



**PERFORMANCE REPORT OF THE**

**Hawke's Bay  
Fish & Game Council**

**FOR THE YEAR ENDED  
AUGUST 31<sup>st</sup>, 2018**

Presented to the House of Representatives pursuant to Section 26 X of the Conservation Act  
1987

28<sup>th</sup> November 2018

**Hon Eugenie Sage**  
Minister of Conservation  
Parliament Buildings  
**WELLINGTON**

Dear Minister

I have the honour to submit, pursuant to Section 26X of the Conservation Act 1987 and Section 44A of the Public Finance Act 1989, the Performance Report of the Hawke's Bay Fish & Game Council for the year ended 31 August 2018.

Yours sincerely,



Bruce Bates  
Chairman  
Hawke's Bay Fish & Game Council

# HAWKE'S BAY FISH AND GAME COUNCIL

## PERFORMANCE REPORT For the Year Ended 31 August 2018

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**GENERAL INFORMATION**  
**OFFICE AND GAME FARM**

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## **STATUTORY BASIS**

*THE HAWKE'S BAY FISH AND GAME COUNCIL WAS ESTABLISHED ON 4 MAY 1991 WITH THE PASSING OF THE CONSERVATION LAW REFORM ACT 1990. THE HAWKE'S BAY FISH AND GAME COUNCIL WAS ESTABLISHED FOR THE PURPOSES OF MANAGEMENT, MAINTENANCE AND ENHANCEMENT OF SPORTS FISH AND GAME IN THE RECREATIONAL INTERESTS OF ANGLERS AND HUNTERS.*

## **MISSION STATEMENT**

*"TO MANAGE, MAINTAIN AND ENHANCE THE SPORTS FISH AND GAME RESOURCES IN THE INTEREST OF ANGLERS AND HUNTERS."*

**HAWKE'S BAY FISH & GAME COUNCIL  
COUNCIL MEMBERS AND STAFF**

**COUNCILLORS**

BATES, Bruce (8/8) (Chairman)  
DULEY, Greg (6/8)  
HERN, David (8/8)  
LUMSDEN, John (7/8)  
MCINTOSH, Pete (0/8)  
MACKIE, James (6/8)  
NIBLETT, Jeff (8/8)  
WILLIAMS, Kevin (8/8) (NZ Council Appointee)

Meeting attendance is shown in parentheses as is the total number of meetings that took place while each councillor was in office.

**STAFF**

Mark Venman  
*Regional Manager (until 3 May 2018)*

Bruce Bates  
*Acting Regional Manager (From 23 May 2018)*  
Nathan Burkepile  
*Senior Fish & Game Officer*

Christine Tuck  
*Office Administrator*

## CHAIRMAN'S REPORT

The 2017-2018 year has been characterised by the weather. A wetter and windier summer has caused issues with drift dives due to high river flows and strong winds caused the cancellation of some of our monitoring flights for black swan and paradise shelduck, this has been reported as under budget in the species management report. On the flip side the weather conditions contributed to a better breeding season for waterfowl, however the higher bird numbers didn't transfer well into a better gamebird harvest as the weather finally settled to give a warm still shooting season not conducive to better bag sizes.

As stated in last year's report the Water Conservation Order process was started for the Ngaruroro River, this will continue on into next year, these legal expenses are paid directly by NZ Fish & Game, all Plan change 5 legal expenses has been reimbursement by NZ Fish & Game.

We have had a significant underspend in employment due to a changeover in managers and during this time the chairman filled in as acting manager but did not receive remuneration. This also shows up as underreporting in hours as non-paid working hours were not included.

Even with the poorer than normal weather conditions it was pleasing to see that licence sales have stayed stable, however with an aging participant base it is increasingly important to concentrate on future licence holders, this has seen the council continue it's successful junior shooting & fishing programs and in the future we look forward to improving these under the R3 program started by National to retain, recruit and reactivate licence holders.

There has been a larger than budgeted amount of time spent on habitat due to last year's large number of successful habitat grants, we have another five for next year.

We have now had a new government for a year, this has undoubtedly helped with environmental issues that were shown to be so important during the election and we all look forward to once again having swimmable rivers, however some issues have changed and a spotlight has been put on our valued introduced species and their interaction with native species, we will continue to advocate for all our licence holders.

In finishing, I welcome a new council into office after our recent election, I look forward to their contribution and thank those councillors leaving us and I sincerely thank our loyal staff who goes above and beyond for our council and licence holders.



**Bruce Bates**  
**Chairman**  
**Hawke's Bay Fish and Game Council**

**HAWKE'S BAY FISH AND GAME COUNCIL  
STATEMENT OF RESPONSIBILITY  
FOR THE YEAR ENDED 31 AUGUST 2018**

28<sup>th</sup> November 2018

The Council and Management of the Hawke's Bay Fish and Game Council, accept responsibility for the accuracy of and judgements used in the preparation of the following Performance Report, and the establishment and maintenance of systems of internal control designed to provide reasonable assurance of the integrity and reliability of financial reporting.

In my opinion, the information set out in the following statements and attached notes to these statements fairly reflects the financial activities and performance of the Hawke's Bay Fish and Game Council, for the period ended 31 August 2018.



**Bruce Bates  
Chairman/ Acting Regional Manager  
HAWKE'S BAY  
FISH AND GAME COUNCIL**



# **FINANCIAL INFORMATION**

**For the year ended  
31 August 2018**

**HAWKE'S BAY FISH AND GAME COUNCIL**  
**STATEMENT OF FINANCIAL PERFORMANCE**  
**FOR THE YEAR ENDED 31 AUGUST 2018**

	Note	Actual 2018 \$	Budget 2018 \$	Actual 2017 \$
<b>REVENUE</b>				
Fish and Game licence sales	1	436,318	448,052	430,994
Grants and donations - Reparations	1	31,750	3,000	41,934
Interest		12,160	9,450	8,642
Other revenue	1	23,496	22,520	42,704
<b>Total Revenue</b>		<b>503,724</b>	<b>483,022</b>	<b>524,274</b>
<b>EXPENSES</b>				
<b>Outputs</b>				
Species management	2	43,368	53,800	45,736
Habitat protection & management	2	37,042	10,000	56,925
Angler & Hunter participation	2	13,405	19,500	12,004
Public interface	2	203	500	441
Compliance	2	676	2,700	1,988
Licensing	2	18,879	23,153	19,131
Council	2	1,242	2,500	1,195
Planning & reporting	2	6,893	7,300	6,580
<b>Overheads</b>				
Employee related costs	2	232,293	253,885	256,672
Depreciation	4	22,192	22,935	21,905
Other expenses	2	60,464	61,910	42,249
<b>Total Expenses</b>		<b>436,657</b>	<b>458,183</b>	<b>464,826</b>
<b>Operating Surplus/(Deficit)</b>		<b>67,067</b>	<b>24,839</b>	<b>59,448</b>
<b>Less Other Expenses</b>				
Levies to NZFGC		42,239	42,239	27,207
<b>NET SURPLUS/(DEFICIT)</b>		<b>24,828</b>	<b>(17,400)</b>	<b>32,241</b>

The accompanying notes form an integral part of the Financial Statements



**HAWKE'S BAY FISH AND GAME COUNCIL  
STATEMENT OF FINANCIAL POSITION  
AS AT 31 AUGUST 2018**

	Note	Actual 2018 \$	Budget 2018 \$	Actual 2017 \$
<b>ASSETS</b>				
<b>Current Assets</b>				
Bank accounts and cash	3	126,515	141,818	150,725
Debtors and prepayments	3	31,387	25,000	27,954
Investments	3	313,895	300,000	303,074
Other current assets	3	1,835	1,835	1,835
<b>Total Current Assets</b>		<b>473,632</b>	<b>468,653</b>	<b>483,588</b>
<b>Non-Current Assets</b>				
Property, plant and equipment	4	475,000	458,500	458,286
Investments	3	-	-	-
<b>Total Non-Current Assets</b>		<b>475,000</b>	<b>458,500</b>	<b>458,286</b>
<b>TOTAL ASSETS</b>		<b>948,632</b>	<b>927,153</b>	<b>941,874</b>
<b>LIABILITIES</b>				
<b>Current Liabilities</b>				
Creditors and accrued expenses	3	76,756	90,000	87,161
Employee costs payable	3	22,497	30,000	30,162
<b>Total Current Liabilities</b>		<b>99,253</b>	<b>120,000</b>	<b>117,323</b>
<b>TOTAL LIABILITES</b>		<b>99,253</b>	<b>120,000</b>	<b>117,323</b>
<b>NET ASSETS</b>		<b>849,379</b>	<b>807,153</b>	<b>824,551</b>
<b>EQUITY</b>	5	<b>849,379</b>	<b>807,153</b>	<b>824,551</b>

The accompanying notes form an integral part of the Financial Statements



**HAWKE'S BAY FISH AND GAME COUNCIL  
STATEMENT OF CASHFLOWS  
FOR THE YEAR ENDED 31 AUGUST 2018**

	Actual 2018 \$	Budget 2018 \$	Actual 2017 \$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
<b>Cash was received from:</b>			
Licence sales	442,617	451,006	425,946
Grants, donations and fundraising	30,950	3,000	41,934
Interest	11,835	9,450	8,914
Other revenue	19,273	22,520	48,432
<b>Cash was applied to:</b>			
Payments to suppliers	234,079	220,763	218,249
Payments to employees	239,958	254,048	245,325
GST (net)	5,120	-	7,879
<b>Net Cash Flows from Operating Activities</b>	<b>25,518</b>	<b>11,165</b>	<b>53,773</b>
<b>CASHFLOW FROM INVESTING &amp; FINANCING ACTIVITIES</b>			
<b>Cash was received from:</b>			
Sale of property, plant and equipment	-	21,854	-
Sale of investments/deposits	-	3,074	-
<b>Cash was applied to:</b>			
Purchase of property, plant and equipment	38,907	45,000	5,232
Purchase of investments/deposits	10,821	-	108,578
<b>Net Cash Flows from Investing and Financing</b>	<b>(49,728)</b>	<b>(20,072)</b>	<b>(113,810)</b>
<b>Net Increase / (Decrease) in Cash</b>	<b>(24,210)</b>	<b>(8,907)</b>	<b>(60,037)</b>
<b>Opening Cash</b>	<b>150,725</b>	<b>150,725</b>	<b>210,762</b>
<b>Closing Cash</b>	<b>126,515</b>	<b>141,818</b>	<b>150,725</b>
<b>This is represented by:</b>			
Bank accounts and cash	126,515	141,818	150,725

The accompanying notes form an integral part of the Financial Statements



**HAWKE'S BAY FISH AND GAME COUNCIL**  
**STATEMENT OF ACCOUNTING POLICIES**  
**FOR THE YEAR ENDED 31 AUGUST 2018**

**ACCOUNTING POLICIES APPLIED**

**Reporting Entity**

The Hawke's Bay Fish and Game Council is a Public Entity under the Public Finance Act 1989 (Schedule 4). The Council was established on 4 May 1991 with the passing of the Conservation Law Reform Act 1990.

These financial statements have been prepared in accordance with Section 153-6 of the Crown Entities Act 2004.

**Basis of Preparation**

Hawke's Bay Fish and Game has elected to apply PBE SFR-A (PS) Public Benefit Entity Simple Format Reporting - Accrual (Public Sector) on the basis that it does not have public accountability and has total annual expenses of equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

**Goods and Services Tax (GST)**

The Council is registered for GST. All amounts are recorded exclusive of GST, except for Debtors and Creditors which are stated inclusive of GST.

**SPECIFIC ACCOUNTING POLICIES**

**Revenue Recognition**

Hawke's Bay Fish and Game Council derives revenue through the sale of fish and game licences, interest, contracts, rentals, grants and miscellaneous sales.

*Licence Revenue*

Licence revenue is recognised in the period the licence fee is earned, for example, a fish licence sold in August of the current year which relates to the next fishing season is treated as income in advance.

*Grants Received*

Grants are recognised as revenue when they become receivable unless there is an obligation in substance to return the funds if conditions of the grant are not met. If there is such an obligation, the grants are initially recorded as grants received in advance and recognised as revenue when the condition of the grant is satisfied.

*Interest*

Interest revenue is recorded as it is earned during the year.



**Other Income**

Income from contracts, rentals and miscellaneous sales are recorded as revenue in the period they are earned.

**Outputs**

The Council has allocated expenditure based on the 8 output codes - Species management, Habitat protection & management, Angler & Hunter participation, Public interface, Compliance, Licensing, Council, and Planning & reporting. These are expensed when the related service has been received.

**Employee related costs**

Wages, salaries, and annual leave are recorded as an expense as staff provide services and become entitled to wages, salaries. Performance payments are recorded when the employee is notified. Superannuation contributions are recorded as an expense as staff provide services.

**Levies to NZFGC**

A levy is paid each year to the New Zealand Fish and Game Council for the administration of the New Zealand Fish and Game Council, or redistribution to other Councils and for advocacy and research.

**Bank accounts and cash**

Bank accounts and cash comprise cash on hand, cheque or savings accounts, and deposits held at call with banks.

**Debtors and prepayments**

Debtors are initially recorded at the amount owed. When it is likely the amount owed (or some portion) will not be collected, a provision for impairment is recognised and the loss is recorded as a bad debt expense.

**Investments**

Investments comprise investments in term deposits with banks. Deposits with banks are initially recorded at the amount paid. If it appears that the carrying amount of the investment will not be recovered, it will be written down to the expected recoverable amount.

**Property, plant and equipment**

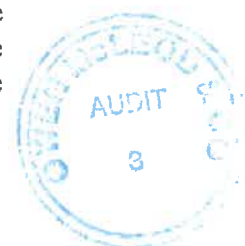
Property, plant and equipment is recorded at cost, less accumulated depreciation and impairment losses.

Significant donated assets are recognised upon receipt at valuation. Significant donated assets for which current values are not readily obtainable are not recognised.

Depreciation is charged on all property, plant and equipment other than land, so as to spread the cost of the asset over its useful life. Depreciation for each of the major categories of assets is calculated on the basis noted below:

All Assets Purchased prior to 1 September 2009 are calculated as:

	<u>Life</u>	<u>Depreciation Method</u>
Buildings	40 years	Straight Line
Plant & Equipment	2-10 years	Diminishing Value
Motor Vehicles	3-5 years	Diminishing Value
Office Fittings, Furniture & Equipment	2-10 years	Diminishing Value



All Assets Purchased after 1 September 2009 are calculated as:

	<u>Life</u>	<u>Depreciation Method</u>
Buildings	40 years	Straight Line
Plant & Equipment	2-20 years	Straight Line
Motor Vehicles	10 years	Straight Line
Office Fittings, Furniture & Equipment	2-20 years	Straight Line

**Creditors and accrued expenses**

Creditors and accrued expenses are measured at the amount owed.

**Game Bird Habitat Stamp levy**

Levies are collected and paid to New Zealand Fish and Game Council per the New Zealand Game Bird Habitat Stamp Regulations 1993. The levy is \$3 (last year \$2) for every game licence sold within the financial year.

**Employee costs payable**

A liability for employee costs payable is recognised when an employee has earned an entitlement. These include salaries and wages accrued up to balance date and annual leave earned but not yet taken at balance date. A liability and expense for long service leave and retirement gratuities is recognised when the entitlement becomes available to the employee.

**Restricted and dedicated reserves**

Restricted and dedicated reserves are those reserves subject to specific conditions accepted as binding by the Council and which may not be revised by the Council without specified purposes or when certain conditions are met.

*Asset Replacement Reserve*

The asset replacement reserve is a reserve set up to enable Council to replace property, plant and equipment.

*Hawke's Bay Wildlife Fund*

The Wildlife Fund was set up on 23rd April 1987 for the purpose of furthering interests of Wildlife in New Zealand. The funds are held in a separate interest-bearing account.

*River/Water Quality Donations*

Donations have been made to the Hawke's Bay Fish and Game Council for the sole purpose of improving water quality in the Hawke's Bay catchment.

*Hawke's Bay Pheasants Unlimited*

Hawke's Bay Pheasants Unlimited donated the balance of its funds when it wound up on 21 February 2011. These funds have been dedicated to the Benefit of Licence holders in the Hawke's Bay Region.

*Back Country Fisheries Reserve*

The back-country fisheries reserve is for the purpose of management of "back country fisheries". The reserve was established with the introduction of the Non-Resident Licence in 2014. A portion of the non-resident licence fee is transferred to this reserve based on the number of non-resident licence sales made within the financial year.



**Income tax**

The Council is a Public Benefit Entity and is exempt from the payment of Income tax in terms of the Income Tax Act 2007.

**Budget figures**

The Budget figures are derived from the Council budget that was approved at the Council meeting in November 2017.

**Tier 2 PBE Accounting Standards applied**

The Council has not applied any Tier 2 Accounting Standards in preparing its financial statements.

**CHANGES IN ACCOUNTING POLICIES**

There have been not changes in accounting policy.





**HAWKE'S BAY FISH AND GAME COUNCIL  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 August 2018**

<b>Note 1 : ANALYSIS OF REVENUE</b>	<b>Actual 2018 \$</b>	<b>Budget 2018 \$</b>	<b>Actual 2017 \$</b>
<b>Licence sales</b>			
Fish licence	275,341	292,322	275,613
Non Resident Fish Licence Levy	9,032	-	6,184
Game licence	151,945	155,730	149,197
<b>Total</b>	<b>436,318</b>	<b>448,052</b>	<b>430,994</b>
<b>Grants and donations</b>			
National Fish & Game Legal Funding	30,446	-	39,347
Walking Access Grant	1,000	1,000	-
Reparations	304	2,000	2,587
Donations/koha from the public	-	-	-
<b>Total</b>	<b>31,750</b>	<b>3,000</b>	<b>41,934</b>
<b>Other revenue</b>			
Administrative Contracts	2,520	2,520	4,480
Rents Received	16,338	17,000	19,035
Fines/Prosecutions	-	1,500	869
Sponsorship	-	-	-
Other Income	4,638	1,500	18,320
<b>Total</b>	<b>23,496</b>	<b>22,520</b>	<b>42,704</b>



**Note 2 : ANALYSIS OF EXPENSES**

	<b>Actual 2018 \$</b>	<b>Budget 2018 \$</b>	<b>Actual 2017 \$</b>
<b>Species management</b>			
Population monitoring	11,331	25,300	8,388
Harvest assessment	2,700	4,000	3,099
Game farm	18,800	17,000	11,635
Releases	10,537	7,000	21,823
Control	-	500	791
<b>Total</b>	<b>43,368</b>	<b>53,800</b>	<b>45,736</b>
<b>Habitat protection &amp; management</b>			
Resource management	30,896	2,000	39,469
Works & management	1,065	1,000	4,147
Assisted habitat	5,081	7,000	13,309
Assessing & monitoring	-	-	-
<b>Total</b>	<b>37,042</b>	<b>10,000</b>	<b>56,925</b>
<b>Angler &amp; Hunter participation</b>			
Access	999	4,700	278
Newsletters	8,058	9,250	8,062
Other publications	-	800	90
Training	3,036	2,500	1,590
Club relations	57	250	-
Huts	1,255	2,000	1,984
<b>Total</b>	<b>13,405</b>	<b>19,500</b>	<b>12,004</b>
<b>Public interface</b>			
Public promotions	203	500	441
<b>Total</b>	<b>203</b>	<b>500</b>	<b>441</b>
<b>Compliance</b>			
Ranging	299	1,500	1,027
Ranger training	377	700	544
Compliance	-	500	417
<b>Total</b>	<b>676</b>	<b>2,700</b>	<b>1,988</b>
<b>Licensing</b>			
Agent servicing	219	750	454
Commission	18,660	22,403	18,677
<b>Total</b>	<b>18,879</b>	<b>23,153</b>	<b>19,131</b>



<b>Note 2 : ANALYSIS OF EXPENSES CON'T</b>	<b>Actual 2018 \$</b>	<b>Budget 2018 \$</b>	<b>Actual 2017 \$</b>
<b>Council</b>			
Council meetings	1,242	2,500	1,195
Council elections	-	-	-
<b>Total</b>	<b>1,242</b>	<b>2,500</b>	<b>1,195</b>
<b>Planning &amp; reporting</b>			
Management/Strategic planning	555	500	175
Annual planning	6,250	6,500	6,202
National liaison	88	300	203
<b>Total</b>	<b>6,893</b>	<b>7,300</b>	<b>6,580</b>
<b>Employee related costs</b>			
Salaries and wages	213,764	237,279	241,619
Fringe benefit tax	4,016	3,000	3,384
KiwiSaver contributions	5,643	5,936	5,582
ACC levies	567	1,320	661
Staff Training and Other expenses	8,303	6,350	5,426
<b>Total</b>	<b>232,293</b>	<b>253,885</b>	<b>256,672</b>
<b>Other expenses</b>			
Houses and huts	23,846	12,900	4,246
Office premises	4,916	8,200	6,481
Office equipment	1,800	2,960	2,310
Communications	10,603	12,450	11,799
General	6,281	6,200	5,402
Field equipment	1,293	3,800	3,220
Vehicles	11,316	15,400	8,791
Bad Debt Written off	409	-	-
Loss on sale of disposal of assets	-	-	-
<b>Total</b>	<b>60,464</b>	<b>61,910</b>	<b>42,249</b>



<b>Note 3 : ANALYSIS OF ASSETS AND LIABILITES</b>	<b>Actual 2018 \$</b>	<b>Actual 2017 \$</b>
<b>Bank accounts and cash</b>		
Current account balance	62,000	2,305
Deposits held on Call	4,090	88,894
Cash on hand	230	230
Donation Account	60,195	59,296
<b>Total</b>	<b>126,515</b>	<b>150,725</b>
<b>Debtors and other receivables</b>		
Accounts receivable	12,910	15,328
Other Debtors	4,781	4,051
GST Receivable	13,696	8,575
<b>Total</b>	<b>31,387</b>	<b>27,954</b>
<b>Investments</b>		
<i>Current portion</i>		
Term Deposits	313,895	303,074
<i>Non- Current portion</i>		
Term Deposits	-	-
<b>Total</b>	<b>313,895</b>	<b>303,074</b>
<b>Other current assets</b>		
Farmlands Shares - 1835 Shares	1,835	1,835
<b>Total</b>	<b>1,835</b>	<b>1,835</b>
<b>Creditors and accrued expenses</b>		
Trade and other payables	33,691	39,240
Gamebird Habitat Stamp levy	6,750	6,552
Income in Advance	28,741	29,883
Accrued expenses	7,574	11,486
<b>Total</b>	<b>76,756</b>	<b>87,161</b>
<b>Employee costs payable</b>		
Accrued salaries and wages	6,060	6,565
Annual leave and time in lieu	13,167	19,473
PAYE owing	3,270	4,124
<b>Total</b>	<b>22,497</b>	<b>30,162</b>



**Note 4 : PROPERTY PLANT & EQUIPMENT**

**2018**

<b>Asset Class</b>	<b>Opening Carrying Amount</b>	<b>Purchases</b>	<b>Sales/ Disposals</b>	<b>Current Year Depreciation and Impairment</b>	<b>Closing Carrying Amount</b>
Land	98,000	-	-	-	98,000
Buildings	291,587	-	-	10,391	281,196
Plant & Equipment	1,887	-	-	1,035	852
Vehicles	54,640	38,907	-	8,728	84,819
Office Equipment	12,172	-	-	2,039	10,133
<b>Total</b>	<b>458,286</b>	<b>38,907</b>	<b>-</b>	<b>22,193</b>	<b>475,000</b>

**2017**

<b>Asset Class</b>	<b>Opening Carrying Amount</b>	<b>Purchases</b>	<b>Sales/ Disposals</b>	<b>Current Year Depreciation and Impairment</b>	<b>Closing Carrying Amount</b>
Land	98,000	-	-	-	98,000
Buildings	299,265	2,485	-	10,163	291,587
Plant & Equipment	3,072	-	-	1,185	1,887
Vehicles	63,368	-	-	8,728	54,640
Office Equipment	11,254	2,747	-	1,829	12,172
<b>Total</b>	<b>474,959</b>	<b>5,232</b>	<b>-</b>	<b>21,905</b>	<b>458,286</b>

**Significant Assets Recorded - Source and Date of Valuation**

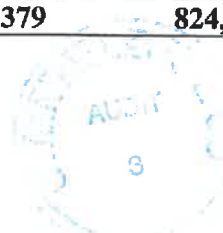
**Land & Buildings**

22 Burness Rd, Taradale Area 3.8838ha	Napier City Council Rating valuation	1-Jul-17	\$ 1,080,000
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**Note 5: EQUITY**

	Actual 2018 \$	Actual 2017 \$
<b><u>Accumulated Funds</u></b>		
Balance as at 1 September	645,551	635,464
Surplus/(Deficit)	24,828	32,241
Transfer to Reserves	(11,878)	(22,154)
Transfer from Reserves	-	-
<b>Total Accumulated Funds</b>	<b>658,501</b>	<b>645,551</b>
<b><u>Dedicated Reserves</u></b>		
<b>Asset Replacment Reserve</b>		
Balance as at 1 September	78,128	62,980
Transfer from Accumulated Funds	2,125	15,148
Transfer to Accumulated Funds	-	-
<b>Balance at 31 August</b>	<b>80,253</b>	<b>78,128</b>
<b>Non - Resident Levy- Back Country Fisheries Reserve</b>		
Balance as at 1 September	19,328	13,144
Transfer from Accumulated Funds (Income)	9,032	6,184
Transfer to Accumulated Funds (Expenses)	-	-
<b>Balance at 31 August</b>	<b>28,360</b>	<b>19,328</b>
<b>Hawke's Bay Pheasants Unlimited</b>		
Balance as at 1 September	1,602	1,602
Transfer from Accumulated Funds (Income)	-	-
Transfer to Accumulated Funds (Expenses)	-	-
<b>Balance at 31 August</b>	<b>1,602</b>	<b>1,602</b>
<b>River Quality Donations</b>		
Balance as at 1 September	57,694	57,583
Transfer from Accumulated Funds (Income)	-	111
Transfer to Accumulated Funds (Expenses)	-	-
<b>Balance at 31 August</b>	<b>57,694</b>	<b>57,694</b>
<b>Total Dedicated Reserves</b>	<b>167,909</b>	<b>156,752</b>
<b><u>Restricted Reserves</u></b>		
<b>Hawke's Bay Wildlife Fund</b>		
Balance as at 1 September	22,248	21,537
Transfer from Accumulated Funds (Income)	721	711
Transfer to Accumulated Funds (Expenses)	-	-
<b>Balance at 31 August</b>	<b>22,969</b>	<b>22,248</b>
<b>Total Restricted Reserves</b>	<b>22,969</b>	<b>22,248</b>
<b>Total Equity</b>	<b>849,379</b>	<b>824,551</b>



**Note 6: COMMITMENTS & CONTINGENCIES**

**Commitments**

There are no commitments as at 31 August 2018 (last Year - nil)

**Commitments**

There are no contingent liabilities as at 31 August 2018 (last Year - nil)

**Note 7: OTHER**

**Goods or Services provided to the Entity in Kind**

Honorary Ranging Activities - Our Honorary Rangers provide free ranging for the Hawke's Bay Fish and Game Council.

Councillors meetings and events - No Councillor is paid for their service as per the Section 26ZF of the Conservation Act 1987. The Chairman acted as the Regional Manager in an unpaid capacity. from the 23<sup>rd</sup> May 2018.

**Right to Occupy**

A small hut is located at the Department of Conservation (DOC) Glen Falls campground. The Council has an agreement to occupy the site provided by DOC at no cost. The land area is approximately 1000m<sup>2</sup>. No cost has been accrued for the use of the property due to the immateriality of the rental.



**Note 8: RELATED-PARTY TRANSACTIONS**

Related-party disclosures have not been made for transactions with related parties that are within a normal supplier of client/recipient relationship in term and conditions no more of less favourable than those that is it reasonable to expect the Council would have adopted in dealing with the party at arm's length in the same circumstances.

*Related-party transactions significant to the Council that require disclosure:*

Related Party	Description of the Transaction	2018	2017	2018	2017
		\$ Value	\$ Value	\$ Amount Outstanding	\$ Amount Outstanding
New Zealand Fish and Game Council	Levies paid	42,239	27,207	-	-
New Zealand Fish and Game Council	Legal Funding reimbursed	30,446	39,347	-	-
Eastern Fish and Game Council	Management, Administrative and	31,200	42,480	9,024	8,291
Eastern Fish and Game Council	Purchase of Fish	13,286	31,716	1,346	10,237

**Note 9: EVENTS AFTER BALANCE DATE**

There were no events that occurred after balance date that would have a material impact on the Performance Report. (last year Nil)





**Note 10: ALLOCATION OF OVERHEADS TO OUTPUT AREAS FOR 2018**

In the Statement of service performance, overheads are allocated across the 8 Output areas based on the hours worked within those Outputs over the year. Below is the calculation for distributing the overheads across the output area.

**ACTUAL 2018**

Output Area	Actual Direct \$	Actual Hours	Allocation of Overheads	Total Costs per Output
Species management	43,368	972	66,331	109,699
Habitat protection & management	37,042	791	53,979	91,021
Angler & hunter participation	13,405	900	61,418	74,823
Public interface	203	446	30,437	30,640
Compliance	676	183	12,488	13,164
Licensing	18,879	239	16,310	35,189
Council	1,242	462	31,528	32,770
Planning & reporting	6,893	421	28,730	35,624
<b>Totals</b>	<b>121,708</b>	<b>4,414</b>	<b>301,221</b>	<b>422,930</b>

**Actual Overheads**

Employee related costs	232,293
Depreciation	22,192
Other expenses	60,464
Less Administrative Income	(13,727)
<b>Total Overheads to Allocate</b>	<b>301,222</b>

**BUDGET 2018**

Output Area	Budget Direct \$	Budget Hours	Allocation of Overheads	Total Costs per Output
Species management	53,800	1,079	74,328	128,128
Habitat protection & management	10,000	660	45,465	55,465
Angler & Hunter participation	19,500	953	65,649	85,149
Public interface	500	466	32,101	32,601
Compliance	2,700	336	23,146	25,846
Licensing	23,153	296	20,390	43,543
Council	2,500	485	33,409	35,909
Planning & reporting	7,300	446	30,723	38,023
<b>Totals</b>	<b>119,453</b>	<b>4,721</b>	<b>325,211</b>	<b>444,664</b>

**Budget Overheads**

Employee related costs	253,885
Depreciation	22,935
Other Expenses	61,910
Less Administrative income	(13,520)
<b>Total Overheads to Allocate</b>	<b>325,210</b>



**HAWKE'S BAY FISH AND GAME COUNCIL**  
**STATEMENT OF SERVICE PERFORMANCE**  
**FOR THE YEAR ENDED 31 August 2018**

**INTRODUCTION**

As required under Section 26W(b) of the Conservation Law Reform Act 1990 and Section 45A of the Public Finance Act 1989 Fish and Game New Zealand, Hawke's Bay Fish and Game Council has prepared the following Statement of Service Performance for the 2017-2018 financial year.

The activities of Hawke's Bay Fish and Game Council are planned under eight output areas detailed in the annual Operating Work Plan. This Statement of Service performance compares actual results against the stated performance measures from the plan.

**MISSION STATEMENT**

*To manage, maintain and enhance the sports fish and game resource in the interests of anglers and hunters.*

For the purposes of this statement the overhead expenses detailed in the Statement of Financial Performance (Administration, Employee Benefits & Management Fee, Depreciation and Profit/Loss on sale) have been allocated to each output area on the basis of the proportion of staff time directly expended in each area.

Summary Budget and Actual Expenditure for each output Area.

Project Cluster	Budget			Actual		
	Total Expense	Income	Net Cost	Total Expense	Income	Net Cost
Species Management	\$128,128	\$0	\$128,128	\$109,699	\$724	\$108,975
Habitat Protection	\$55,465	\$5,000	\$50,465	\$91,021	\$37,756	\$53,265
Angler & Hunter Participation	\$85,149	\$5,500	\$79,649	\$74,823	\$2,837	\$71,986
Public Interface	\$32,601	\$0	\$32,601	\$30,640	\$202	\$30,438
Compliance	\$25,846	\$1,500	\$24,346	\$13,164	-\$1	\$13,165
Licensing	\$43,543	\$448,052	-\$404,509	\$35,189	\$436,318	-\$401,129
Council	\$35,909	\$0	\$35,909	\$32,770	\$0	\$32,770
Planning & Reporting	\$38,023	\$0	\$38,023	\$35,624	\$0	\$35,624
Total Outputs	\$444,664	\$460,052	-\$15,388	\$422,930	\$477,836	-\$54,906
Levies paid & Interest earned	\$42,239	\$9,450	\$32,789	\$42,239	\$12,160	\$30,078
			\$17,400			-\$24,828



## SPECIES MANAGEMENT

### Goal

*Maintain sustainable populations of harvestable species at levels to provide for angler and hunter satisfaction while mitigating significant adverse impacts of those species.*

### SUMMARY OF RESOURCES

Code	Project Cluster	Budget			Actual		
		Total Expense	Income	Net Cost	Total Expense	Income	Net Cost
1110	Species Monitoring	\$75,036	\$0	\$75,036	\$58,145	\$0	\$58,145
1120	Harvest Assessment	\$9,786	\$0	\$9,786	\$7,886	\$0	\$7,886
1130	Fish Salvage	\$0	\$0	\$0	\$0	\$0	\$0
1140	Hatchery Operations	\$0	\$0	\$0	\$0	\$0	\$0
1150	Game Farm	\$29,537	\$0	\$29,537	\$26,648	\$0	\$26,648
1160	Liberations	\$7,689	\$0	\$7,689	\$11,629	\$724	\$10,905
1170	Regulations	\$4,409	\$0	\$4,409	\$1,706	\$0	\$1,706
1180	Control	\$1,671	\$0	\$1,671	\$3,685	\$0	\$3,685
Total		\$128,128	\$0	\$128,128	\$109,699	\$724	\$108,975

#### 1110: Species Monitoring: Assess and monitor fish and game bird populations within the Hawke's Bay Region

Project and Objectives	Performance Measures	Actual Results
<p><b>1111 River fisheries investigations</b></p> <p>(i) Contribute to the continuation of the regional Didymo surveillance programme.</p> <p>(ii) Instigate monitoring programmes for sports fish populations in the region's key river fisheries and where possible work with other agencies to collect fishery data.</p>	<p><i>(ii) Report river fishery investigation results to Council by 31 July 2018.</i></p>	<p>(i) Didymo sampling completed 4 times in November 23, February 22, May 28 and September 3 as per sampling programme.</p> <p>(ii) Esk river drift dive trial. Upper Ngaruroro River trout health surveys- back country fishery survey. Tukituki River &amp; Esk River spawning surveys weren't completed due to flooding issues. Activities reported to council – 13 Feb &amp; 3 April 18 agendas.</p>
<p><b>1112 Data watch</b></p> <p>To monitor the Lake Tutira fishery using the "data watch" programme. Include evaluation of reporting rates.</p>	<p><i>(i) Tag and release 1,000 fish. Report on tag returns to each meeting of the Council.</i></p>	<p>(i) Tagged trout released into Lake Tutira with increased returns received during the 2017/18 season. 10 tags reported in each</p>



Project and Objectives	Performance Measures	Actual Results
		<p>council agendas.</p> <p>Data watch complimentary licences to Donald Calder &amp; Cameron Foreman.</p>
<p><b>1114 Lake Tutira</b> To monitor the Lake Tutira trout fishery and work with iwi and other agencies to help improve water quality.</p>	<p><i>(i)Report activities to the following meeting of Council.</i></p>	<p>(i)Participated in the Community Planting day 21 July 2018 organised by Maungaharuru Tangitu Trust, reported to council 14 June 2018.</p>
<p><b>1115 Upland / Headwater Fisheries</b> To monitor headwater fisheries using drift dives and various other monitoring techniques.</p>	<p><i>(i)Report activities to the following meeting of Council.</i></p>	<p>(i) Drift dives were scheduled for January/ February 2018 on the Ngaruroro river but were cancelled due to flooding. Reported to council 3 April 2018 agenda</p>
<p><b>1116 Game bird trend counts</b> To monitor black swan and paradise shelduck populations within the Hawke's Bay Region using aerial trend counts.</p>	<p><i>(i)Presentation to Council of a report by 30 October 2018.</i></p>	<p>(i)Paradise shelduck and Black Swan counts were not undertaken in January due to extreme wind. The wind condition caused us to abandon the counts. Reported to council 13 Feb 2018. In November 2017, we conducted the second year of ring-necked pheasant crow counts. Data will be used to monitor changes in the population response to proposed changes to the management of the river berms.</p>
<p><b>1117 Game Bird Research</b></p> <p>(i) Contribute to national research programmes on mallards.</p> <p>(ii)Implement a five-year strategic research and management work plan for game birds.</p>	<p><i>(ii)Promote predator control on existing and future habitat.</i></p>	<p>(i)Staff started contributing to the long term gamebird strategy as reported in 14 June 2018 agenda.</p> <p>(ii)Provided landowners with information on predator control when requested. Held a predator control workshop during the Duck Hunters Education</p>



Project and Objectives	Performance Measures	Actual Results
<p>(iii) Investigate the impacts of predators on waterfowl productivity via field trials.</p>	<p><i>(iii)Apply for funding from at least one external source for predator control.</i></p> <p><i>(iii)Provide Council with regular updates on the Mallard Research Program and the five-year strategic research and management work plan. Provide Council with a report on the predator control project by 31 August 2018.</i></p>	<p>Day held 14 April 18.</p> <p>(iii)Supported the Hawke's Bay Regional Council's application to Predator Free 50 Limited for Predator Free Hawke's Bay Project. Reported 13 Feb 2018 agenda</p> <p>(iii)Staff contributed to the long-term strategy for game bird research. Five-year strategic habitat management plan for game birds was drafted, presented, and approved by Council at the November 2017 meeting.</p>
<p><b>1118 Waterfowl Monitoring</b></p> <p>(i) Collaboratively monitor waterfowl populations within proposed Duck Management Units with adjourning Fish &amp; Game regions via a combination of trapping/banding, aerial surveys.</p> <p>(ii) Investigate the merits of releasing captive reared mallards into areas in which mallard populations are depressed.</p>	<p><i>(i)Report interim results to the February 2018 Council meeting and provide a full report detailing the status of these populations by 31 August 2018.</i></p>	<p>(i)Shoveler counts carried out on 6th and 7th August 2018 and report will be presented to Council will be in the 6 November 18 agenda.</p> <p>We also undertook the third year of duck counts in April 2018. Since this is the third year there is very little information that can be drawn from these counts at this early stage. Banding occurred in January and February 2018.</p> <p>(ii)The merits of releasing captive-reared mallards are now being investigated at a national level.</p>



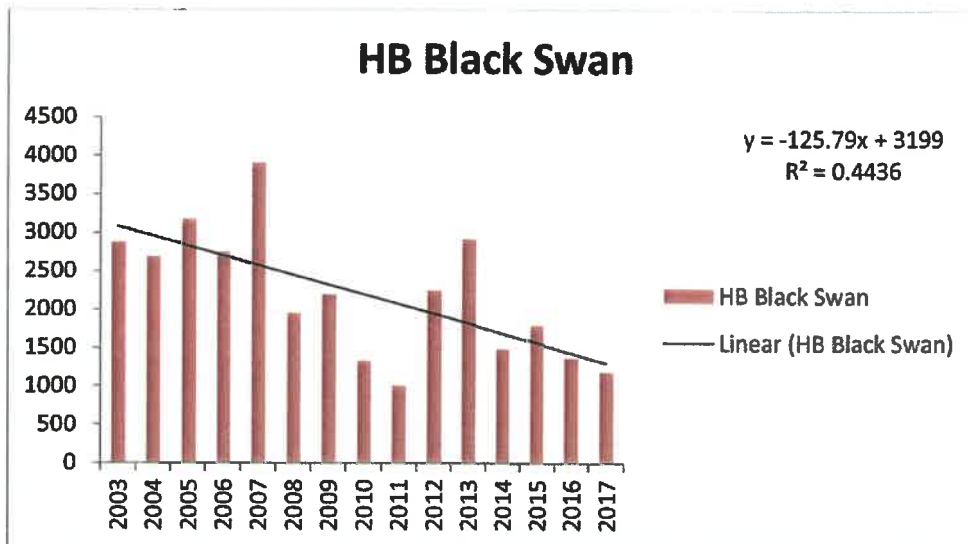


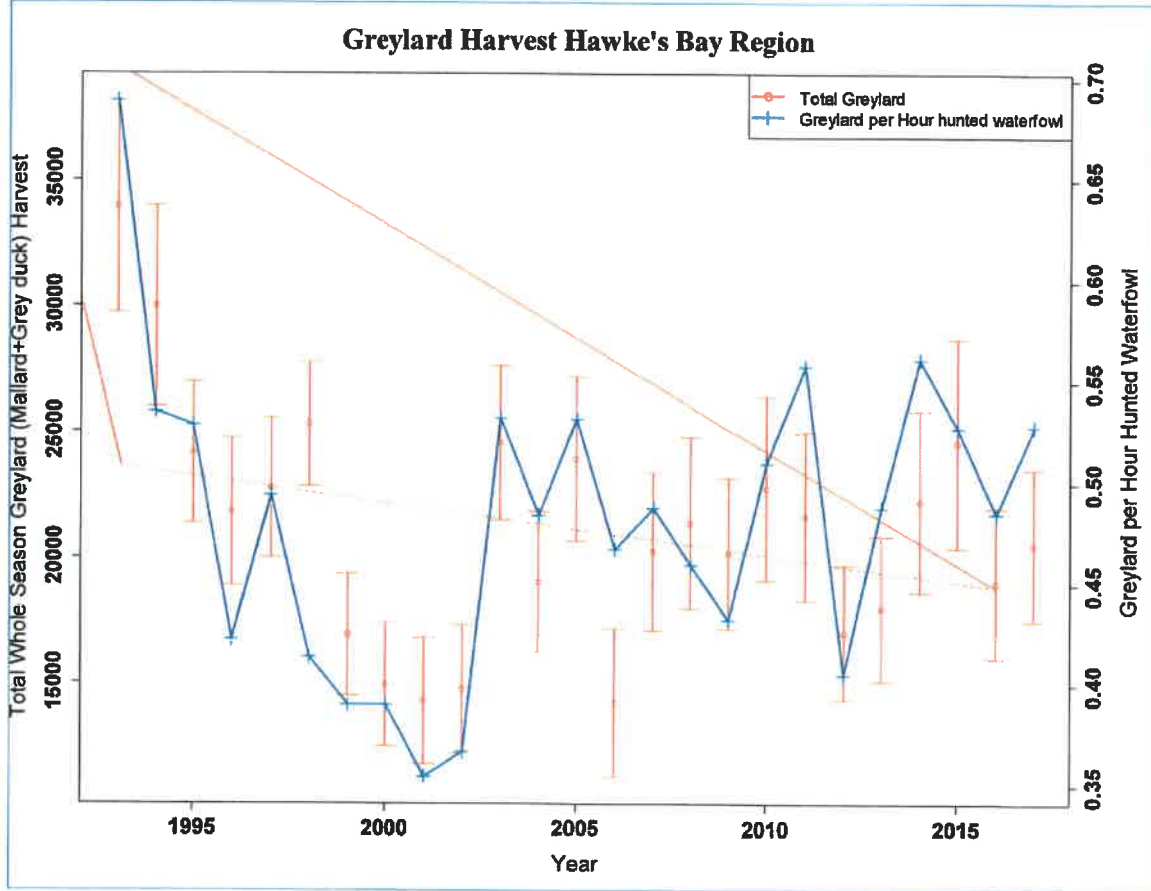
Figure 3. Mallard and grey duck counts (mean± 95% credible interval) from aerial transects flown at 100m in the Hawke's Bay Region for 2016 and 2017.

**1120: Harvest Assessment: Assess angler and hunter activity and related harvest**

Project and Objectives	Performance Measures	Actual Results
<p><b>1121 River fisheries creel surveys</b> Continue to develop the online diary programme to assess angler catch, harvest and satisfaction from rivers and streams in the Hawke's Bay region.</p>	<p><i>(i) Report on the 2017 winter creel survey by 28 February 2018</i></p> <p><i>(ii) Report the 2017-2018 summer creel survey by 31 August 2018.</i></p>	<p>(i) Online angling diary operated over the summer period from October 2017 through until March 2018.</p> <p>(ii) Summer 2017/18 report to Council will be presented at 6 November 2018 meeting/agenda.</p>
<p><b>1122 Game Bird Hunter Survey</b> Assess the harvest of game birds by hunters and hunter effort during the 2018 season.</p>	<p><i>(i) Present the results of the 2018 game season hunter surveys to Council by 30 November 2018.</i></p> <p><i>(ii) Complete the 2018 game bird hunter surveys by 31 August 2018.</i></p>	<p>(i) 2018 Game Season Hunter Survey Graphs will be presented at the 6 November 2018 Council meeting/agenda</p> <p>(ii) Game Hunter Surveys undertaken from May 2018 to the end of the Game Season (26 August 2018). Report will be presented at the 6 November 2018 meeting/agenda (See Figure 4 below).</p>



**Figure 4.** Hawke's Bay Region greylard (mallard & grey duck) harvest (mean  $\pm$  95% CI) from 1993 to 2018. Dashed line is the regression line on greylard harvest over time. The solid line represents greylard per hour hunting waterfowl.



**1150: Game Farm: Maintain Game Farm and Buildings**

Project and Objectives	Performance Measures	Actual Results
<p><b>1151 Game Farm Operations</b></p> <p>(i) To maintain and improve the fish-out pond to ensure that there are sufficient trout for kid's fish-out days.</p> <p>(ii) Continue to develop the long-term plan for the game farm.</p>	<p><i>(i) Report activities to the following meeting of Council.</i></p>	<p>(i) 100 – 1-year-old trout added in December 2017 Reported to Council in the 13 Feb 2018 agenda</p> <p>(ii) Staff advised council at the June 2018 meeting, due to increase size of development the 4k GBHT grant had not been drawn down for the wetland project at the Game Farm. Expiration date for 4k funding is 31 August 2019.</p> <p>Zorn surveying Ltd carried</p>



<b>Project and Objectives</b>	<b>Performance Measures</b>	<b>Actual Results</b>
		out work in august to survey the site & design a pond area and calculate volumes.
<p><b>1152 Game Farm Maintenance</b> To maintain buildings and make further improvements to grounds. Organise old office building.</p>	<p><i>(i)Ongoing grounds maintenance and improvements. Report to Council as appropriate.</i></p>	<p>(i)Lawns mown, paddocks grazed, gardens &amp; vegetation trimmed. administration building guttering cleared, deck entrance ramp &amp; steps water blasted and moss sprayed, bridge water blasted. Silver dollar tree limb trimmed away from electrical wires. Staff house interior &amp; exterior painted and roof repaired. Reported activites in each agenda.</p>
<p><b>1155 Hatchery Building</b> Maintain the hatchery building for educational purposes.</p>	<p><i>(i)Report to Council as appropriate.</i></p>	<p>(i)Adam Canning from Wellington Region and Russell Death visited the Game Farm to investigate the possibility of using the hatchery and display pond for research purposes. Reported to council in 3 August 18 agenda</p>





**1160: Liberations: To liberate fish to lakes within the Hawke's Bay Region where necessary to maintain adequate fish populations.**

Project and Objectives	Performance Measures	Actual Results
<p><b>1161 Liberations</b></p> <p>(i) Complete the liberation of 2,250 trout into Lake Tutira if conditions in the lake are suitable.</p> <p>(ii) Liberate &amp; tag 50 Fin marked yearling trout into Lake Hawkston near Patoka to increase lake fishing opportunities with the Hawkes Bay Region.</p>	<p><i>(i) Complete liberations by 31 August 2018 and report liberations to the following meeting of Council.</i></p>	<p>(i) Liberation completed in 13 December 2017. Reported to council 13 Feb 2018 agenda</p> <p>(ii) 50 fin marked yearling rainbows liberated into Lake Hawkston on 13 December 2017 and 500 tagged brown trout yearlings liberated into Maraetotara on 13 December 2017.</p>

**Table 3: 2017-2018 Liberation details**

Lake	Mark used	Tag	Species	Age	Number	Date Lib	modal length
<b>Craggy Range</b>	<b>Lp</b>		<b>RT</b>	<b>1+</b>	<b>100</b>	<b>13/12/2017</b>	<b>210</b>
<b>Tutira</b>	<b>Lp</b>	<b>L17</b>	<b>RT</b>	<b>1+</b>	<b>500</b>	<b>13/12/2017</b>	<b>180</b>
<b>Tutira</b>	<b>Lp</b>		<b>RT</b>	<b>1+</b>	<b>1750</b>	<b>13/12/2017</b>	<b>180</b>
<b>Hawkston</b>	<b>Lp</b>	<b>HB1-HB50</b>	<b>RT</b>	<b>1+</b>	<b>50</b>	<b>13/12/2017</b>	<b>210</b>
<b>Maraetotara</b>	<b>Lp</b>	<b>M17</b>	<b>BT</b>	<b>1+</b>	<b>500</b>	<b>13/12/2017</b>	<b>235</b>
<b>Game Farm</b>	<b>Lp</b>		<b>RT</b>	<b>1+</b>	<b>100</b>	<b>13/12/2017</b>	<b>210</b>



**1170: Regulations: Develop regulations to ensure that harvest of sports fish and game birds is within sustainable limits**

Project and Objectives	Performance Measures	Actual Results
<b>1171 Sports Fish Regulations</b> To maintain sports fish resources through the development of an annual anglers notice.	<i>(i)Recommend fishing season conditions for the 2017-2018 Anglers Notice by 30 June 2018.</i>	(i)Anglers Notice recommendations sent to NZC office 29 June 2018.
<b>1172 Game Bird Regulations</b> To maintain game bird resources through the development of annual game season conditions.	<i>(i)Recommend game season conditions for the 2018 season to the NZ Council by 3 February 2018.</i>	(i)Game season conditions recommendations sent to NZC office 15 February 2018.

**1180: Game Bird Control: Minimise significant damage caused by game birds to private land**

Project and Objectives	Performance Measures	Actual Results
<b>1181 Game Bird Control</b> (i) To reduce damage to crops from unwanted aggregations of game birds through assisting landowners and utilising the efforts of game bird hunters wherever practical.  (ii) Minimise avian botulism outbreaks through dispersal or collection.	<i>(i)Respond to landowner requests for assistance to disperse game birds by issuing permits to disturb.</i>  <i>Report to Council on number of permits issued in the year end Performance report.</i>	(i)Twenty- six permits to disturb and disperse issued (see Table 4 below).  Reported to council in Management reports.  (ii)We had one botulism outbreak on Lake Rotokare. Staff spent 2 weeks picking up dead and dying waterfowl. Reported 3 April 2018 agenda

**Table 4: Permits Issued for 2017-2018 Year**

Species	Number of permits
Pukeko	18
Paradise Shelduck	8
Black Swan	0
Ring-necked Pheasant	0



## SPORTS FISH AND GAME BIRD HABITAT PROTECTION AND MAINTENANCE

### Goal

*To protect and increase suitable habitat for sports fish and game birds to the extent necessary to provide for the recreational interests of anglers and hunters.*

### SUMMARY OF RESOURCES

Code	Project Cluster	Budget			Actual		
		Total Expense	Income	Net Cost	Total Expense	Income	Net Cost
1210	RMA	\$26,799	\$0	\$26,799	\$60,445	\$30,446	\$29,999
1220	Works & Management	\$7,889	\$5,000	\$2,889	\$2,293	\$5,043	-\$2,750
1230	Assisted Habitat	\$20,777	\$0	\$20,777	\$28,283	\$2,267	\$26,016
1240	Assessment	\$0	\$0	\$0	\$0	\$0	\$0
Total		\$55,465	\$5,000	\$50,465	\$91,021	\$37,756	\$53,265

**1210: Resource Management Act: To effectively represent Fish & Game interests and the aspirations of anglers and hunters in resource management processes and strategies by advocating for sports fish and game bird habitat values, angling, and hunting values in statutory and non-statutory planning processes.**

Project and Objectives	Performance Measures	Actual Results
<p><b>1211 RMA Planning</b></p> <p>(i) Review plans, strategies and consents and advocate for decisions and conditions that promote sports fish and game bird interests and the interests of anglers and hunters.</p> <p>(ii) Contribute to the improvement of water quality in the Hawke's Bay rivers and Lake Tutira via collaborative processes, research, and fishery and angler monitoring.</p>	<p><i>(i) Participation in collaborative processes</i></p> <p><i>(ii) Develop relationships and meet with interested and affected parties including iwi regularly and/or as required; provide staff support and assistance to Maungaharuru Tangitu</i></p>	<p>(i) Resource consents reviewed and where appropriate submissions lodged. Inputted to the TANK catchment processes through stake holder and working group meetings and prepared comments and submissions on the draft plans. The draft plan is currently being reviewed by Regional Policy Committee.</p> <p>(ii) Attended monthly Maungaharuru Tangitū Trust, Tūtira Mai Nga Iwi, Governance Group Hui.</p>

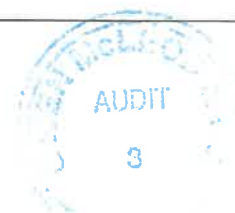


**1220: Works and Management: Wildlife Management and Other Wetland Reserves**

<b>Project and Objectives</b>	<b>Performance Measures</b>	<b>Actual Results</b>
<p><b>1221 Reserves Management</b></p> <p>(i) Manage water levels and habitat in wildlife management reserves, advocate and maintain optimum conditions for waterfowl.</p> <p>(ii) Work with Regional Council to obtain leases on Council Reserves.</p>	<p><i>(i) Report activities to each meeting of Council as appropriate.</i></p>	<p>(i) Lake Pirumu was returned to Iwi during Treaty Settlements. However, Fish &amp; Game will still manage the property. We have ongoing consultation with Heretaunga-Tomatea Trust on the continuing management plan. Received funding to enhance Pukeora ponds. With that funding we expanded the wetland area. We also planted the exposed areas with 600 native plants. reported 3 April agenda Willow control on the Railroad Wetland and planted 128 native plants in the area.</p> <p>(ii) Ongoing development of management arrangement for Waitangi and Ahuriri Shooting areas.</p>

**1230: Assisted Habitat: Assist Habitat creation and enhancement by individuals and organisations and manage significant projects**

<b>Project and Objectives</b>	<b>Performance Measures</b>	<b>Actual Results</b>
<p><b>1231 Maintain and Enhance Game Bird Habitat</b></p> <p>Develop positive working relationships with landowners and other parties with an interest or involvement in rural land management including local and regional authorities, DOC, Federated Farmers, and Dairy</p>	<p><i>Respond to all landowners' requests for advice and contribute to the development and/or enhancement of habitat that enhances waterfowl productivity.</i></p>	<p>All requests for advice from landowners responded to.</p>



Project and Objectives	Performance Measures	Actual Results
<p>NZ</p> <p>(i) Provide advice to enable and encourage hunters/landowners to develop quality, productive wetland habitat.</p> <p>(ii) Advocate for better drain management and work collaboratively with agencies such as Hawke's Bay Regional Councils, Federated Farmers and Lamb &amp; Beef to enhance habitat in drainage canals.</p> <p>(iii) Investigate methods to enhance drainage ditches for waterfowl habitat.</p> <p>(iv) Investigate management options to enhance stock ponds and implement enhancement projects.</p> <p>(v) Investigate opportunities to enhance game bird habitat (i.e. riparian plantings, planting erosive hillsides).</p> <p>(vi) Make at least one external funding application for wetland habitat development.</p> <p>(vii) Use media (press releases, articles, and video) to encourage the creation and enhancement of wetland habitats.</p>	<p><i>(i) Make one application for external funding for an enhancement project.</i></p> <p><i>(iii) Identify farm ponds for enhancement and develop management plans for ponds</i></p> <p><i>Report activities to the following meeting of Council.</i></p>	<p>(i) Worked with 7 landowners to submit applications to the Game Bird Habitat Trust. Six projects were wetland restoration/creation projects. One was a farm pond enhancement project.</p> <p>ii) Began working with the Raupere Enhancement Group. This year planted 700 m of drain. Provided sedges to a landowner to plant along the drain that flows into Muddy Creek on his property, Lake Tutira -MTT and Ahuriri Lagoon</p> <p>(iii) Provided advice to landowners who had ponds that they wanted to plant for waterfowl habitat.</p> <p>(iv) We provided 394 plants to a landowner who wanted to plant his farm dams. This dam will be used to demonstrate converting farm dams for waterfowl habitat.</p> <p>(v) Working with Waitangi Shooters Association and Pekapeka Shooters Association to improve waterfowl habitat and landowner wetlands.</p> <p>(vi) refer to (i)</p> <p>vii) Wetland projects posted on Facebook</p> <p>All projects reported in management reports to</p>



Hawke's Bay Fish and Game Council

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<b>Project and Objectives</b>	<b>Performance Measures</b>	<b>Actual Results</b>
		council



## ANGLER AND HUNTER PARTICIPATION AND SERVICES

### Goals

*To encourage angler and hunter participation while maintaining the quality of the recreational experience.*

### SUMMARY OF RESOURCES

Code	Project Cluster	Budget			Actual		
		Total Expense	Income	Net Cost	Total Expense	Income	Net Cost
1310	Access	\$15,860	\$1,000	\$14,860	\$5,639	\$1,000	\$4,639
1320	Satisfaction Survey	\$0	\$0	\$0	\$0	\$0	\$0
1330	Newsletters	\$25,714	\$1,500	\$24,214	\$22,457	\$1,098	\$21,359
1340	Other Publications	\$10,995	\$0	\$10,995	\$1,638	\$0	\$1,638
1350	Training	\$24,819	\$2,000	\$22,819	\$39,477	\$0	\$39,477
1360	Club Relations	\$3,212	\$0	\$3,212	\$2,173	\$0	\$2,173
1370	Huts	\$4,549	\$1,000	\$3,549	\$3,439	\$739	\$2,700
	<b>Total</b>	<b>\$85,149</b>	<b>\$5,500</b>	<b>\$79,649</b>	<b>\$74,823</b>	<b>\$2,837</b>	<b>\$71,986</b>

**1310: Angler and Hunter Access: To maintain and enhance access to the sports fish and game bird resources to the Hawke's Bay Region**

Project and Objectives	Performance Measures	Actual Results
<p><b>1311 Maintain &amp; Enhance Access</b> Physical and legal access to angling and hunting opportunities.</p> <p>(i) Maintain angling tracks and the access inventory.</p> <p>(ii) Investigate new angling and hunting access opportunities in the Hawkes Bay region.</p> <p>(iii) Maintain signs and enhance access through signage at key fishing and hunting access points. Maintain signage inventory databases.</p> <p>(iv) Continue to maintain a good working relationship with the Walking Access Commission.</p> <p>(v) Evaluate the opportunities to improve general hunter access to</p>	<p><i>(i) Maintain access tracks to significant, publicly accessible tracks within the Hawkes Bay region.</i></p> <p><i>(ii) Create new access opportunities.</i></p> <p><i>(iii) Maintain signage database.</i></p> <p><i>(v) Make submissions to WAC and Treaty</i></p>	<p>(i) Angling tracks not maintained.</p> <p>(ii) Not achieved.</p> <p>(iii) Signs maintained, and signage database updated.</p> <p>(iv) Completed upgrading the Tukituki access signs as detailed in the WAC grant.</p> <p>(v) Working with HBRC's</p>





<b>Project and Objectives</b>	<b>Performance Measures</b>	<b>Actual Results</b>
<p>public hunting areas where access is under the control of groups outside Fish &amp; Game.</p> <p>(vi) Allocate and manage balloted hunting stands and forestry blocks.</p> <p>(vii) Develop and maintain physical access to the region's rivers and Lake Tutira fisheries. The latter will involve the development and maintenance of a closer working relationship with iwi.</p>	<p><i>settlements where appropriate.</i></p> <p><i>(vi) Allocate balloted hunting stands. Council.</i></p>	<p>Works Group to provide better access and create more waterfowl habitat on the river margins.</p> <p>(vi) We upgraded the 2 stands at Pekapeka wetland. This past year we made both ballots for juniors and/or novice hunters and promoted on Facebook. Forestry blocks unavailable this year, but staff are continuing to work with forestry companies to provide access for upland game bird hunters.</p> <p>(vii) Worked with landowners regarding access to rivers and with Iwi regarding access at Lake Tutira.</p>
<p><b>1312 Signage</b> Maintain signs and enhance access through signage at key fishing and hunting access points. Maintain signage inventory databases.</p>	<p><i>(i) Report activities to the following meeting of Council.</i></p>	<p>(i) Angler access signs maintained to brand specifications and replaced as required. Signage database maintained. Reported to council 3 April agenda</p>
<p><b>1313 Hunter Ballots</b> Allocate and manage balloted hunting stands and forestry blocks.</p>	<p><i>(i) Allocate balloted hunting stands.</i></p>	<p>(i) Two junior/novice hunting stands balloted at Peka Peka wetland and reported to Council and posted on Facebook. No forestry blocks balloted this year.</p>

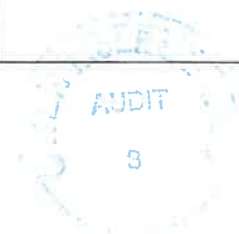


**1330: Newsletters, Licence holder communications: To effectively inform anglers and hunters of matters relating to Fish & Game and opportunities for increased participation**

<b>Project and Objectives</b>	<b>Performance Measures</b>	<b>Actual Results</b>
<p><b>1331 Electronic Newsletters</b> Prepare newsletters (E-zine) – Both Barrels and Reel Life</p>	<p><i>(i) Prepare and circulate 8 fishing and 4 hunting electronic newsletters.</i></p>	<p>(i) Ten 'Reel Life' fishing newsletters and four 'Both Barrels' hunting newsletters circulated electronically.</p>
<p><b>1332 Fish &amp; Game Magazine</b> (i) Prepare and mail two issues of Fish and Game New Zealand to 2017-2018 whole season fish licence holders and 2017 whole season game licence holders. (ii) Prepare and distribute pre-season newsletters.</p>	<p><i>(i) Mail fish issue August 2018, game issue April 2018.</i>  <i>(ii) Distribute two fish and game pre-season newsletters.</i></p>	<p>(i) Two regional supplements provided for the Fish and Game magazine.  (ii) Two pre-season newsletters distributed by mail. Fish Newsletter – September 2017 and Game Newsletter – March 2018.</p>
<p><b>1333 Fish &amp; Game Web Site</b> Maintain and regularly update Fish &amp; Game information on the Hawkes Bay Region website and its Facebook page.</p>	<p><i>(i) Report activities to each meeting of Council.</i></p>	<p>(i) Hawkes Bay Fish and Game Facebook page regularly updated and promoted. Website updated as required. Reported to council in each management report</p>

**1340: Informational Publications: To assist anglers and hunters to access the hunting and fishing opportunities for the Hawke's Bay Region**

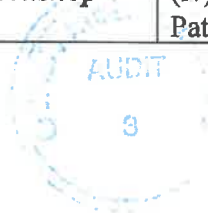
<b>Project and Objectives</b>	<b>Performance Measures</b>	<b>Actual Results</b>
<p><b>1341 Information Pamphlets</b> (i) Review and redesign the region's access pamphlets to ensure a consistent and easy to follow format. Reprint maps and distribute. Look for a digital format and use website and other forms of communication to make access information more readily available.</p>		<p>(i) Not achieved.</p>



<p>(ii) Maintain stocks of information pamphlets in licence agents and other outlets throughout the region.</p>	<p><i>Report on activities to the following meeting of Council.</i></p>	<p>(ii) Stocks of information pamphlets maintained at license agents, local High Schools, libraries, I-Site, DOC, camping grounds and other outlets within the region and bordering regions. Reported in management reports of agendas.</p>
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**1350: Angler and Hunter Training: To encourage new participants to take up angling and hunting**

Project and Objectives	Performance Measures	Actual Results
<p><b>1351 Children's Fishing Programme</b></p> <p>(i) Organise and run a Children's fish-out day to encourage young anglers to take up the sport.</p> <p>(ii) Investigate opportunities to run additional days with support from other individual fishing clubs.</p>	<p><i>(i) Hold at least one children's fishing day. Report to Council as appropriate.</i></p>	<p>(i) Children's fish-out day held on 3 March 2018. Recorded on website and reported in 3 April 2018 agenda</p> <p>(ii) Pilot youth programme discussed with clubs</p>
<p><b>1352 Angler/Hunter Training</b></p> <p>(i) Provide angler and hunter training information and make available novice hunter/angler starter packs.</p> <p>(ii) Investigate alternatives to encourage youth hunting and increase opportunities.</p> <p>(ii) Manage junior hunter/novice stand ballots.</p> <p>(iii) Continue Novice hunter training programme.</p> <p>(iv) Implement a gamebird hunting workshop.</p>	<p><i>(i) Report to Council as appropriate. Provide Council with a report on opportunities to encourage youth hunting.</i></p> <p><i>(ii) Organise one paradise shelduck shoot for juniors</i></p> <p><i>Organise at least 3 separate ballots for junior and novice hunters</i></p> <p><i>Ensure that at least one forestry block is available for upland game bird hunting</i></p> <p><i>(iii) Organise at least one youth shoot at a game preserve</i></p> <p><i>(iv) Hold at least 1 game bird hunting workshop</i></p>	<p>(i) Introduction to trout fishing and gamebird packs available &amp; distributed when inquiries came into the office</p> <p>(ii) Not achieved</p> <p>(ii) Not achieved</p> <p>(ii) Not achieved</p> <p>(ii) Peka peka ballots papers distributed to licence agents</p> <p>(iii) Junior driven Pheasant shoot held at Tuna Nui preserve on 3 September 2017, reported in 17 October 2017 agenda.</p> <p>(iv) Held a Steel Shot Patterning Training Day</p>



	<i>Report to council as appropriate</i>	on the 25 <sup>th</sup> March 2018. Held a Duck Hunter Education Day on the 15 <sup>th</sup> April Events reported to Council in bi monthly Management report.
<b>1353 Angler/Hunter Enquiries</b> Respond to enquiries for information from anglers and hunters.	<i>(i) Provide information and respond to enquiries promptly</i>	(i) Angler and hunter enquiries responded to within 7 working days (usually the same day).
<b>1354 Fishing Competitions</b> Review applications to hold fishing competitions and grant permits where appropriate.	<i>(i) Respond to applications within five working days and report on permits granted to each meeting of Council.</i>	(i) Only one application received and responded to within 5 days. Staff attended the February 2018 Sports Fly Fishing New Zealand Hawkes Bay Regional fly fishing championships held on the Tukituki River.

**1360: Club Relations: To maintain communications with Fish and Game related clubs and associations**

<b>Project and Objectives</b>	<b>Performance Measures</b>	<b>Actual Results</b>
<b>1361 Fish &amp; Game Club Communications</b> Maintain club register and provide news updates to clubs on a monthly basis, attend club meetings as appropriate.	<i>(i) Attend at least 1 meeting for each club by 31 August 2018.</i>  <i>Provide report to following meeting of Council.</i>	Electronic register of clubs maintained. (i) Staff maintained communications with the three regions club members throughout the year and appreciate their continuous support at the Kids Fish Out day and planting day at Lake Tutira  Staff attended the Pekapeka Shooters Association AGM in late 2017 and the Hastings Branch of the Deerstalkers Association. Staff held discussions with the Waitangi Shooters Association officers to negotiate agreement between Hawke's Bay.

**1370: Fish and Game Huts: Manage hut maintenance and coordinate bookings**

<b>Project and Objectives</b>	<b>Performance Measures</b>	<b>Actual Results</b>
<b>1371 Fish and Game Huts</b> (i) Maintain Fish & Game hut at Glen Falls, Mohaka River.	<i>(i) Report maintenance activities to Council.</i>	(i) New fireplace installed on 2 May 2018. Reported to council 14 June 2018 agenda



## PUBLIC INTERFACE

### Goal

*To maximise public awareness of the values associated with the sports fish and game bird resource, and support for the management role of Fish and Game New Zealand.*

### SUMMARY OF RESOURCES

Code	Project Cluster	Budget			Actual		
		Total Expense	Income	Net Cost	Total Expense	Income	Net Cost
1410	Liaison	\$3,789	\$0	\$3,789	\$9,554	\$0	\$9,554
1420	Communication	\$4,133	\$0	\$4,133	\$2,320	\$0	\$2,320
1430	Advocacy	\$9,644	\$0	\$9,644	\$6,620	\$0	\$6,620
1440	Public Promotions	\$5,391	\$0	\$5,391	\$5,458	\$202	\$5,256
1450	Visitors/Education	\$9,644	\$0	\$9,644	\$6,688	\$0	\$6,688
	<b>Total</b>	<b>\$32,601</b>	<b>\$0</b>	<b>\$32,601</b>	<b>\$30,640</b>	<b>\$202</b>	<b>\$30,438</b>

**1410: Liaison: To avoid conflicts and maintain effective advocacy and liaison with statutory resource management agencies**

Project and Objectives	Performance Measures	Actual Results
<p><b>1411 Statutory Liaison and Political awareness</b></p> <p>(i) Maintain a structured liaison and advocacy programme with key agencies and individuals.</p> <p>(ii) Engage with Regional Councils and the Department of Conservation to seek improved biodiversity and habitat protection leadership by these agencies in the Hawkes Bay region.</p> <p>(iii) Engage with Iwi groups and tribal authorities as required.</p>	<p>(i) <i>Regional Manager to meet with Regional Councils SMT and DOC directors on a regular basis. Staff to attend Conservation Board meetings at least annually.</i></p> <p>(ii) <i>Make submissions to Regional Council and the Department of Conservation on significant regional matters. Engage in governor-governor meetings where appropriate.</i></p> <p>(iii) <i>Regional Manager and staff to visit some electorate MPs during the year.</i></p>	<p>(i) Staff met with individuals from government departments, regional councils, NGO's and environmental groups throughout the year.</p> <p>(ii) Met with senior staff and managers of various agencies at stakeholder group meetings and/or on other occasions. Regional Manager and DOC Area Manager met on a few occasions as required. Met with senior Regional Council staff as required.</p> <p>(iii) Provided letter of support for Maungaharuru-Tangitū Trust and HBRC for a funding application</p>

<p>(iv) Ensure political awareness of Fish &amp; Game activities and support for improved habitat performance.</p>	<p><i>Report activities to following meetings of Council .</i></p>	<p>from MfE towards improving conditions at Lake Tutira.</p> <p>(iv) Attended the predator free project launch held at the Mission Winery 2 July , staff engaged with Eugene Sage. Reported to council 3 August 2018</p>
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**1420: Communication: Develop and maintain effective communication with the wider public and the media, stakeholders and strategic allies**

Project and Objectives	Performance Measures	Actual Results
<p><b>1421 Public Communications</b></p> <p>(i) To advocate the interests of anglers and hunters through maintaining effective communication with non-statutory groups or individuals such as farmers, Iwi and the general public via public awareness events.</p> <p>(ii) Implement regional public awareness programme and identify and progress marketing opportunities.</p> <p>(iii) Maintain a strong presence in general public media.</p> <p>(iv) Engage and communicate with rural community and land owners. Develop relationships with groups including Federated Farmers, Fonterra and Dairy NZ.</p> <p>(v) Engage with Iwi and initiate formal relationships with key Iwi groups across the region and participate in Treaty Settlement processes that affect anglers and hunters.</p>	<p>(i) <i>Contribute to national public awareness network.</i></p> <p>(ii) <i>Support public awareness events.</i></p> <p>(iii) <i>Review website content and manage to increase effectiveness as a tool for public awareness and communicating with licence holders.</i></p> <p>(iv) <i>Extend media programme to include items of general interest.</i></p> <p>(v) <i>Submit on Treaty Settlements affecting angler/ hunter access and develop relationships with key iwi groups.</i></p> <p>(vi) <i>Prepare and distribute media press releases including rural media.</i></p>	<p>(i) National public awareness initiatives supported.</p> <p>(ii) Ongoing public awareness and marketing of Fish and Game</p> <p>(iii) Website and Facebook page updated regularly.</p> <p>(iv) Media enquiries responded to and releases prepared as required. Media requests and enquires responded to.</p> <p>(v) Met regularly with land owners in the rural community. Met with Iwi to discuss access at Lake Tutira. Working with MTT on planned Lake Tutira restoration. Continue to work with Iwi on the Water Conservation Order</p>

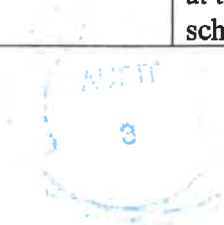
	<i>Report to Council as appropriate.</i>	for the Ngaruroro and Clive River. Continuing to work with Iwi over the Lake Pirumu Management Plan.  Reports to Council included in the Management report of each agenda.
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**1430: Advocacy:**

<b>Project and Objectives</b>	<b>Performance Measures</b>	<b>Actual Results</b>
<b>1431 Angler and hunter interests</b> Represent the interests of anglers and hunters at forums of significance to Fish & Game New Zealand.	<i>(i)Support national public awareness events.</i>  <i>Report to Council as appropriate.</i>	(i)Represented hunters and anglers as a representative at the TANK group. Reported to Council via bi-monthly meetings and provided councillors newsletters put out by the Hawke's Bay Regional Council.
<b>1432Wetland Restoration Symposium</b> Assist with organizing of the symposium to be held in Napier during September 2018		Staff will be presented a paper on the straw bale trials held 23-25 Sept and reported to council in 3 August 2018 agenda

**1440: Public Promotions: To actively promote the work of Fish & Game with the wider public and the media**

<b>Project and Objectives</b>	<b>Performance Measures</b>	<b>Actual Results</b>
<b>1441 Public Promotions</b> (i) Develop and increase awareness of Fish & Game New Zealand in the Hawkes Bay.  (ii) Encourage school groups to visit the site and see inside the trout hatchery.	<i>(i)Display at Expos &amp; Field Days.</i>  <i>Report to Council as appropriate.</i>	(i)Displayed at the Hawkes Bay A&P show on 18, 19- and 20th October 2017. Gave presentations to other interested clubs and groups. Report will be included in the 6 November agenda  (ii)Work continuing to improve hatchery facility at the Game Farm for school children to visit.





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**1450: Visitors/Education: To educate the wider public on the role of Fish & Game New Zealand**

Project and Objectives	Performance Measures	Actual Results
<p><b>1451 Education</b></p> <p>(i) To educate people in sports fish and game bird management, conservation, angling and hunting.</p> <p>(ii) Maintain grounds and facilities and increase use of the Game Farm, hatchery and grounds to promote Fish &amp; Game to schools and the wider public.</p>	<p><i>(i) Use the site as an educational tool during Fish-Out days and other scheduled events.</i></p> <p><i>(ii) Report activities to the following meeting of Council.</i></p>	<p>(i) Worked with Rudolf-Steiner School to develop a water feature with associated wetland on school grounds. Reported to council in Management report and via Facebook.</p> <p>(ii) Grounds maintained to a clean and safe standard for visitors. Buildings maintained.</p>



## COMPLIANCE

### Goal

*To protect the sports fish and game bird resource and its user management through enforcement and education of legislative requirements.*

### SUMMARY OF RESOURCES

Code	Project Cluster	Budget			Actual		
		Total Expense	Income	Net Cost	Total Expense	Income	Net Cost
1510	Ranging	\$15,277	\$0	\$15,277	\$6,031	\$0	\$6,031
1520	Ranger Training	\$4,007	\$0	\$4,007	\$2,834	\$0	\$2,834
1530	Compliance	\$6,562	\$1,500	\$5,062	\$4,299	\$0	\$4,299
	Total	\$25,846	\$1,500	\$24,346	\$13,164	\$0	\$13,164

**1510: Ranging: Maintain compliance with angling and hunting regulations through enforcement activities**

Project and Objectives	Performance Measures	Actual Results
<b>1511 Ranging</b> (i) Maintain a high level of participant contact through enforcement and monitor compliance with licensing and season conditions. (ii) Check backcountry and headwater fisheries throughout the season (iii) Check game bird hunters throughout the season	(i) <i>Organize ranging activity to achieve 300 angler and hunter contacts. Aim for 95% compliance with legal requirements and season regulations from anglers and hunters contacted.</i>  Provide report to each meeting of Council.	(i) 120 anglers and 30 hunters checked for a total of 150 contacts. 6 offenders detected (6 anglers and 2 hunters).  Reported to bi-monthly meetings of Council agenda.

**1520: Ranger Training: To ensure effective ranging across the region with suitably trained and resourced personnel**

Project and Objectives	Performance Measures	Actual Results
<b>1521 Training -Regional Honorary Rangers</b> Manage the regional network of Honorary Fish & Game Rangers and ensure that a sufficient level of training and support is provided.	(i) <i>Complete one organised training exercise for honorary rangers and report to Council by 31 August 2018.</i>	(i) Four new Honorary Rangers inducted and trained at Eastern Fish & Game in March 2018.  Training evening for

		<p>Rangers held before opening weekend of the game season. Reported to bi- monthly meetings of Council.</p>
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**1530: Compliance/Prosecutions: To follow a consistent policy driven approach to dealing with non-compliance to regulations**

<b>Project and Objectives</b>	<b>Performance Measures</b>	<b>Actual Results</b>
<p><b>1531 Prosecutions</b> Follow Council Prosecution and Reparation Policies to prosecute individuals found unlicensed or in non-compliance with season regulations without just cause.</p>	<p><i>(i) Report details of prosecutions to each Council meeting.</i></p>	<p>(i) Five letters of warning issued. All prosecution information for the year entered onto the National Prosecutions database. Reported to bi-monthly meetings of Council.</p>



## LICENSING

### Goal

*To optimise the sale of angling and hunting licences as valued products.*

#### SUMMARY OF RESOURCES

Code	Project Cluster	Budget			Actual		
		Total Expense	Income	Net Cost	Total Expense	Income	Net Cost
1610	Licence Production	\$13,777	\$448,052	-\$434,275	\$9,690	\$436,318	-\$426,628
1620	Agent Servicing	\$7,363	\$0	\$7,363	\$6,839	\$0	\$6,839
1630	Agent Payments	\$22,403	\$0	\$22,403	\$18,660	\$0	\$18,660
	<b>Total</b>	<b>\$43,543</b>	<b>\$448,052</b>	<b>-\$404,509</b>	<b>\$35,189</b>	<b>\$436,318</b>	<b>-\$401,129</b>

#### 1610: Licensing: Maintain and monitor a readily available and efficient licensing system

Project and Objectives	Performance Measures	Actual Results
<p><b>1611 Licence production and distribution</b></p> <p>To issue fishing and hunting licences and the appropriate regulations in a timely manner and market new fishing licence categories to existing and potential licence holders.</p>	<p><i>(i) To have available fish licences and regulation guides for the 2017-2018 season by 1 September 2017.</i></p> <p><i>(ii) To have available game licences and regulation guides for the 2018 season by 31 March 2018.</i></p>	<p>(i) Fishing licences and regulation guides were available for purchase 18 August 2017.</p> <p>(ii) Game licences and regulation guides were available for purchase on 15 March 2018.</p>
<p><b>1612 Analysis of Licence Information</b></p> <p>Evaluate licence sales information during the year and identify targeted marketing opportunities.</p>	<p><i>(i) Provide detailed reports of licence sales performance to each meeting of Council.</i></p>	<p>(i) Detailed licence reports provided at bi-monthly Council meetings.</p>
<p><b>1613 National Licence Management</b></p> <p>To support the operation of the national licence management provider.</p>	<p><i>Report activities to the following meeting of Council.</i></p>	<p>Licence sales numbers reported bi-monthly. Assistance provided to and from Eyede with the online agency and public online. Reported to bi-monthly meetings of Council.</p>
<p><b>1621 Increase Licence Sales</b></p> <p>Actively promote Fish and Game</p>	<p><i>Report activities to the following meeting of</i></p>	<p>Introductory packs and complimentary magazines</p>

licences to the public and contribute to the national sales targets	<i>Council</i>	& how to guides available 7 provided when necessary
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**1620: Agent Servicing: Management and support of Fish & Game licensing through licence agents**

Project and Objectives	Performance Measures	Actual Results
<b>1621 Licence Agent Support</b> Communicate and work with licence agents to support the licence management provided by Eyede, providing agent training as required.	<b>Complete at least three visits to all significant licence resellers by 31 August 2018.</b>	Regular contact made with agents to ensure staff are educated with the online facility. Three agents visits conducted supplying access pamphlets and promotional material.

**Table 5: Licence Sales Figures**

	FISH					GAME				
	2013/14	2014/15	2015/16	2016/17	2017/18	2013/14	2014/15	2015/16	2016/17	2017/18
Adult Whole Season	1,607	1,524	1,143	1,115	1,029	1,860	1,900	1,912	1,855	1,853
Junior Whole Season	110	136	133	113	144	193	181	189	179	173
Family	463	498	446	438	413					
Senior Loyal			163	173	185					
Local Area			237	181	176					
Non Resident Adult		177	253	197	287					
Non Resident Junior			3	4	8					
Adult Winter	187	200	142	81	102					
Junior Winter	15	19								
Long Break			14	19	16					
Short Break			161	162	157					
Adult 24hr	1,002	1,024	1,146	1,258	1,078	80	100	92	112	141
Junior 24hr	41	44	93	124	150	6	7	3	0	4
<b>Total</b>	<b>3,425</b>	<b>3,622</b>	<b>3,934</b>	<b>3,865</b>	<b>3,745</b>	<b>2,139</b>	<b>2,188</b>	<b>3,771</b>	<b>2,146</b>	<b>2,171</b>
<b>LEQ</b>	<b>2,537</b>	<b>2,710</b>	<b>2,671</b>	<b>2,525</b>	<b>2,486</b>	<b>1,915</b>	<b>1,957</b>	<b>3,313</b>	<b>1,913</b>	<b>1,915</b>



## COUNCIL

### Goals

*To provide for the democratic governance of the fish and game system by fish and game licence holders.*

#### SUMMARY OF RESOURCES

Code	Project Cluster	Budget			Actual		
		Total Expense	Income	Net Cost	Total Expense	Income	Net Cost
1710	Council Elections	\$344	\$0	\$344	\$205	\$0	\$205
1720	Council Meetings	\$35,565	\$0	\$35,565	\$32,565	\$0	\$32,565
	<b>Total</b>	<b>\$35,909</b>	<b>\$0</b>	<b>\$35,909</b>	<b>\$32,770</b>	<b>\$0</b>	<b>\$32,770</b>

Project and Objectives	Performance Measures	Actual Results
<p><b>1711 Council Elections</b> Provide regional Support to <i>electionz.com</i> for preparing for the October 2018 election</p>	<p><i>Assist external provider (if required) in preparing for election and report to Council by 31 August 2018</i></p>	<p>NZ Fish &amp; Game Head Office staff facilitated the Electoral roll due to staff circumstances.</p>

#### 1720: Council Meetings: Effective governance and efficient Council support

Project and Objectives	Performance Measures	Actual Results
<p><b>1721 Council</b></p> <p>(i) Provide effective direction and support to the management of Council's business.</p> <p>(ii) Keep Council informed of relevant national and regional matters.</p> <p>(iii) Prepare information reports and agenda for Council meetings and any minutes resulting from these meetings.</p>	<p><i>(i) Hold at least 6 meetings of the Hawke's Bay Fish &amp; Game Council prior to 31 August 2018.</i></p> <p><i>(iii) Distribute agendas 8 working days prior and draft minutes as soon as practicable after meeting.</i></p>	<p>(i) Six council meetings held plus one extraordinary meeting and one annual meeting prior to 31 August 2018.</p> <p>(ii) Council informed</p> <p>(iii) Agendas, reports, information and minutes all prepared on time.</p>

## PLANNING AND REPORTING

### Goal

*To ensure cost efficient and appropriate business management of fish and game resources.*

### SUMMARY OF RESOURCES

Code	Project Cluster	Budget			Actual		
		Total Expense	Income	Net Cost	Total Expense	Income	Net Cost
1810	Management Plan	\$3,944	\$0	\$3,944	\$5,332	\$0	\$5,332
1820	Annual Planning	\$7,302	\$0	\$7,302	\$6,892	\$0	\$6,892
1830	Reporting	\$22,344	\$0	\$22,344	\$19,353	\$0	\$19,353
1840	National Liaison	\$4,433	\$0	\$4,433	\$4,047	\$0	\$4,047
	<b>Total</b>	<b>\$38,023</b>	<b>\$0</b>	<b>\$38,023</b>	<b>\$35,624</b>	<b>\$0</b>	<b>\$35,624</b>

#### 1811: 2015-2025 Management Plan

Project and Objectives	Performance Measures	Actual Results
<b>1811 Management Plan Consultation/Finalisation</b> To consult with interested parties on the draft Hawke's Bay Region Sports Fish & Game Bird Management Plan.	<i>(i) Finalise the Hawke's Bay Region Sports Fish and Game Bird Management Plan by 31 August 2018.</i>	(i) Management plan chapters drafted but final draft report not completed by 31 August 2018.

#### 1820: Annual Planning

Project and Objectives	Performance Measures	Actual Results
<b>1821 OWP preparation</b> To prepare an operational work plan for the 2018-2019 year.	<i>(i) The adoption of a proposed operational work plan for 2018-2019 by the Council by 30 August 2018.</i>	(i) 2018/19 Operational Work Plan approved on 7 August 2018.



**1830: Reporting and Audit**

<b>Project and Objectives</b>	<b>Performance Measures</b>	<b>Actual Results</b>
<p><b>1831 Performance Report and Statement of Service Performance</b> To complete the Performance (annual) Report and Statement of Service Performance for the 2016-2017 year.</p>	<p><i>(i) Complete Annual Performance Report for 2016-2017 financial year.</i></p>	<p>(i) Performance report (Annual Report) and SOSF presented and adopted at the annual meeting on 30 November 2017.</p>
<p><b>1832 Audit</b> To have the Performance Report for the 2016-2017 year audited in accordance with the Public Audit Act 2001.</p>	<p><i>(i) The audit of the annual Performance Report for the 2016-2017 financial year in time for the public annual general meeting.</i></p>	<p>(i) 2016-17 Performance Report was presented at the Public Annual General Meeting held at the Game Farm on 30 November 2017.</p>
<p><b>1835 Annual Meeting</b> To conduct a public annual general meeting no later than 1 December 2017.</p>	<p><i>(i) Adoption of the audited 2016-2017 annual report by Council, and presentation to a public annual general meeting not later than 1 December 2017, as well as to the Minister of Conservation.</i></p>	<p>(i) 2016-17 Performance Report was presented at the Public Annual General Meeting held at the Game Farm on 30 November 2017 Annual Report sent to the Minister 1st December 2017.</p>

**1840: National Liaison**

<b>Project and Objectives</b>	<b>Performance Measures</b>	<b>Actual Results</b>
<p><b>1841 New Zealand Fish &amp; Game liaison</b> The maintenance of effective liaison with New Zealand Fish &amp; Game to meet all statutory requirements. Contribute to the efficient management of Fish &amp; Game nationally through participation with working parties, networks and national research and monitoring.</p>	<p><i>(i) Attend all meetings of the Regional Fish &amp; Game Council managers and participate where required with working parties established by the New Zealand Council.</i></p>	<p>(i) All managers meetings attended.</p>





**INDEPENDENT AUDITOR'S REPORT**

**TO THE READERS OF HAWKE'S BAY FISH AND GAME'S FINANCIAL STATEMENTS AND  
STATEMENT OF PERFORMANCE FOR THE YEAR ENDED 31 AUGUST 2018**

The Auditor-General is the auditor of Hawke's Bay Fish and Game Council (the Fish and Game Council). The Auditor-General has appointed me, Richard Owen, using the staff and resources of Owen McLeod & Co, to carry out the audit of the financial statements and statement of performance of the Fish and Game Council on his behalf.

**Opinion on the financial statements and the statement of performance**

We have audited:

- the financial statements of the Fish and Game Council on pages 7 to 22, that comprise the statement of financial position as at 31 August 2018, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year ended on that date and the notes to the financial statements that include accounting policies and other explanatory information; and
- the statement of performance of the Fish and Game Council on pages 23 to 53.

In our opinion:

- the financial statements of the Fish and Game Council: on pages 7 to 22:
  - present fairly, in all material respects:
    - its financial position as at 31 August 2018; and
    - its financial performance and cash flows for the year then ended; and
  - comply with generally accepted accounting practice in New Zealand in accordance with Public Benefit Entity Simple Format Reporting – Accrual (Public Sector).
- the statement of performance of the Fish and Game Council on pages 23 to 53:
  - presents fairly, in all material respects, the Fish and Game Council's performance for the year ended 31 August 2018, including for each class of reportable outputs:
    - its standards of performance achieved as compared with the forecasts included in the description of the annual operating work plan/business plan for the financial year; and
    - its actual revenue and expenses as compared with the forecasts included in the description of the annual operating work plan/business plan for the financial year; and
  - complies with generally accepted accounting practice in New Zealand.

Our audit was completed on 29 November 2018. This is the date at which our opinion is expressed.

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The basis for our opinion is explained below. In addition, we outline the responsibilities of the Council and our responsibilities relating to the financial statements and the statement of performance, we comment on other information, and we explain our independence.

### **Basis for opinion**

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. Our responsibilities under those standards are further described in the Responsibilities of the auditor section of our report.

We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Responsibilities of the Council for the financial statements and the statement of performance**

The Council is responsible on behalf of the Fish and Game Council for preparing financial statements and a statement of performance that are fairly presented and comply with generally accepted accounting practice in New Zealand.

The Council is responsible for such internal control as it determines is necessary to enable it to prepare financial statements and a statement of performance that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements and the statement of performance, the Council is responsible on behalf of the Fish and Game Council for assessing the Fish and Game Council's ability to continue as a going concern. The Council is also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless there is an intention to merge or to terminate the activities of the Fish and Game Council, or there is no realistic alternative but to do so.

The Council's responsibilities arise from the Public Finance Act 1989, the Crown Entities Act 2004, and the Conservation Act 1987.

### **Responsibilities of the auditor for the audit of the financial statements and the statement of performance**

Our objectives are to obtain reasonable assurance about whether the financial statements and the statement of performance, as a whole, are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit carried out in accordance with the Auditor-General's Auditing Standards will always detect a material misstatement when it exists. Misstatements are differences or omissions of amounts or disclosures, and can arise from fraud or error. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of readers taken on the basis of these financial statements and the statement of performance.

For the budget information reported in the financial statements and the statement of performance, our procedures were limited to checking that the information agreed to the Fish and Game Council's description of the annual operating work plan/business plan.

We did not evaluate the security and controls over the electronic publication of the financial statements and the statement of performance.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- We identify and assess the risks of material misstatement of the financial statements and the statement of performance, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Fish and Game Council's internal control.
- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Council.
- We evaluate the appropriateness of the reported performance information within the Fish and Game Council's framework for reporting performance.
- We conclude on the appropriateness of the use of the going concern basis of accounting by the Council and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Fish and Game Council's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements and the statement of performance or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Fishing and Game Council to cease to continue as a going concern.
- We evaluate the overall presentation, structure and content of the financial statements and the statement of performance, including the disclosures, and whether the financial statements and the statement of performance represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the Council regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Our responsibilities arise from the Public Audit Act 2001.

#### **Other Information**

The Council is responsible for the other information. The other information comprises the information included on pages 1 to 6, but does not include the financial statements and the statement of performance, and our auditor's report thereon.

Our opinion on the financial statements and the statement of performance does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the financial statements and the statement of performance, our responsibility is to read the other information. In doing so, we consider whether the other information is materially inconsistent with the financial statements and the statement of performance or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on our work, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

## Independence

We are independent of the Fish and Game Council in accordance with the independence requirements of the Auditor-General's Auditing Standards, which incorporate the independence requirements of the Professional and Ethical Standard 1 (Revised): *Code of Ethics for Assurance Practitioners* issued by the New Zealand Auditing and Assurance Standards Board.

Other than the audit, we have no relationship with, or interests in, the Fish and Game Council.



Richard Owen  
Owen McLeod & Co  
On behalf of the Auditor-General  
Hamilton, New Zealand