48,638	(36,478)	(75)
Total Operating Expenses	35,962	49,447	85,409	479,587	(394,178)	(82)
Net Profit	53,938	37,835	91,773	(30,115)	121,888	(405)

Table 3: Balance Sheet

Hawke's Bay Fish and Game Council As at 31 October 2021

	31 OCT 2021	31 AUG 2021
Assets		
Bank		
Westpac Call Account	81,614.91	118,606.69
Westpac Current Account	5,643.48	2,331.57
Petty Cash & Licence Float	30.00	30.00
Donation Account	65,200.87	65,200.74
Total Bank	152,489.26	186,169.00
Current Assets		
Debtors & prepayments		
Accounts Receivable	147,497.02	6,117.85
Interest Accrued & Prepayments	-	1,366.79
GST	-	7,757.91
Total Debtors & prepayments	147,497.02	15,242.55
Investments	503,272.21	503,172.56
Farmlands Shares	1,835.00	1,835.00
Total Current Assets	652,604.23	520,250.11
Fixed Assets	416,050.06	419,711.77
Total Assets	1,221,143.55	1,126,130.88
Liabilities		
Current Liabilities		
Creditors and accrued expenses		
Accounts Payable	19,517.31	25,348.37
Accrued Expenses	32,382.80	35,374.80
Income in Advance	23,811.00	25,760.00
GST	18,895.55	-
Westpac Credit cards	435.93	2,170.79
Total Creditors and accrued expenses	95,042.59	88,653.96
Employee costs payable	13,770.67	16,920.07
Rounding	0.03	-
Total Current Liabilities	108,813.29	105,574.03
Total Liabilities	108,813.29	105,574.03
Net Assets	1,112,330.26	1,020,556.85
Equity		
Accumulated Funds		
Accumulated Funds	854,612.76	792,711.21
Current Year Earnings	91,773.41	61,901.55

Table 3: Balance Sheet

	31 OCT 2021	31 AUG 2021
Transfer To/From Reserves	(1,987.51)	(1,629.59)
Total Accumulated Funds	944,398.66	852,983.17
Dedicated Reserves		
Asset Replacement Reserve	42,595.00	42,595.00
Back Country Fisheries Reserve	60,135.86	59,777.94
Hawke's Bay Pheasants Unlimited	1,610.89	1,610.89
River/Water Quality Donations	63,589.85	63,589.85
Total Dedicated Reserves	167,931.60	167,573.68
Total Equity	1,112,330.26	1,020,556.85

Table 4 : Region: Hawkes' Bay to 30 October 2021

2021/22 YTD REPORT OF VARIANCES BETWEEN BUDGET AND ACTUAL EXPENDITURE AND INCOME

Code	Project	EXTERNAL COSTS		HOURS		INTERNAL COST		NETABLE INCOME		NET COST		NET COST	Variance	%
		Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual			
1110	Population Monitoring	\$ 14,500	\$ 15	1,029	64	\$ 62,819	\$ 4,957	\$ -	\$ -	\$ 77,319	\$ 4,972	\$ 72,347	\$ 6.4	
1120	Harvest Assessment	\$ -	\$ -	206	28	\$ 12,576	\$ 2,169	\$ -	\$ -	\$ 12,576	\$ 2,169	\$ 10,407	\$ 17.2	
1130	Fish Salvage	\$ -	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.0	
1140	Hatchery Operations	\$ -	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.0	
1150	Game Farm	\$ -	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.0	
1160	Liberations	\$ 3,319	\$ -	20	0	\$ 1,221	\$ -	\$ -	\$ -	\$ 4,540	\$ -	\$ 4,540	\$ 0.0	
1170	Regulations	\$ -	\$ -	24	13	\$ 1,465	\$ 1,007	\$ -	\$ -	\$ 1,465	\$ 1,007	\$ 458	\$ 68.7	
1180	Control	\$ 100	\$ -	45	7	\$ 2,747	\$ 542	\$ -	\$ -	\$ 2,847	\$ 542	\$ 2,305	\$ 19.0	
	TOTAL - SPECIES MANAGEMENT	\$ 17,919	\$ 15	1,324	112	\$ 80,829	\$ 8,675	\$ -	\$ -	\$ 98,748	\$ 8,690	\$ 90,058	\$ 8.8	
1210	RNA	\$ 10,000	\$ -	393	50	\$ 23,992	\$ 3,873	\$ -	\$ -	\$ 33,992	\$ 3,873	\$ 30,119	\$ 11.4	
1220	Works & Management	\$ 1,500	\$ -	35	0	\$ 2,137	\$ -	\$ -	\$ -	\$ 3,637	\$ -	\$ 3,637	\$ 0.0	
1230	Assisted Habitat	\$ 4,000	\$ 416	115	68	\$ 7,021	\$ 5,267	\$ -	\$ 2,812	\$ 11,021	\$ 2,871	\$ 8,150	\$ 26.1	
1240	Assessment	\$ -	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.0	
1250	Legal Expenses Reimbursed	\$ -	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.0	
	TOTAL - HABITAT PROTECTION & MAN	\$ 15,500	\$ 416	543	118	\$ 33,149	\$ 9,140	\$ -	\$ 2,812	\$ 48,649	\$ 6,744	\$ 41,906	\$ 13.9	
1310	Access	\$ 2,500	\$ -	120	10	\$ 7,326	\$ 736	\$ -	\$ -	\$ 9,826	\$ 736	\$ 9,090	\$ 7.5	
1320	Satisfaction Survey	\$ 500	\$ -	30	21	\$ 1,831	\$ 1,627	\$ -	\$ -	\$ 2,331	\$ 1,627	\$ 705	\$ 69.8	
1330	Newsletters	\$ 3,000	\$ -	195	38	\$ 11,905	\$ 2,943	\$ 500	\$ -	\$ 14,405	\$ 2,943	\$ 11,461	\$ 20.4	
1340	Other Publications	\$ -	\$ -	40	0	\$ 2,442	\$ -	\$ -	\$ -	\$ 2,442	\$ -	\$ 2,442	\$ 0.0	
1350	Training	\$ 4,500	\$ -	408	39	\$ 24,908	\$ 3,021	\$ -	\$ -	\$ 29,408	\$ 3,021	\$ 26,387	\$ 10.3	
1360	Club Relations	\$ 100	\$ -	55	3	\$ 3,358	\$ 194	\$ -	\$ -	\$ 3,458	\$ 194	\$ 3,264	\$ 5.6	
1370	Huts	\$ 2,500	\$ 1,061	125	19	\$ 7,631	\$ 1,433	\$ 1,500	\$ 587	\$ 8,631	\$ 1,907	\$ 6,724	\$ 22.1	
	TOTAL - ANGLER & HUNTER PARTICIP	\$ 13,100	\$ 1,061	773	129	\$ 59,400	\$ 9,953	\$ 2,000	\$ 587	\$ 70,500	\$ 10,427	\$ 60,074	\$ 14.8	
1410	Liaison	\$ -	\$ -	70	14	\$ 4,273	\$ 1,084	\$ -	\$ -	\$ 4,273	\$ 1,084	\$ 3,189	\$ 25.4	
1420	Communication	\$ -	\$ -	40	3	\$ 2,442	\$ 194	\$ -	\$ -	\$ 2,442	\$ 194	\$ 2,248	\$ 7.9	
1430	Advocacy	\$ -	\$ -	40	3	\$ 2,442	\$ 232	\$ -	\$ -	\$ 2,442	\$ 232	\$ 2,210	\$ 9.5	
1440	Public Promotions	\$ 1,000	\$ -	30	24	\$ 1,831	\$ 1,859	\$ -	\$ -	\$ 2,831	\$ 1,859	\$ 973	\$ 65.7	
1450	Visitors/Education	\$ 15,800	\$ 2,152	605	106	\$ 36,934	\$ 8,210	\$ 5,000	\$ -	\$ 47,734	\$ 10,362	\$ 37,372	\$ 21.7	
	TOTAL - PUBLIC INTERFACE	\$ 16,800	\$ 2,152	785	150	\$ 47,923	\$ 11,579	\$ 5,000	\$ -	\$ 59,723	\$ 13,731	\$ 45,992	\$ 23.0	
1510	Ranging	\$ 2,000	\$ 32	205	44	\$ 12,515	\$ 3,408	\$ -	\$ -	\$ 14,515	\$ 3,440	\$ 11,075	\$ 23.7	
1520	Ranger Training	\$ 1,000	\$ -	50	2	\$ 3,052	\$ 116	\$ -	\$ -	\$ 4,052	\$ 116	\$ 3,936	\$ 2.9	
1530	Compliance	\$ 500	\$ 435	55	9	\$ 3,358	\$ 697	\$ -	\$ -	\$ 3,858	\$ 1,132	\$ 2,726	\$ 28.3	
	TOTAL - COMPLIANCE	\$ 3,500	\$ 467	310	55	\$ 18,925	\$ 4,221	\$ -	\$ -	\$ 22,425	\$ 4,688	\$ 17,737	\$ 20.9	
1610	Licence Production	\$ -	\$ -	115	30	\$ 7,021	\$ 2,324	\$ -	\$ -	\$ 7,021	\$ 2,324	\$ 4,697	\$ 33.1	
1620	Agent Servicing	\$ 500	\$ -	90	13	\$ 5,494	\$ 968	\$ -	\$ -	\$ 5,994	\$ 968	\$ 5,026	\$ 16.2	
1630	Agent Payments	\$ -	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.0	
	TOTAL - LICENSING	\$ 500	\$ -	205	43	\$ 12,515	\$ 3,292	\$ -	\$ -	\$ 13,015	\$ 3,292	\$ 9,723	\$ 25.3	
1710	Council Elections	\$ -	\$ -	30	0	\$ 1,831	\$ -	\$ -	\$ -	\$ 1,831	\$ -	\$ 1,831	\$ 0.0	
1720	Council Meetings & Expenses	\$ 3,800	\$ 19	333	78	\$ 20,329	\$ 6,041	\$ -	\$ -	\$ 24,129	\$ 6,060	\$ 18,069	\$ 25.1	
	TOTAL - COUNCILS	\$ 3,800	\$ 19	363	78	\$ 22,161	\$ 6,041	\$ -	\$ -	\$ 25,961	\$ 6,060	\$ 19,900	\$ 23.3	
1810	Management Plan	\$ -	\$ -	10	2	\$ 610	\$ 155	\$ -	\$ -	\$ 610	\$ 155	\$ 456	\$ 25.4	
1820	Annual Planning	\$ -	\$ -	112	4	\$ 6,837	\$ 310	\$ -	\$ -	\$ 6,837	\$ 310	\$ 6,528	\$ 4.5	
1830	Reporting - Auditing	\$ 7,350	\$ (2,992)	200	61	\$ 12,210	\$ 4,725	\$ -	\$ -	\$ 19,560	\$ 1,733	\$ 17,827	\$ 8.9	
1840	National Liaison	\$ 100	\$ -	60	12	\$ 3,663	\$ 929	\$ -	\$ -	\$ 3,763	\$ 929	\$ 2,833	\$ 24.7	
	TOTAL - PLANNING/REPORTING	\$ 7,450	\$ (2,992)	382	79	\$ 23,321	\$ 6,119	\$ -	\$ -	\$ 30,771	\$ 3,127	\$ 27,644	\$ 10.2	

Table 4 : Region: Hawkes' Bay to 30 October 2021

2021/22 YTD REPORT OF VARIANCES BETWEEN BUDGET AND ACTUAL EXPENDITURE AND INCOME

		\$	78,569	\$	1,138	4,885	762	\$	298,223	\$	59,020	\$	7,000	\$	3,399	\$	369,792	\$	56,759	\$	313,033	15.3	
		EXTERNAL COSTS		NETABLE INCOME		NET COST		NET COST		NET COST		NET COST		NET COST		NET COST		NET COST		NET COST		%	
		Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Variance	
OVERHEADS																							
1910	Salaries	\$	245,079	\$	30,187																		
1920	Staff Expenses	\$	11,500	\$	267																		
1930	Staff Houses	\$	6,500	\$	623																		
1940	Office Premises	\$	14,644	\$	1,555																		
1950	Office Equipment	\$	2,900	\$	240																		
1960	Communications/Consumables	\$	12,100	\$	1,960																		
1970	General	\$	1,600	\$	25,444																		
1980	General Equipment	\$	2,500	\$	-																		
1990	Vehicles	\$	13,800	\$	1,430																		
	Administration	\$	310,623	\$	61,707																		
	Total Overhead Net Cost																						
	Total Outputs Staff Hours																						
	Internal Cost Per Hour																						
Schedule C																							
Code	Output	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Variance	
1	Species Management	17,919	15	1,324	112	80,829	8,675	0	0	98,748	8,690	90,058	8,690	90,058	8,690	90,058	8,690	90,058	8,690	90,058	8,690	90,058	8.8
2	Habitat Protection & Management	15,500	416	543	118	33,149	9,140	0	2,812	48,849	6,744	41,906	6,744	41,906	6,744	41,906	6,744	41,906	6,744	41,906	6,744	41,906	13.9
3	Angler & Hunter Participation	13,100	1,061	973	129	59,400	9,953	2,000	587	70,500	10,427	60,074	10,427	60,074	10,427	60,074	10,427	60,074	10,427	60,074	10,427	60,074	14.8
4	Public Interface	16,800	2,152	785	150	47,923	11,579	5,000	0	59,723	13,731	45,992	13,731	45,992	13,731	45,992	13,731	45,992	13,731	45,992	13,731	45,992	23.0
5	Compliance	3,500	467	310	55	18,925	4,221	0	0	22,425	4,688	17,737	4,688	17,737	4,688	17,737	4,688	17,737	4,688	17,737	4,688	17,737	20.9
6	Licensing	500	0	205	43	12,515	3,292	0	0	13,015	3,292	9,723	3,292	9,723	3,292	9,723	3,292	9,723	3,292	9,723	3,292	9,723	25.3
7	Councils	3,800	19	363	78	22,161	6,041	0	0	25,961	6,060	19,900	6,060	19,900	6,060	19,900	6,060	19,900	6,060	19,900	6,060	19,900	23.3
8	Planning, Reporting	7,450	-2,992	362	79	23,321	6,119	0	0	30,771	3,127	27,644	3,127	27,644	3,127	27,644	3,127	27,644	3,127	27,644	3,127	27,644	10.2
9	Administration																						
	Total Overhead Staff Hours			1,600	907																		
	TOTAL BUDGET	78,569	1,138	6,485	1,669	298,223	59,020	7,000	3,399	369,792	56,759	313,033	56,759	313,033	56,759	313,033	56,759	313,033	56,759	313,033	56,759	313,033	15.3
Licence Income 2021/22																							
	2021/22 Fish licence	Budget	Actual																				
	Less Commission	290,381	171,849																				
	Net Fish Licence Income	(19,228)	(6,742)																				
	2022 Game Licence Income	136,900	-																				
	Less Commission	136,900	-																				
	Net Game Licence Income	427,281	171,849																				
	Total Licence Income	408,053	165,107																				
	Total Net 2021/22	(30,115)	91,774																				
	Reconciliation:																						
	Less Interest																						
	Plus Depreciation																						
	Less Govt Wage Subsidy																						
	Plus Loss/Less Profit on sale																						
	Plus Levy/Less Grant																						
	Licence revenue																						
	Less Other Income																						
	Plus other Expenses																						
	Approved Budget																						
	Surplus/(Deficit) YTD																						

FF

Licence Sales Report

Ref: 6.01.05

15 November 2021

1. 2021-2022 Fish Licence Sales YTD 15 November 2021

1.1 Licence sales for the 2021-2022 season comparison against the 2020-2021 season YTD are summarised in Table one.

1.2 Fish licence sales for the 2021-2022 Season ended 5.4 % ahead of the 2020-21 season results.

1.3 Nationally at the same period the 2021-22 sales are reporting to be .2 below sales of the prior season.

1.5 Recommendation

Council accepts the licence report

Hawke's Bay Fish Licence Sales YTD to 15 November 2021

Channel	FWF	FWA	FWNA	FSLA	FLAA	FWZA	FLBA	FSBA	FDA	FDNA	FWJ	FWNU	FDJ	FDNU	FWC	FWNC	FDNC	Total Fish	Fish LEQ	Fish Var	Fish \$
Agency Online	169	513	11	142	71	0	1	13	33	1	59	0	6	0	0	0	0	1,019			
Public Online	136	360	3	69	49	0	2	17	77	5	47	1	8	0	0	0	0	774			
Eyede Call Centre	2	0	0	5	0	0	0	0	0	0	0	0	0	0	0	0	0	7			
Total YTD 2020-2021	307	873	14	216	120	0	3	30	110	6	106	1	14	0	0	0	0	1,800	1,619		\$187,267
Agency Online	164	433	4	142	80	0	0	5	30	0	54	1	15	0	0	0	0	928			
Public Online	127	365	5	82	48	0	0	14	52	2	50	1	6	0	0	0	0	752			
Eyede Call Centre	4	2	0	5	0	0	0	0	0	0	0	0	0	0	0	0	0	11			
Total YTD 2021-2022	295	800	9	229	128	0	0	19	82	2	104	2	21	0	0	0	0	1,691	1,531	-5.4%	\$182,395
Increase/(Decrease) on 2021/22 YTD																					
-88																					
-\$4,872																					

2021-22 Summary YTD Actual vs Total Budget

2021-22 Annual Fish Licence Sales Budget	2,438	100.0%	\$277,183
2021-22 YTD Actual	1,531	62.8%	\$182,395
Remaining to meet budget	-907	-37.2%	-\$94,788

Estimate of Complete Season 2021-22 vs Total Budget 2021-22

2021-22 Budgeted LEQs	2,438	100.0%	\$277,183
2021-22 Complete Season* LEQs	2,438		\$281,960
2021-21 Est year end based on current variance	2,305	94.6%	\$274,624
Est Shortfall/Surplus 2021-22 Season vs Budget	-133	-5.4%	-\$2,559

Non resident levy funds not incl in national budget

Category	Licences	Res Price	ent Price	Gross Levy	Incl GST	Levy Ex GST	Total ex GST
FWNA	9	185	133	52	-2.34	49.66	\$389
FDNA	2	35	21	14	-0.63	13.37	\$23
FWNJ	2	35	27	8	-0.36	7.64	\$13
FDNJ	0	21	5	16	-0.72	15.28	\$0
FWNC	0	35	0	35	-1.58	33.43	\$0
FDNC	0	21	0	21	-0.95	20.06	\$0
TOTAL	13						\$425

*NR based on difference between Resident and Non-resident licence type and excludes commission 4.6% and GST 15%. NR revenue is excluded from sales report for both seasons as is dedicated to back country/sensitive fisheries.

19.0 PUBLIC EXCLUDED SESSION

1. Purpose

To confirm the minutes of the public excluded session of the November 2021 public excluded meeting minutes.

2. Recommendation

2.1 That the public be excluded from the following parts of the proceedings of this meeting. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	REASON FOR PASSING THIS RESOLUTION RELATION TO EACH MATTER	GROUND(S) UNDER SECTION 48(1) FOR THE PASSING OF THIS RESOLUTION
6.3.1.1 Confirmation of previous public excluded minutes	Good reason to withhold exists under section 7 of the Local Government Official Information and Meetings Act 1987.	Section 48(1)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

ITEM	REASON UNDER ACT	PLAIN ENGLISH REASON
16.3.1.1	Protect the privacy of natural persons including that of deceased natural persons	To allow Council to have frank discussion and confirm minutes of previous public excluded meetings.

Note: Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

"(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):

- (a) Shall be available to any member of the public who is present; and (b) Shall form part of the minutes of the Council