



**HAWKE'S BAY
FISH AND GAME COUNCIL**

***MEETING
AGENDA***

Tuesday 17 August 2021

AGENDA

For a Meeting of the Hawke's Bay Fish and Game Council

Venue: Hawke's Bay Fish & Game Office
22 Burness Road
Greenmeadows
NAPIER

Date: **Tuesday 17 August 2021**

Commences: **6.00 PM**

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**MINUTES OF THE HAWKE'S BAY FISH AND GAME COUNCIL MEETING HELD
AT THE GAME FARM ON TUESDAY 8 June 2021 AT 5.30PM**

PRESENT:

Councillors Bates (Chairman), Niblett, Williams, Lumsden, MacKay, Bowcock, Elstone
(arrived 5.50pm), Hern.

IN ATTENDANCE:

Jesse Friedlander (Regional Manager), Sam Robinson (Governance Advisor), Christine Tuck,
Nick Page (HBF&G staff), Steve Perfect, Bob Spain, David Stoney

WELCOME:

The Chairman opened the meeting and informed Councillors, staff and members of the public
that the meeting would be audio-recorded.

APOLOGIES:

Councillors Duley, Pinker and Nimon.

3.0 MINUTES OF THE PREVIOUS MEETING (13 April 2021)

Cr. Bates apologised that he had not yet sent out a letter to councillors requesting all to either
attend meetings or submit their apologies as decided at the April meeting.

*3.1 That having previously been circulated to members, the minutes of the meeting of the
Hawke's Bay Fish and Game Council held on the 13th April 2021 are a true and accurate
record. (21/06/3.1)* *Niblett/Bowcock*

4.0 MATTERS ARISING FROM THE MINUTES

Nothing Tabled.

5.0 NOTIFICATION OF ITEMS OF GENERAL BUSINESS

The threshold management system for the setting of game season bag limits and season length
was discussed. This will be an agenda item for the next meeting.

6.0 CONFLICT OF INTEREST REGISTER

The conflict of interest register was passed around and signed by all councillors present. No
conflicts were tabled.

12.2 HEALTH AND SAFETY REPORT

That Council accepts the health and safety report (21/06/12.2) *Williams/Mackay*

7.0 DEVELOPMENT OF THE 2021/22 OWP

*7.1 That Council reviews the draft 2021-22 OWP and identifies amendments or
issues needing to be addressed prior to circulating the draft more widely.*

*7.2 That Council circulates a revised draft, with any amendment required to
interested parties to comment on before final consideration and approval of the
plan at the August meeting. (21/06/7.2)*

Lumsden/Niblett

8. 2021-2022 LICENCE FEES

General disagreement around increasing the licence fee every year. The general trend is decreasing sales of licences and so increasing the price is just propping up the shortfall.

That the proposed 2021-2022 season adult whole season sports fish licence fee of \$137 and adult whole season game licence fee of \$100 (inclusive of a \$4 fee for the Game Bird Habitat Stamp) inclusive of GST be accepted.

Not Carried

That the sports fish and game licence fees should remain at the 2020-21 prices until such time as the Fish and Game Review recommendations are finalised and actioned. (21/06/8.1)

Williams/Niblett

9. 2020-2021 ANGLERS NOTICE

Regarding access to Hawkston Lake, the sentence should read “To request access to the lake”.

That Council considers and approves the Anglers Notice for the 2021-2022 year with the above change noted. (21/06/9.1)

Hern/Lumsden

10. Eastern Letter re ‘Saturday-ising’ the Opening of the Fishing Season Request for Feedback

Discussion on implications for ranging.

‘Saturday-ising’ the opening of fishing season would mean that we could promote this as more of an event. This may lead to more congestion on the rivers. General agreement that the positives would outweigh the negatives.

9.1 That Council provides feedback to NZC in favour of ‘Saturday-ising’ the opening of fishing season. (21/06/9.1)

Hern/Mackay

11. LIAISON OFFICERS REPORTS

Discussion on meeting attendance of our NZC appointee.

That Council requests a written report from the NZC appointee within two weeks of each NZC meeting and ideally a verbal report at each HBF&GC meeting. (21/06/11.1)Mackay/Bowcock

12.1 MANAGEMENT REPORT

Jesse provided Council with an update on the issue of rubber jetboats on our upper rivers. Questions were asked on the quality of images counted from our initial mallard drone surveys. Image quality is very good.

13.2 FINANCE REPORT

13.1 That the payments for March and April 2021 totalling \$61,487.12 be approved.

13.2 That the Finance Report be accepted for the 2 months ended 30 April 2021. (21/06/13.1)

Hern/Niblett

Licence Sales Report

13.4 Council accepts the licence report (21/06/13.4)

Mackay/Elstone

As Ray Grubb and Brian Anderton will be attending at 7:30 to run a workshop on the F&G review implementation, it was decided that the public excluded session was not necessary and there was insufficient time.

Meeting Closes 18:35.

.....
Bruce Bates Chairman

.....
Date

6. CONFLICT OF INTEREST REGISTER

1. Purpose

A standing agenda item to disclose any Councillor (“Member”) Conflict of Interest or potential Conflict of Interest, and record this in the Councillor Conflict of Interest Register.

2. Background

The Hawke’s Bay Fish and Game Council has developed a policy to deal with Conflicts of Interest and must provide a standing agenda item to allow Councillors to disclose any Conflict or highlight any potential conflict. The “Interest Register” ring binder will be circulated in the first part of each meeting for Councillors to record any interests. The Council should then discuss how it wants to deal with any interest or perceived interest identified.

Conflict of Interest (refer s2.7 Governance Policies) means when the member can be shown to have actual bias or apparent bias in respect of a matter¹ i.e.:

- (i) A member can be shown to have actual bias when a member’s decision or act in relation to a matter could give rise to an expectation of financial gain or loss (that is more than trivial) to the member (and/or to the member’s parent(s), child(ren), spouse, civil union partner, de facto partner, business partner(s)/associate(s), debtor(s) or creditor(s)).
- (ii) A member can be shown to have apparent bias when a member’s official duties or responsibilities to the Council in relation to a matter could reasonably be said to be affected by some other interest or duty that the member has.
- (iii) A member’s “interest or duty” includes the interests of that member’s parent(s), child(ren), spouse, civil union partner or de facto partner that may be affected by the matter at issue. It also includes the interests of a person with whom the member has a close, personal relationship where there is a real danger of personal favouritism.
- (iv) There is no Conflict of Interest where the member’s other interest or duty is so remote or insignificant that it cannot reasonably be regarded as likely to influence him or her in carrying out his or her responsibility.

A potential conflict of interest (refer s2.8 Governance Policies) arises when:

- (i) There is a realistic connection between the member’s private interest(s) and the interest(s) of the Council;
- (ii) The member’s other interest could specifically affect, or be affected by, the actions of the Council in relation to a matter;
- (iii) A fair-minded lay observer might reasonably consider that the member’s private interest or duty may influence or motivate the actions of the member in relation to a matter; and

¹ “Matter” means:

(i) The Council’s performance of its functions or exercise of its powers as set out in Part 5A of the Conservation Act 1987, subject to the Council’s statutory purpose set out in section 26P(1) of the Conservation Act; or

(ii) An arrangement, agreement, or contract made or entered into, or proposed to be entered into, by the Council.

- (iv) There is a risk that the situation could undermine public trust and confidence in the member or the Council.

Conflicts of Interest should be dealt with as follows (refer s1.13 Standing Orders):

1.13.1 Every member present at a meeting must declare any direct or indirect conflict of interest that they hold in any matter being discussed at the meeting, other than an interest that they hold in common with the public.

1.13.2 When a conflict of interest arises in respect of a matter, the affected member will:

- (i) not vote on issues related to the matter;
- (ii) not discuss the matter with other members;
- (iii) conform to the majority view of other members present as to whether to be excluded from discussions regarding the matter and/or leave the room when the matter is discussed;
- (iv) not, subject to the discretion of the Chairperson, receive further papers or other information related to the matter.

1.13.3 Where a member can be shown to have a potential conflict of interest, the Council (excluding the affected member) will determine an appropriate course of action, which may include the following:

- (i) applying some or all of the actions applied to a member with a conflict of interest (set out in 1.13.2 i) – iv) above);
- (ii) provide a written explanation outlining why there is no legal conflict of interest that can be made available to all Fish and Game Councils, licence holders and other interested parties.

1.13.4 The conflicted member will be given the opportunity to be heard by the Council on the points raised and the member's submissions will be taken into consideration by the Council.

1.13.5 The minutes must record the declaration and member's subsequent abstention from discussion and voting.

Councillors should take this opportunity to disclose any Conflict of Interest they are aware of now and record it in the circulated Conflict of Interest Register. If during the course of the meeting a conflict or perceived conflict is recognised, then this should be disclosed at that point in time.

3. Recommendation

3.1 That Councillors disclose any Conflict or potential Conflict of Interest, record it in the Interest Register, and Council agrees on how to deal with any Conflict of Interest raised. The register is to be signed at each meeting by all Councillors regardless of whether Councillors have a conflict of interest or not.

7.0 HEALTH AND SAFETY REPORT

1. Background

As part of its commitment to Health and Safety and providing a safe workplace, the Hawkes Bay Fish and Game Council require a report at each meeting describing:

1. Implementation and adherence to the Health and Safety policy/manual – including H&S as an agenda item for staff and ranger meetings.
2. Monitoring and Reporting – in accordance with the Health and Safety plan.
3. Risk Management (identification and treatment) – any new issues or hazards that have arisen and how these have been addressed.
4. Training programme – information sharing and training of staff and volunteers.
5. H&S incidents – near misses or injuries sustained, plus updates on past events.
6. Recommendations.

2. June/July 2021 update

Weekly staff meetings have health and safety on the agenda as a standard item. Staff are given the opportunity to raise any issues, and as a team we develop a procedure to minimise the risks. Covid-19 office procedures remain in place, the Game Farm has the NZ Covid tracer app poster displayed on the front door, meeting room bookcase and at the reception area, together with hand sanitizer for staff and visitor use. Staff must stay at home if unwell. All cell phone devices have Bluetooth turned on.

Tailgate/H&S forms used:

- Waitangi planting day 11/07/2021
- Tamatea Highschool planting day 05/07/2021
- Enviroschools planting day 06/07/2021
- Tamatea Intermediate planting day 09/07/2021

3. Monitoring and Reporting

Workplace Accident Register

As at 29 July 2021

Number of workplace injuries in 2020-2021 year	0
Number of workplace injuries in 2019-2020 year	1
Number of workplace injuries in 2018-2019 year	0
Number of workplace injuries in 2017-2018 year	0

4. Training programme

- Christine attended a St John First Aid Refresher course on 29/07/2021

5. H&S incidents and near misses

Nothing to report

7.1 Recommendations:

That Council accepts the health and safety report

8. APPROVAL OF THE 2021-2022 OWP

1. Purpose

To approve the Operational Work Plan prepared for the 2021-22 year.

2. Background

Operational Work Plans are developed over several months from February onwards, and involve a review by Council of strategic and overall priorities in addition to core functions, project themes and allocation of resources.

At its June meeting, Council reviewed the draft OWP and no changes have been made since then.

At this meeting, it is necessary for Council to confirm its Operational Work Plan for the 2021-2022 year taking into account any submissions that might have been received on the draft.

3. Submissions received on the draft OWP

As at 29 July, no submissions on the Draft OWP had been received. Any late submissions will be tabled and can be discussed at the August meeting.

4. Recommendations

- 4.1 That Council approves the Operational Work Plan and budget for the 2021-2022 year subject to the inclusion of any amendments agreed to at this meeting, and;***
- 4.2 That Council delegates authority to the Regional Manager to approve expenditure during the year as set out in the Council approved Operational Work Plan and budget.***

9. REVIEW OF MANAGERS PERFORMANCE

1. Purpose

To determine a process for the consideration of the Managers annual performance.

2. Background

Council is required to conduct a review of the Managers performance annually.

Previously a small committee convened to conduct the review and be delegated approval to manage this by Council. The committee consisted of the Chairman and two other councillors.

3. Recommendation

9.1 That Council convene a committee consisting of the Chairman and two other councillors to conduct a review of the Managers performance.

10. Threshold Management of Waterfowl in the Hawke's Bay Fish and Game Region

1. Purpose

For Council to discuss the threshold management system currently used to set waterfowl season conditions in the Hawke's Bay Fish and Game region and decide whether any further information is needed before deciding on whether to keep this system or move to another framework for making management decisions.

2. Background

In 2015 Council reviewed its policy in relation to mallard and grey duck harvest regulations. Council decided to set regulations based on the predicted population size (Threshold Management). This approach has three sets of regulation constraint; restricted, intermediate and a relaxed set. If the Hawke's Bay mallard and grey duck population is predicted to be equal to, or below 100,000 birds then a restricted set applies. Above 100,000 and below 200,000 the intermediate set applies, and above 200,000 birds a relaxed set of conditions is triggered.

Season conditions for black swan are also governed by thresholds based on predicted population size, whereas paradise shelduck season conditions continue to be set based on population trends (increasing, decreasing or stable). See charts below for season condition criteria for black swan and paradise shelduck.

Population estimates are generated via our banding programme for mallard ducks and aerial trend counts for paradise shelduck and black swan. In recent years it has been questioned whether these methods have been providing reliable enough data to be sure of our population estimates or trends. Staff are attempting to address this issue in part, by instigating a monitoring programme focusing on mallard ducks using drone surveys, however this project is in its infancy.

With a lack of certainty in the accuracy of our population estimates and predicted trends, it is therefore in question whether our current threshold management framework is fit for purpose.

*In its December 2019 meeting Council resolved **That Restrictive conditions for the 2020 game season comprise a 6-week season with a bag of 6 mallard and grey duck (unless monitoring in January reveals there has been a significant collapse in the populations in which case staff are authorised to reduce the bag limit to 3-4 birds if deemed necessary); Intermediate conditions comprise a 6-week season with a bag of 8 mallard and grey duck; and Relaxed conditions comprise an 8-week season with a bag of 10 mallard and grey duck. Pinker/Bowcock***

*And in its December 2020 meeting **That Hawke's Bay Game Season Conditions for the 2021 season will remain the same as those of the 2020 season.***

Lumsden/Duley

Threshold Criteria for Paradise Shelduck

Hawkes Bay Paradise Shelduck threshold

LONG TERM TREND	CONSTRAINT
Negative i.e. population declining	Restricted
Zero i.e. population stable	Intermediate
Positive i.e. population growing.	Relaxed

Hawkes Bay Paradise Shelduck season conditions

SEASON	APPROPRIATE SEASON DURATION AND BAG LIMIT
Restricted	Restrictive season conditions, A 6-bird limit with the season length the same as the mallard.
Intermediate	Intermediate conditions, season length the same as the mallard & a 8 - bird limit.
Relaxed	Relaxed conditions, season length the same as the mallard & a 10-bird limit.

2.3 Threshold Criteria for Black Swan

Hawkes Bay Black Swan threshold levels

POPULATION SIZE	TREND	SEASON CONDITIONS
Low (below 1,000)	Negative	Restricted
Low (below 1,000)	Zero	Restricted
Low (below 1,000)	Positive	Restricted
Moderate (between 1,000 and 3,000)	Negative	Intermediate
Moderate (between ,1,000 and 3,000)	Zero	Intermediate
Moderate (between 1,000 and 3,000)	Positive	Relaxed
Greater than 3,000	Negative	Relaxed
Greater than 3,000	Zero	Relaxed
Greater than 3,000	Positive	Relaxed

Hawkes Bay Black Swan season conditions

SEASON	APPROPRIATE SEASON DURATION AND BAG LIMIT.
Restricted	Restrictive season conditions, a one bird limit with season length the same as mallard.
Intermediate	Intermediate season conditions, A 3-bird limit, with the season length the same as the mallard.
Relaxed	Relaxed conditions, 8-week season with a 5-bird limit.

3. Recommendation

- 3.1 That Council discusses the threshold management system currently used for setting of waterfowl season conditions in the Hawke's Bay Fish and Game region.***
- 3.2 That Council identifies any further information required before deciding on whether to change the framework for setting of waterfowl season conditions in the Hawke's Bay Fish and Game region.***

11. LIAISON OFFICERS REPORTS

11.1 EAST COAST/HAWKE'S BAY CONSERVATION BOARD

11.2 REPORTS FROM OTHER AGENCIES

11.3 REPORTS FROM NEW ZEALAND COUNCIL

12. OPERATIONAL REPORTS

12.1 MANAGEMENT REPORT

SPECIES MANAGEMENT

1111 River Fisheries Investigations

Staff continue with regional didymo survey sampling. The last samples were taken from the Ngaruroro and Tutaekuri rivers on Wednesday 12th July.

Staff have continued monitoring of trout spawning this season. Repeats of last years survey locations began in early June, focusing on the Tukituki catchment (Upper Tukituki, Upper Waipawa, Makaroro, Tukipo, and Mangaonuku) as well as the Esk River. These surveys will continue into early September and will help improve our understanding of spawning in these rivers.

1112 Data watch

18 tags returned this season from Tūtira. The data watch licence draw was undertaken on 30 June. Barry Robertson and Blair Whiting were the lucky winners of a whole season adult licence for the 2021/2022 Fishing Season, notification has been posted on Facebook and will feature in the Fish and Game magazine.

1117 Gamebird Research

So far, the Hawke's Bay region has had a total of 226 duck bands returned by hunters an increase of 64 from this time last season. All of these have been processed and hunters' letters have been sent out.

Staff will take part in the annual Australasian Shoveler duck counts at eight sites on the 9th August.

1119 Predator Control

Staff continue to oversee and assist volunteers with a community predator trapping group on the Tutaekuri River. To date the group has caught 159 pests along the river (87 rats, 56 Hedgehogs, 5 stoats, 4 cats, 3 mice, 2 Possums, 1 ferret, and a rabbit.

A new group has formed on the Tukituki from the mouth up to Blacks Bridge. This group will be managed by Levi Walford and supported by Fish & Game. A call has been put out for volunteers to assist.

1121 River Fisheries Creel Surveys

We received 64 diary entries for the online angler diary this season, down 25 compared to this time last season. Despite continued efforts to promote the use of the diary, including opening it up to the general public via newsletter and Facebook advertising, it continues to provide insufficient data to be useful for making management decisions.

1122 Game Bird Hunter Surveys

Staff have completed 5 out of 7 gamebird hunter surveys for this season so far. We will be contacting a random selection of 120 hunters a total of seven times throughout the season to ask a short set of questions about their gamebird season. A report will be compiled at the close of the season and presented to Council

1151 Game Farm Operations

We continue to develop the shade house. Approximately 5000 wetland plants have been planted out in bags this year. Some of these have been planted out in our new educational wetland and at our leased site at Waitangi Wetland. The majority have been sold on to licence holders carrying out wetland developments.

As of the 29/7/21 we have sold 3555 plants to 17 licence holders this financial year with some enquiries turned away due to lack of supply. PD workers from the Department of Corrections continue to help in the shade house as well as tidying up the gardens around the office.

The trout in the holding tanks are growing well and have been moved into the main pond. This took place on the 30th June.

All predator traps are checked regularly and re-set.

1152 Game Farm Maintenance

The Lawn mowing contractors continue to keep the grounds tidy and weed spray when necessary.

The Department of Corrections have spread garden mulch around the entrance way gardens.

Staff have also been spraying weeds (Moth plant and Thistle) around the larger area of game farm to reduce the spread of weeds into the new wetland area. This requires regular maintenance.

1154 Game Farm Development

Planting has begun around the educational wetland. A small group from the Jerviostown residential area have been volunteering to help staff with this. Larger scale plantings took place with school groups over Matariki Week. Students from Tamatea High School, Tamatea Intermediate, and an Enviroschools group with students from: Saint John's, Saint Josephs, Twyford School, and Clive School planted up a large section surrounding the new limestone track.

Staff have contracted Heyhoe to make a security gate for the Educational Wetland entrance way

1171 Sports Fish Regulations

Sports fish regulations proof for the 2021/2 season checked and confirmation sent to NZC staff on the 12th July. Maori names for waterbodies have been added where they were absent from our regulations.

1180 Game Bird Control

Staff have issued 3 permits to disturb for Paradise Shelduck, 22 permits for Pukeko, and 4 for Black Swan since 1 September 2020.

Permits issued to disturb game birds since 1 September 2020

Month	Paradise shelduck	Black Swan	Pukeko
September	-	-	5
October	-	-	3
November	1	-	1
December	1	-	2
January	-	-	1
February	1	1	1
March	-	-	-
April	-	-	3
May	-	1	3
June	-	-	-
July	-	2	3
August	-	-	-
TOTAL	3	4	22

1212 Consent Applications

Hawke's Bay Regional Council continues to email us weekly with a list of consent applications. We read through the list and determine if we need to request more information on certain consents.

Central Hawkes Bay District Council is currently applying for an extension on an existing consent for the Otane Wastewater treatment plant.

1214 Beach Raking Study

Prof. Ian Fuller (Massey University) has been contracted to conduct a study on the effects of river management in Hawke's Bay. An initial assessment will use available rectified aerial photography to map channel geomorphology over time at selected sites upstream and downstream of the upper limit of river management schemes in the Tutaekuri, Ngaruroro, Tukituki and Waipawa Rivers.

1221 Reserves Management

Staff held a volunteer planting day on the 11th July at Railroad Wetland. Thanks to the volunteers who attended and HBRC for arranging cutting/mulching of willows and pre-digging of holes for volunteer planting.

1230 Assisted Habitat

We continue to offer advice to landowners on game bird habitat management. Staff have submitted seven applications to the Gamebird Habitat Trust/1Billion Trees planting fund and two applications to the GBHT funding for wetland enhancement/earthworks.

The final sign off for outstanding 2020 grants is set to take place early August for Simon White (Otane) and John Bellerby (Waipukurau). A 5 year report is to be completed for Ben Wilson's Tamatea wetland (grant winner in 2016).

1312 Maintain and Enhance Access

Staff continue to monitor the state of access signage throughout the region.

Staff received complaints about the loss of driving access through the Brownrigg's access point to the Tukituki on Middle Road and contacted Brownrigg's property manager Peter Bloor who voiced various concerns and issues and advised that the owners have banned all access to the river through their property due to the high number of people with firearms, dogs, and issues with rubbish and stock. Attempts to contact to property owners have so far been unsuccessful.

Access issues at Jock Sutton Road have been resolved. The gate has been shut previously by unauthorised persons. Jock Sutton is a private access road to the Mohaka and is only ever shut if there is a high fire risk.

Graffiti has been removed from signage on the Tukituki and other damaged signage at Blacks Bridge has been replaced.

1331 Newsletters/Magazine

Staff continue to produce Reel Life and Both Barrels newsletters for anglers and hunters.

Hawke's Bay regional page content has been supplied for this year's fishing magazine.

Staff are currently working on the 2021/22 fishing season newsletter; this will be distributed out to last season's fish licence holders via email.

Staff have collated and cleansed fish licence addresses for the Fish and Game magazine mailout.

1333 Fish & Game Web Site

Access Maps have been updated and posted on the region's website.

21 posts have been put on our Facebook page over the last two months covering the following topics

- Duck and wild rice casserole recipe
- It's a great time to fish the Tutaekuri
- Trout Burger recipe
- Band return letter are in the mail
- Waitangi Wetland Planting Day
- Introduce a mate to gamebird hunting this weekend
- Blair Whiting's fishing report on Ngaruroro
- Napier Freshwater Anglers Club Fly Tying evening
- The waterfowl season closes this weekend
- Hastings Freshwater Anglers Club Fly Tying evening
- Make the most of the pheasant season
- Glenfalls Hut vacancies available these school holidays

- June 2021 Both Barrels
- Riley McLeod shares his successful morning
- Closed Waters – 30 June 20
- Matariki School Day plantings
- Spawning Counts have commenced
- Tutaekuri trappers group reach 150 predator caught
- 2020 Datawatch tagged trout winner
- July 2021 Both Barrels
- Take me Fishing – 29 August 2021

We now have 1061 people following our Facebook page

1351 Children's Fishing Programme

Staff are preparing for the Take me Fishing Day to be held Sunday 29th August.

1353 Angler/Hunter Training

No hunter/angler training was held in this period

1352 Angler/Hunter Enquiries

Staff continue to field enquiries from anglers and hunters on a regular basis.

1361 Fish & Game Club Communications

Jesse spoke at the Central Hawke's Bay Anglers Club meeting on the 2nd June.

Staff have contacted all angling clubs requesting volunteers' assistance for the Take me Fishing Event scheduled on 29th August

1371 Fish & Game Huts

The hut has continue to have steady bookings over the winter period.

1411 Statutory and Political Awareness

Staff continue to have regular contact with Regional Council and DOC staff and Iwi over local issues. Staff met with HBRC and DOC staff on 4th June to discuss a joint effort to ban motorised craft on our upper rivers. Jesse subsequently visited areas of interest with the HBRC harbourmaster and HBRC compliance staff to arrange putting up camera surveillance. This will help us quantify the issue posed by new inflatable jetboats.

1441 Public Promotions

Staff are investigating developing a new billboard skin promoting the fishing season. Staff have circulated Take me Fishing promotional flyers to the regional primary schools, libraries, angling clubs and licence agents.

1511 Ranging

So far this year 122 licences have been checked in total. Ranger renewal warrants have been completed and sent to NZC for processing

1521 Ranger Training

Anthony Van Dorp (Eastern Fish and Game) is scheduled to run a training day on the 18th September in Hawke's Bay for our staff and honorary rangers.

1531 Prosecutions

Three offenders from Opening Weekend have now received diversion and have paid an \$800 fine each. Three further offenders have received warning letters.

Staff received a call regarding an illegal paradise duck cull on the 6th July. The offenders were issued offence notices. Equipment and ducks were seized. The two men were subsequently interviewed and the prosecution process started.

1621 Licence Agent Support

Agents requests for licence corrections, access and how to pamphlets and other information as been attended to as and when needed. Take me Fishing flyers have been sent out to promote the day.

1710 Elections

Staff have liaise with the Electoral Office confirming the Public Notice Advertisement to feature in HB Today Saturday 7th August and CHB Mail Thursday 12 August. A preliminary electoral roll was sent on Thursday 5 August 2021.

1841 NZ Fish and Game Liaison

Managers continue to use Zoom to meet and discuss operational matters. Meetings are weekly with additional quarterly meetings also.

Administrators continue to use Zoom to meet with Carmel Veitch to discuss administrative and licence matters on a monthly basis.

1965 Computer

Staff continue to rotate the weekly backup and keep one backup off site

Office Premises

Front and back decked area was sprayed on the 23rd of July to kill off build-up of algae. Regular cleaning of premises completed.

1990 Vehicles

Vehicle mileage and services are up to date. LPA433 was booked in for a service and WOF on the 2nd of August. MAE457 had a faulty speaker system repaired on the 22nd of July.

12.1 FINANCE REPORT

1.0 Purpose

To inform the Council of the year-to-date financial position, approve payments for the months of May and June 2021.

Contained within this report:

Table 1 - Other Income

Table 2 - Profit & Loss to 30 June 2021

Table 3 - Balance Sheet as at 30 June 2021

Table 4 - Hawke's Bay Variance Report to 30 June 2021

Table 5 - Bank Transactions for period 1 May to 31 May 2021

Table 6 - Bank Transactions for period 1 June to 30 June 2021

2. YTD Profit and Loss

The Profit & Loss statement for the period ending 30 June 2021 is appended to this report (*Table 2*). The Profit and loss report documents the income and expenditure for the period.

Income

Licence Income

Licence revenue YTD is \$445,922 compared to the annual budget of \$376,916. 18% above the annual target has been achieved. A more up to date and detailed picture of licence sales performance YTD can be found within the licence sales report.

Interest Income

Interest Income YTD is \$7,619.95 – compared to the budget for the year budget of \$7,133.

Other Income

Other Income YTD is \$16,470 (*Table 1*)

Table 1: Other Income	Budget \$	Actual \$	Difference
Sundry- reimbursement of taxi (NZC)	0	42	-
Sale of Predator Traps	0	313	313
Rent - Maize	5,000	3,913	(1,087)
Game Bird Hire Equipment	0	30	30
Reparations	0	696	696
Wetland Landowner Advice	0	0	-
Wetland Plants	0	4,638	4,638
Advertising - Newsletter	500	850	350
Junior Hunt Sponsorship	700	0	(700)
Glenfalls Hut	1,500	1,747	17
Rent - Staff houses	10,400	8,000	(2,400)
Meeting Room Hire	2,000	387	(1,613)
Donations	0	0	-
Total Other Income	20,100	20,616	(244)

Expenditure

Total expenditure year to date to 30 June 2021 was \$295,429 – 65.0% of budgeted expenditure for the year.

Depreciation

YTD Depreciation is \$17,686.

Species Management

The expenses reported within the Population monitoring budgets relate to Doc 200 trap setting tools for predator control. (\$127).

Species Management spending YTD to 30 June was \$4,049 against a total budget of \$11,219.

Habitat Protection Management

The expense reported within Habitat Protection Management relate to Kiwi Rail annual fee for the Railroad wetland (\$379) and two sprayer b/packs(\$346) rake, broom, gloves and tape measure (\$54) and repairs wo the sprinkler system at the shade house (\$522).

Habitat spending YTD to 30 June was \$3,172 against a total budget of \$19,500.

Participation

Trout food was purchased for angler training day (\$1,143).

Participation spending YTD to 30 June was \$10,247 against a total budget of \$14,850.

Public Interface

Visitor Facility spending for period includes lawn mowing (\$330), petrol for the weeder and lawnmower,(\$35) five yearly verification of all water meters (\$2,320) and the limesand path around the new game farm development (\$3,610).

Public Interface spending YTD to 30 June was \$8,675 against a total budget of \$17,300.

Compliance

The expenses reported within compliance relate to reimbursing Nick Page for Sunday rangers lunches (\$39).

Compliance spending YTD to 30 June was \$1,325 against a total budget of \$3,500.

Licensing

The Commission budget includes agent commissions and the fees associated with the Public Online and 0800 sales. \$17,957 YTD is in line with sales reported for the period.

Council

Expenses were incurred relating to catering for the June Council meeting(\$258), light refreshments for the review meeting (\$56) and Sam Robinson’s governors fee.

Council spending YTD to 30 June was \$2,506 against a total budget of \$2,000.

Planning & Reporting

No expenses incurred for May and June.

Planning & Reporting spending YTD to 30 June was \$7,056 against a total budget of \$7,200.

Administration

- Salaries. YTD \$126,087 – this includes the accrual for Annual Leave..
- Staff Expenses included morning tea expenses, cleaning products and jacket for the Regional Manager.
- Staff Houses spending was related to double glazing of the staff house bedrooms.
- Office Premises expenditure relates to the usual electricity and cleaning costs, renewal fee of the post office box and the quarterly rates instalment was also paid.
- Office Equipment expenditure relates to the photocopier lease.
- Communications expenses are reported relating to Xero licence fees, telephones, stationery, and photocopying.
- General expenses include bank fees and an annual card fee for Farmlands account.
- Repairs to the chainsaw was purchased from the Equipment budget (\$143).
- Vehicles expenditure relates to fuel and Road User Charges for the two vehicles and a 45,000km service on MAE457 and puncture repair. Staff personal mileage was reimbursed and the monthly SmartTrack fee of \$78 is also recorded each month.

NZ F & G Levy

Total levy \$22,934 – 75% of budget.

3.0 Balance Sheet

Table 3 The Balance Sheet as at 30 April 2021 and comparison to the year-end position as at 31 August 2020.

Cash Position:	\$153,504 (Including donations of \$64,900) as at 30 April 2021.
Debtors:	Outstanding Debtors \$169,269 as at 30 April 2021. Eyede being the largest debtor \$169,130.
Investments:	\$500,752
Employee Costs:	\$12,056 – this relates to the accrual of holiday pay and PAYE outstanding as at 30 April 2021

4.0 Variance report

The variance report is shown on *Table 4*.

The figures in this report are taken from the Profit and Loss (Table 2) - however, this report includes the staff hours against budget. The overheads and other revenue are allocated against each project to give an internal cost of the project and a total cost.

The Budget hours include the hours that Eastern has contracted to work for Hawke's Bay. YTD actual staff hours are entered for each project area to provide Council with an overview of the staff time component of the Operational Work Plan.

5.0 Bank Transactions

Tables 5 and 6 show the bank transactions for the period of 1 March 2021 to 30 April 2021, \$30,457.41 and \$31,029.71, respectively.

12.0 Recommendations

12.1 That the payments for May and April 2021 totalling \$61,487.12 be approved.

<i>May 2021</i>	<i>\$55,973.96</i>
<i>June 2021</i>	<i>\$20,273.83</i>
<i>Total</i>	<i>\$76,246.79</i>

12.2 That the Finance Report be accepted for the 2 months ended 30 June 2021.

Table 2 Profit and Loss

Hawke's Bay Fish and Game Council For the 2 months ended 30 June 2021

	MAY 2021	JUN 2021	YTD ACTUAL	TOTAL BUDGET	REMAINING	% REMAINING
Income						
Licence Income						
Fish Licence Income	4,787	3,486	293,896	231,595	62,301	27
Game Licence Income	9,025	1,207	150,368	145,321	5,047	3
Non Resident Licence Revenue	281	65	1,658	-	1,658	-
Total Licence Income	14,094	4,757	445,922	376,916	69,006	18
Other Income	2,189	3,518	28,336	27,233	1,103	4
Total Income	16,283	8,276	474,258	404,149	70,109	17
Operating Expenses						
Depreciation	1,769	1,769	17,686	22,090	(4,404)	(20)
1100 SPECIES MANAGEMENT						
1110 Population Monitoring	-	127	4,139	7,800	(3,661)	(47)
1160 Releases	-	-	38	3,319	(3,281)	(99)
1180 Control	-	-	-	100	(100)	(100)
Total 1100 SPECIES MANAGEMENT	-	127	4,177	11,219	(7,042)	(63)
1200 HABITAT PROTECTION MANAGEMENT						
1210 Resource Management Act	-	-	913	10,000	(9,087)	(91)
1220 Works & Management	379	-	518	1,500	(982)	(65)
1230 Assisted Habitat	-	922	1,741	8,000	(6,259)	(78)
Total 1200 HABITAT PROTECTION MANAGEMENT	379	922	3,172	19,500	(16,328)	(84)
1300 PARTICIPATION						
1310 Access	-	-	1,438	2,500	(1,063)	(43)
1330 Newsletters	-	-	4,929	6,250	(1,321)	(21)
1350 Angler & Hunter Training	4	1,143	3,134	4,500	(1,366)	(30)
1360 Club Relations	-	-	-	100	(100)	(100)
1370 Fish & Game Huts	9	-	747	1,500	(753)	(50)
Total 1300 PARTICIPATION	13	1,143	10,247	14,850	(4,603)	(31)
1400 PUBLIC INTERFACE						
1440 Public Promotions	-	-	-	1,500	(1,500)	(100)
1450 Visitor Facility	-	6,295	8,675	15,800	(7,125)	(45)
Total 1400 PUBLIC INTERFACE	-	6,295	8,675	17,300	(8,625)	(50)
1500 COMPLIANCE						
1510 Ranging	39	15	971	2,000	(1,029)	(51)
1520 Ranger Training	-	-	353	1,000	(647)	(65)
1530 Compliance/Prosecutions	-	-	-	500	(500)	(100)
Total 1500 COMPLIANCE	39	15	1,325	3,500	(2,175)	(62)
1600 LICENSING						

Table 2 Profit and Loss

	MAY 2021	JUN 2021	YTD ACTUAL	TOTAL BUDGET	REMAINING	% REMAINING
1620 Agent Servicing	-	-	137	500	(363)	(73)
1630 Commission	515	190	17,957	16,960	997	6
Total 1600 LICENSING	515	190	18,094	17,460	634	4
1700 COUNCILS						
1720 Council Meetings						
Council Meeting Expenses	-	314	1,413	2,000	(587)	(29)
Public Notice	-	-	193	-	193	-
Other Council Expenses	-	300	900	-	900	-
Total 1720 Council Meetings	-	614	2,506	2,000	506	25
Total 1700 COUNCILS	-	614	2,506	2,000	506	25
1800 PLANNING/REPORTING						
1830 Reporting/Audit	-	-	6,791	6,900	(109)	(2)
1840 National Liaison	-	-	265	300	(35)	(12)
Total 1800 PLANNING/REPORTING	-	-	7,056	7,200	(144)	(2)
1900 ADMINISTRATION						
1910 Salaries	6,691	25,200	157,978	245,079	(87,101)	(36)
1920 Staff Expenses	3,341	225	8,217	12,500	(4,283)	(34)
1930 Staff Houses	2,559	-	5,583	6,000	(417)	(7)
1940 Office Premises	465	372	5,940	8,444	(2,504)	(30)
1950 Office Equipment	120	120	1,478	2,900	(1,422)	(49)
1960 Communications/Consumables	963	1,007	8,042	12,300	(4,258)	(35)
1970 General	472	365	2,546	6,500	(3,954)	(61)
1980 General Equipment	70	-	804	2,500	(1,696)	(68)
1990 Vehicles	1,905	256	8,970	13,800	(4,831)	(35)
Total 1900 ADMINISTRATION	16,586	27,546	199,558	310,023	(110,465)	(36)
NZ F&G Levy	-	-	22,934	30,579	(7,645)	(25)
Total Operating Expenses	19,301	38,620	295,429	455,721	(160,292)	(35)
Net Profit	(3,017)	(30,344)	178,828	(51,572)	230,400	(447)

Balance Sheet

Hawke's Bay Fish and Game Council As at 30 June 2021

	30 Jun 2021	31 Aug 2020
Assets		
Bank		
Westpac Call Account	185,593	115,092
Westpac Current Account	12,369	5,304
Westpac Donation Account	1,611	1,610
Total Bank	199,572	122,006
Current Assets		
Accounts Receivable	11,093	22,184
Farmlands Shares	1,835	1,835
Interest Accrued & Prepayments	3,432	4,708
Petty Cash & Licence Float	30	230
Westpac Term Deposit - 022a/c	52,933	52,307
Westpac Term Deposit - 024 a/c	60,780	60,000
Westpac Term Deposit - 18ac	60,040	58,263
Westpac Term Deposit - River Quality Donation	63,430	62,387
Westpac Term Deposit 016	49,516	48,683
Westpac Term Deposit -019ac	112,415	111,623
Westpac Term Deposit 023	41,951	40,953
Westpac Term Deposit 025	100,000	-
Westpac Term Deposit 17ac	24,425	23,702
Total Current Assets	581,881	486,875
Fixed Assets		
Accum Dep Land & Buildings	(156,413)	(147,755)
Accum Dep Motor Vehicles	(21,139)	(14,284)
Accum Dep Office Equipment	(14,318)	(13,198)
Accum Dep Plant & Equipment	(27,144)	(26,091)
Land & Buildings	506,169	506,169
Motor Vehicles	82,258	82,258
Office Equipment	21,992	21,992
Plant & Equipment	29,674	29,674
Total Fixed Assets	421,079	438,765
Total Assets	1,202,531	1,047,646
Liabilities		
Current Liabilities		
Accounts Payable	10,175	26,814
Accrued Expenses	7,156	7,206
Accrued salaries and wages	-	711
Annual Leave & Time in lieu	10,313	12,463
Game Bird Habitat Trust	7,511	-
GST	856	(5,092)

Balance Sheet

	30 Jun 2021	31 Aug 2020
Income in Advance	23,265	39,476
PAYE Clearing	4,073	6,838
Rounding	2	-
Wages Payable - Payroll	-	-
Westpac Mastercard - CT	1,611	494
Westpac Mastercard - JF	73	68
Total Current Liabilities	65,036	88,980
Non-Current Liabilities		
Payroll Clearing	12	11
Total Non-Current Liabilities	12	11
Total Liabilities	65,048	88,990
Net Assets	1,137,484	958,655
Equity		
Accumulated Funds	792,711	585,730
Asset Replacement Reserve	48,500	48,500
Back Country Fisheries Reserve	59,806	58,148
Current Year Earnings	178,828	52,363
Hawke's Bay Pheasants Unlimited	1,602	1,602
Retained Earnings	-	113,982
River/Water Quality Donations	57,694	57,694
Transfer To/From Reserves	(1,658)	40,636
Total Equity	1,137,484	958,655

Table 4 : Region: Hawkes' Bay to 30 June 2021

2020/21 YTD REPORT OF VARIANCES BETWEEN BUDGET AND ACTUAL EXPENDITURE AND INCOME

Code	Project	EXTERNAL COSTS		HOURS		INTERNAL COST		NETABLE INCOME		NET COST		Variance	%
		Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual		
1110	Population Monitoring	\$ 7,800	\$ 4,139	686	1,120	\$ 63,651	\$ 37,947	\$ -	\$ -	\$ 71,451	\$ 42,086	\$ 29,365	56.9
1120	Harvest Assessment	\$ -	\$ -	103	145	\$ 8,240	\$ 5,698	\$ -	\$ -	\$ 8,240	\$ 5,698	\$ 2,543	69.7
1130	Fish Salvage	\$ -	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0
1140	Hatchery Operations	\$ -	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0
1150	Game Farm	\$ -	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0
1160	Liberations	\$ 3,319	\$ 38	20	6	\$ 1,137	\$ 332	\$ -	\$ -	\$ 4,456	\$ 370	\$ 4,085	8.3
1170	Regulations	\$ -	\$ -	70	70	\$ 3,978	\$ 719	\$ -	\$ -	\$ 3,978	\$ 719	\$ 3,259	18.7
1180	Control	\$ 100	\$ -	17	48	\$ 2,728	\$ 940	\$ 343	\$ 343	\$ 2,828	\$ 597	\$ 2,231	21.1
	TOTAL - SPECIES MANAGEMENT	\$ 11,219	\$ 4,177	825	1,403	\$ 79,734	\$ 45,635	\$ -	\$ 343	\$ 90,953	\$ 49,470	\$ 41,483	54.4
1210	RMA	\$ 10,000	\$ 913	360	360	\$ 20,459	\$ 15,046	\$ -	\$ -	\$ 30,459	\$ 15,959	\$ 14,500	52.4
1220	Works & Management	\$ 1,500	\$ 518	11	27	\$ 1,534	\$ 608	\$ -	\$ -	\$ 3,034	\$ 1,126	\$ 1,908	37.1
1230	Assisted Habitat	\$ 8,000	\$ 1,741	175	175	\$ 9,945	\$ 12,474	\$ -	\$ 5,334	\$ 17,945	\$ 8,881	\$ 9,065	49.5
1240	Assessment	\$ -	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0
1250	Legal Expenses Reimbursed	\$ -	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0
	TOTAL - HABITAT PROTECTION & MAN	\$ 19,500	\$ 3,172	509	582	\$ 31,939	\$ 28,128	\$ -	\$ 5,334	\$ 51,439	\$ 25,966	\$ 25,473	50.5
1310	Access	\$ 2,500	\$ 1,438	28	100	\$ 5,683	\$ 1,549	\$ -	\$ -	\$ 8,183	\$ 2,987	\$ 5,196	36.5
1320	Satisfaction Survey	\$ -	\$ -	35	30	\$ 1,705	\$ 1,908	\$ -	\$ -	\$ 1,705	\$ 1,908	\$ (203)	111.9
1330	Newsletters	\$ 6,250	\$ 4,929	166	265	\$ 15,060	\$ 9,182	\$ 500	\$ 850	\$ 20,810	\$ 13,261	\$ 7,549	63.7
1340	Other Publications	\$ -	\$ -	14	40	\$ 2,273	\$ 747	\$ -	\$ -	\$ 2,273	\$ 747	\$ 1,526	32.9
1350	Training	\$ 4,500	\$ 3,134	284	390	\$ 22,164	\$ 14,603	\$ 700	\$ -	\$ 25,964	\$ 17,737	\$ 8,227	68.3
1360	Club Relations	\$ 100	\$ -	37	85	\$ 3,684	\$ 2,047	\$ -	\$ -	\$ 3,794	\$ 2,047	\$ 1,747	53.9
1370	Huts	\$ 1,500	\$ 746	66	60	\$ 3,410	\$ 3,651	\$ 1,500	\$ 1,848	\$ 3,410	\$ 2,549	\$ 861	74.7
	TOTAL - ANGLER & HUNTER PARTICIP	\$ 14,850	\$ 10,247	609	850	\$ 53,989	\$ 33,687	\$ 2,700	\$ 2,698	\$ 66,139	\$ 41,236	\$ 24,903	62.3
1410	Liaison	\$ -	\$ -	67	100	\$ 5,683	\$ 3,678	\$ -	\$ -	\$ 5,683	\$ 3,678	\$ 2,005	64.7
1420	Communication	\$ -	\$ -	33	60	\$ 3,410	\$ 1,825	\$ -	\$ -	\$ 3,410	\$ 1,825	\$ 1,584	53.5
1430	Advocacy	\$ -	\$ -	49	40	\$ 2,273	\$ 2,710	\$ -	\$ -	\$ 2,273	\$ 2,710	\$ (437)	119.2
1440	Public Promotions	\$ 1,500	\$ -	11	45	\$ 2,557	\$ 608	\$ -	\$ -	\$ 4,057	\$ 608	\$ 3,449	15.0
1450	Visitors/Education	\$ 15,800	\$ 8,675	380	595	\$ 33,814	\$ 19,914	\$ 5,000	\$ 3,913	\$ 44,614	\$ 24,878	\$ 19,939	55.3
	TOTAL - PUBLIC INTERFACE	\$ 17,300	\$ 8,675	520	840	\$ 47,738	\$ 28,736	\$ 5,000	\$ 3,913	\$ 60,038	\$ 33,498	\$ 26,539	55.8
1510	Rangling	\$ 2,000	\$ 971	162	262	\$ 14,890	\$ 8,961	\$ -	\$ -	\$ 16,890	\$ 9,932	\$ 6,958	58.6
1520	Ranger Training	\$ 1,000	\$ 354	60	60	\$ 3,410	\$ 3,291	\$ -	\$ -	\$ 4,410	\$ 3,645	\$ 765	82.7
1530	Compliance	\$ 500	\$ -	53	105	\$ 5,967	\$ 2,932	\$ -	\$ -	\$ 6,467	\$ 2,932	\$ 3,536	45.3
	TOTAL - COMPLIANCE	\$ 3,500	\$ 1,325	275	427	\$ 24,267	\$ 15,184	\$ -	\$ -	\$ 27,767	\$ 16,509	\$ 11,258	59.5
1610	Licence Production	\$ -	\$ -	113	145	\$ 8,240	\$ 6,251	\$ -	\$ -	\$ 8,240	\$ 6,251	\$ 1,990	75.9
1620	Agent Servicing	\$ 500	\$ 138	50	120	\$ 6,820	\$ 2,766	\$ -	\$ -	\$ 7,320	\$ 2,904	\$ 4,416	39.7
1630	Agent Payments	\$ -	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0
	TOTAL - LICENSING	\$ 500	\$ 138	163	265	\$ 15,080	\$ 9,016	\$ -	\$ -	\$ 15,560	\$ 9,154	\$ 6,406	58.8
1710	Council Elections	\$ -	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0
1720	Council Meetings & Expenses	\$ 2,000	\$ 2,506	312	330	\$ 16,754	\$ 17,258	\$ -	\$ -	\$ 20,754	\$ 19,764	\$ 990	95.2
	TOTAL - COUNCILS	\$ 2,000	\$ 2,506	312	330	\$ 16,754	\$ 17,258	\$ -	\$ -	\$ 20,754	\$ 19,764	\$ 990	95.2
1810	Management Plan	\$ -	\$ -	2	10	\$ 568	\$ 111	\$ -	\$ -	\$ 568	\$ 111	\$ 458	19.5
1820	Annual Planning	\$ -	\$ -	59	160	\$ 9,093	\$ 3,236	\$ -	\$ -	\$ 9,093	\$ 3,236	\$ 5,857	35.6
1830	Reporting - Auditing	\$ 6,900	\$ 6,792	124	230	\$ 13,071	\$ 8,669	\$ -	\$ -	\$ 19,971	\$ 13,651	\$ 6,320	68.4

Table 4 : Region: Hawkes' Bay to 30 June 2021

2020/21 YTD REPORT OF VARIANCES BETWEEN BUDGET AND ACTUAL EXPENDITURE AND INCOME

1840 National Liaison	Budget		Actual		42	Budget		Actual		42	Budget		Actual		168	95.5
	\$	300	\$	265		\$	3,410	\$	3,319		\$	3,710	\$	3,542		
TOTAL - PLANNING/REPORTING	\$	7,200	\$	7,057		\$	26,142	\$	13,525		\$	33,342	\$	20,540	\$	61.6
	\$	76,069	\$	37,297		\$	297,623	\$	191,171		\$	365,992	\$	216,138	\$	59.1

OVERHEADS	EXTERNAL COSTS		NETABLE INCOME		NET COST		Variance	%								
	Budget	Actual	Budget	Actual	Budget	Actual										
1910 Salaries	\$	245,079	\$	157,978	\$	245,079	\$	157,978	\$	87,101	\$	87,101	\$	64.5		
1920 Staff Expenses	\$	12,500	\$	8,217	\$	12,500	\$	8,217	\$	4,283	\$	4,283	\$	65.7		
1930 Staff Houses	\$	6,000	\$	5,583	\$	10,400	\$	(4,400)	\$	(1,983)	\$	(1,983)	\$	54.9		
1940 Office Premises	\$	8,444	\$	5,940	\$	2,000	\$	387	\$	6,444	\$	5,553	\$	86.2		
1950 Office Equipment	\$	2,900	\$	1,478	\$	2,900	\$	1,478	\$	1,422	\$	1,422	\$	51.0		
1960 Communications/Consumables	\$	12,300	\$	8,042	\$	12,300	\$	8,042	\$	4,258	\$	4,258	\$	65.4		
1970 General	\$	6,500	\$	2,546	\$	6,500	\$	2,546	\$	3,954	\$	3,954	\$	39.2		
1980 General Equipment	\$	2,500	\$	804	\$	2,500	\$	804	\$	1,696	\$	1,696	\$	32.2		
1990 Vehicles	\$	13,800	\$	8,970	\$	13,800	\$	8,970	\$	4,830	\$	4,830	\$	65.0		
Administration	\$	310,023	\$	199,558	\$	12,400	\$	8,387	\$	297,623	\$	191,171	\$	106,452	\$	64.2

Total Overhead Net Cost
Total Outputs Staff Hours
Internal Cost Per Hour

Code	Output	EXTERNAL COSTS		HOURS		INTERNAL COST		NETABLE INCOME		NET COST		Variance	%
		Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual		
1	Species Management	11,219	4,177	1,403	825	79,734	45,635	0	343	90,953	49,470	41,483	54.4
2	Habitat Protection & Management	19,500	3,172	562	509	31,939	26,128	0	5,334	51,439	25,966	25,473	50.5
3	Angler & Hunter Participation	14,950	10,247	950	609	53,989	33,667	2,700	2,898	66,139	41,236	24,903	62.3
4	Public Interface	17,300	8,675	840	520	47,738	26,736	5,000	3,913	60,038	33,498	26,539	55.8
5	Compliance	3,500	1,325	427	275	24,267	15,184	0	0	27,767	16,509	11,258	59.5
6	Licensing	500	138	265	163	15,060	9,016	0	0	15,560	9,154	6,406	58.8
7	Councils	2,000	2,506	330	312	18,754	17,258	0	0	20,754	19,764	990	95.2
8	Planning, Reporting	7,200	7,057	460	245	26,142	13,525	0	42	33,342	20,540	12,802	61.6
	Total Overhead Staff Hours			1,600	907								
	TOTAL BUDGET	76,069	37,297	6,837	4,363	297,623	191,171	7,700	12,330	365,992	216,138	149,854	59.1

Licence Income 2019/20

2019/20 Fish licence	Budget	Actual	Reconciliation:
	231,595	295,555	Less Interest
Less Commission	(16,960)	(17,857)	Plus Depreciation
Net Fish Licence Income	214,635	277,598	Less Govt Wage Subsidy
			Plus Loss/Less Profit on sale
2021 Game Licence Income	145,321	150,368	Plus Levy/Less Grant
Less Commission	-	-	Licence revenue
Net Game Licence Income	145,321	150,368	Less Other Income

12.2 LICENCE SALES REPORT

Ref: 6.01.05

31 July 2021

1. 2020-2021 Fish Licence Sales YTD 31 July 2021

- 1.1 Licence sales for the 2020-2021 season comparison against the 2019-2020 season YTD are summarised in Table one.
- 1.2 Fish licence sales to 31 July are reported to be 4.7 % ahead of the 2019-20 season results for the same period.
- 2.4 Nationally at the same period the 2020-21 sales are reporting to be .8 above sales of the prior season.

2.5 Recommendation

Council accepts the licence report

Hawke's Bay Fish Licence Sales YTD to 31 July 2021

Channel	FWF	FWA	FWNA	FSLA	FLAA	FWTA	FLBA	FSBA	FDA	FDNA	FWJ	FWN	FDJ	FDU	FWC	FWNC	FDNC	Total Fish	Fish LEQ	Fish Var	Fish \$
Agency Online	237	644	121	146	116	65	6	50	195	221	99	2	45	8	0	1	1	1,957			
Public Online	144	391	129	53	62	80	11	94	365	140	71	3	41	1	0	4	0	1,589			
Eyede Call Centre	5	3	2	3	0	1	0	0	2	0	3	0	0	0	0	0	0	19			
Total YTD 2019-2020	386	1038	252	202	178	146	17	144	562	361	173	5	86	9	0	5	1	3,565	2,448		\$283,167
Agency Online	213	653	17	153	122	74	4	57	226	10	123	1	55	0	0	1	0	1,709			
Public Online	226	581	18	74	107	77	6	134	458	35	104	3	71	0	0	1	0	1,895			
Eyede Call Centre	4	2	0	6	1	0	0	0	0	0	1	0	0	0	0	0	0	14			
Total YTD 2020-2021	443	1236	35	233	230	151	10	191	684	45	228	4	126	0	0	2	0	3,618	2,563	4.7%	\$296,414
Increase/(Decrease) on 2020/21 YTD																					
2020-21 Summary YTD Actual vs Total Budget																					
																			2,003	100.0%	\$277,183
																			2,563	128.0%	\$296,414
																			560	28.0%	\$19,231
																			115		\$13,247

2020-21 Summary YTD Actual vs Total Budget

2020-21 Annual Fish Licence Sales Budget	2,003	100.0%	\$277,183
2020-21 YTD Actual	2,563	128.0%	\$296,414
Remaining to meet budget	560	28.0%	\$19,231

Estimate of Complete Season 2020-21 vs Total Budget 2020-21

2020-21 Budgeted LEQ's	2,003	100.0%	\$277,183
2019-20 Complete Season* LEQ's	2,466		\$285,198
2019-20 Est year end based on current variance	2,581	128.9%	\$298,540
Est Shortfall/Surplus 2020-21 Season vs Budget	578	28.9%	\$21,357

Non resident levy funds not incl in national budget

Category	Licences	Res Price	Ent Price	Gross Levy	Incl GST	Levy Ex GST	Total ex GST
FWNA	35	180	133	47	44.89	39.03	\$1,366
FDNA	45	34	21	13	-0.59	10.80	\$486
FWNJ	4	34	27	7	-0.32	5.81	\$23
FDNJ	0	20	5	15	-0.68	14.33	\$0
FWNC	2	34	0	34	-1.53	28.23	\$56
FDNC	0	20	0	20	-0.90	16.61	\$0
TOTAL	86						\$1,932

*NR based on difference between Resident and Non-resident licence type and excludes commission \$4.5% and GST 15%. NR revenue is excluded from sales report for both seasons as is dedicated to back country/sensitive fisheries.

12.2.1 2021 Game Licence Sales

12.2.1 The YTD Game licence sales for the 2021 season are reported in Table two.

12.2.1 Total Game sales YTD have increased by 13.1 % when compared to the same period last year, Total of 103.9 % of the annual sales target has been achieved.

12.2.3 Nationally the licence sales are 6.9 %above on last year's sales to the same time.

Comparison of Game Licence LEQs to

	Adult Season	Junior Season	Child Season	Adult 24 Hour	Junior 24 Hour	Whole Season Equiv.	% Increase / Decrease
SALES CHANNEL							
Direct Sales*	413	49	24	80	5	439	-10.3%
Agent Online Sales	1381	119	44	20	1	0	
Total Game 2021	1794	168	68	100	6	1409	23.1%
Direct Sales*	468	57	15	49	6	490	13.1%
Agent Online Sales	1123	84	45	21	4	1145	
Total Game 2020	1591	141	60	70	10	1634	
TARGETS							
2021 Total Budget	1728	168	80	80	7	1778	103.9%
2020 Total Sales	1902	181	87	98	7	1959	94.3%
2021 Estimated year end						2216	124.6%

per Annual report as at 31 August

13. Public Excluded Session

1. Purpose

To discuss ongoing Ministerial Review of Fish and Game.

2. Recommendations

2.1 *That the public be excluded from the following parts of the proceedings of this meeting, namely a discussion on updates of the Ministerial Review of Fish and Game.*

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Time:

Recommendation

That the public be excluded from the following parts of the proceedings of this meeting

GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	REASON FOR PASSING THIS RESOLUTION IN RELATION TO EACH MATTER	GROUND(S) UNDER SECTION 48(1) FOR THE PASSING OF THIS RESOLUTION
1.3.1.1 Discussion on updates of the Ministerial Review of Fish and Game.	Good reason to withhold exists under section 7 of the Local Government Official Information and Meetings Act 1987. Good reason to withhold exists under section 9 of the Local Government Official Information and Meetings Act 1987.	Section 48(1)(a) Sec 9(2)(be)(i)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

ITEM	REASON UNDER ACT	SECTION	PLAIN ENGLISH REASON
14.3.1.1	Protect the privacy of natural persons including that of deceased natural persons	Sec. 7(2)(a)	To allow Council to have frank discussion about the Hawke's Bay audit and governance
14.3.12	Protect information which is subject to an obligation of confidence ... where the making available of the information would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied	Sec 9(2)(be)(i)	To allow Council to discuss the Hawke's Bay Fish and Game Council TANK plan change submission.

Note:

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

“(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):

- (a) Shall be available to any member of the public who is present; and
- (b) Shall form part of the minutes of the Council.”

Recommendation:

That the open meeting of the Hawkes Bay Fish and Game Council resumes.

14 Meeting Closes